

KAUFMAN COUNTY EMERGENCY SERVICES DISTRICT #3

MINUTES FROM MARCH 12, 2024

Present: Commissioners: David Wallace, Jon Leigh, Chuck Carpenter, Ryan Hamilton, and Billy Bourland
Fire Departments: ASVFD, CMVFD, EVFD and TVFD

1. **Call meeting to order.** David Wallace declared a quorum was present and called the meeting to order at 7:00 p.m.
2. **Public comment on items not on the Agenda.** David Wallace read the statement about public comment on items not on the agenda. No public comment was presented.
3. **Public comment on Agenda items.** David Wallace read the statement about public comments on agenda items. No public comment was presented.

Administrative

4. **Review and consider approval of February 13, 2024 meeting minutes.** Billy Bourland moved to approve the minutes from the meeting on February 13, 2024. Jon Leigh seconded the motion. The motion passed unanimously.
5. **Discuss options for ESD emails for Commissioners, take action as needed;** Kristie Jones reported the email for each commissioner through our GoDaddy website would cost \$2.99 per email address per month. Billy Bourland moved to have Kristie Jones proceed with obtaining email addresses for all the commissioners with their first initial and last name. These emails would all end with @kcesd3.com. Ryan Hamilton seconded the motion. The motion passed unanimously.

Reports

6. **Receive monthly report from the Treasurer and consider:**
 - (a) **Approval of reimbursements;** Chuck Carpenter submitted a reimbursement for mileage driving to the Safe-d Conference. Billy Bourland moved to reimburse Chuck \$80.40 for mileage. Jon Leigh seconded the motion. The motion passed unanimously.
 - (b) **Approval of payment of monthly bills, invoices and contract payments;** Chuck Carpenter moved to approve payments of bills, invoices and contract payments. The bills included Visa \$1,269.44 (Hotel for Conference), Texas Emergency Service Retirement System \$6,000.00 (Terrell Pension) and Kristie Jones \$1,000.00 for March clerical duties. The contract amounts included Ables Springs VFD \$83,087.50 (2nd payment), College Mound VFD \$43,700.00 (2nd payment), Elmo VFD \$115,000.00 (2nd payment), and Terrell VFD \$92,000.00 (2nd payment). Ryan Hamilton seconded the motion. The motion passed unanimously.
 - (c) **Approval of monthly financial report;** A financial report was given stating the TBT operating account with a balance of \$2,958.45 and the TBT tax account with a balance of \$1,692,809.21. The current total for both accounts is \$1,695,767.66. The Commissioners were provided with copies of the bank statements. Kristie Jones provided a breakdown of the current budget and the amounts paid year to date for each item. The Pledge Security Listings from Texas Bank and Trust for February were provided to the Commissioners. Jon Leigh moved to approve the financial report. Billy Bourland seconded the motion. The motion passed unanimously.
7. **Receive monthly report from Ables Springs Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** Ables Springs VFD reported 16 calls for the month of February. There were no missed calls. The calls included 1 Grass Fire, 5 EMS Calls, 3 EMS Calls excluding vehicle accident injury, 2 Motor Vehicle Accidents, 1 Power line down, 1 Person in distress, 1 No Incident Found, 1 Authorized Controlled Burning, and 1 Citizen Complaint. Average response time was 6:18 minutes. Average number of personnel per incident was 4.9.

The turn-out time for the month was an average of 2:24 minutes. The VFD did not receive mutual aid or provide mutual aid. Training for February included 2 hours EMS training and 6 hours of Fire Training.

8. **Receive monthly report from College Mound Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** College Mound VFD responded to 41 calls during February. 27 of the 41 calls were in ESD 1 and 14 calls occurred in ESD 3. The calls in ESD 3 consisted of 2 Medical Assist, 6 EMS calls, 4 Motor Vehicle Accidents, and 2 Dispatched and cancelled. Average number of personnel per incident was 2.2. Average response time in ESD 3 area was 9:53 minutes. Average turn-out time was 4:21. Training included lifting packaging patient. They currently have 25 firefighters and 3 support service members.

Josh reported they are using the \$7,500.00 approved for AED machines last month to upgrade their CPR machine to be like the ones purchased for ASVFD, EVFD, and TVFD.

9. **Receive monthly report from Elmo Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** Elmo VFD reported 43 calls for the month of February. The calls consisted of 2 Building Fires, 2 Trash Fires, 1 Outside Storage Fire, 6 Medical Assists, 18 EMS calls, 6 Motor Vehicle Accidents, 1 Arcing, 1 Public Service, 2 Assist Invalid, and 4 Dispatched and Cancelled. They had no missed calls, provided mutual aid 2 times, and did not request mutual aid. Average response time was 7:58 minutes. Average turn-out time was 3:04 minutes. Average number of personnel per incident was 3. February training consisted of SOP's, apparatus familiarization, EMS training, and hazmat awareness. Currently, they have 22 members.

10. **Receive monthly report from Terrell Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** During February, TVFD responded to 86 calls. 78 of the 86 were in ESD 3, 1 occurred in ESD 5, and 7 in the City of Terrell. The 78 calls consisted of 1 Passenger Vehicle Fire, 2 Brush Fires, 52 EMS calls, 12 Motor Vehicle Accidents, 1 Person in Distress, 1 Water problem, 1 Smoke Odor, 1 Public Service, 3 Dispatched and cancelled, 3 No Incident Found, and 1 Alarm System activation. They had no missed calls. Average turn-out time was 2:09. Average response time was 10:26 and average number of personnel was 3.8. They responded to mutual aid 6 times and did not request mutual aid. They have 25 firefighting members. Training included Careflite Ambulance training. Total time spent on calls was 24:16:13 (H:M:S). They are currently establishing a Board of Directors. They have hired an attorney to help with by-laws in support of the new contract.

Discussion/Action Items

11. **Update on the May 4, 2024 Sales tax Election, take action if needed;** David explained the estimated price initially given was incorrect. The election will cost \$34,240.00 instead of \$15,000.00 as originally thought. This is due to other elections dropping out and the number of registered voters within the ESD boundaries. Everyone was in agreement to continue. David will deliver the contract and check for \$34,240.00. The boundaries are still a work in progress.

12. **Report from Safe-d Conference;** Some of the commissioners attended a class on strategic planning. Chuck attended a session on state wide changes that may affect how large counties operate in the future. Currently, growth is outgrowing the tax rate. There are some legislative bills that may be looked at in future.

13. **Discuss response areas and City of Terrell map, take action if needed.** There is nothing new to report. This item will be removed from future agendas.

14. **Fire Station update and ESD mapping information, take action if needed.** There is no new information. This item will be removed from the agenda.

15. **Report from meeting with City of Terrell, take action if needed.** David Wallace and Chuck Carpenter met with the City Manager and Fire Chief. They were told several times "what the city is planning for now, changes daily". The City Manager said no to an inter-local agreement even though the city attorney said yes. They offered to provide

a memorandum of understanding (MOU) which the commissioners think is worthless. Even after David and Chuck explained the inter-local agreement would be for non-emergency mutual aid and would not involve reimbursement of any kind. They used the example of the fireworks show on July 4th. The Terrell Fire Chief said they did not need any help from volunteer fire departments for these type of events.

David went before the Terrell City Council and requested an inter-local agreement so if there is a problem in the future, it is on record.

16. **Discuss Fire Department Inventory, take action if needed;** The commissioners would like the departments to submit a list of their current inventory including age, what equipment has been ordered, and what equipment will need to be replaced within the next 5 years. This list can be emailed to Kristie before the meeting next month and she will send it to the board members.

David said he would like for old apparatus to be converted to blockers, when taken out of service. He said more blockers are needed to prevent the loss of good equipment.

Custom orders vs. regular pieces of equipment was discussed. Of course, the cost is different; but so are the safety features, suspension, frame, and welded cages.

Pete Esposito pointed out that the departments in ESD 3 have more equipment than the City of Terrell.

According to Steve Howie, Careflite is operating in the red and Steve told David that in 2025 the county may ask the ESD to pay \$5.60 per person within the district for ambulance coverage. Josh Phillips stated the ESD and residents should stand firmly against this. The voters did not vote for ambulance/EMS coverage. They voted for an ESD for fire suppression.

17. **Discuss agenda items, time and date for next meeting.** The agenda for April 9, 2024 will include an update on the sales tax election.

18. **Adjournment.** Ryan Hamilton moved to adjourn at 7:52 PM. Jon Leigh seconded the motion. The motion passed unanimously.

By: Kristie Jones

Kristie Jones, Clerk
Kaufman County Emergency Service Dist. #3