

KAUFMAN COUNTY EMERGENCY SERVICES DISTRICT #3
MINUTES FROM May 14, 2024

Present: Commissioners: David Wallace, Chuck Carpenter, and Ryan Hamilton
Absent: Jon Leigh and Billy Bourland
Fire Departments: ASVFD, CMVFD, EVFD and TVFD

1. **Call meeting to order.** David Wallace declared a quorum was present and called the meeting to order at 7:00 p.m.
2. **Public comment on items not on the Agenda.** David Wallace read the statement about public comment on items not on the agenda. No public comment was presented.
3. **Public comment on Agenda items.** David Wallace read the statement about public comments on agenda items. No public comment was presented.

Administrative

4. **See Supplemental Agenda for Election Items;**
5. **Review and consider approval of April 9, 2024 meeting minutes.** Chuck Carpenter moved to approve the minutes from the meeting on April 9, 2024. Ryan Hamilton seconded the motion. The motion passed unanimously.

Reports

6. **Receive monthly report from the Treasurer and consider:**
 - (a) **Approval of reimbursements;** Ryan Hamilton moved to pay a reimbursement to Ables Springs VFD \$646.65 for food that was served at the ICS 300 Class they hosted. Chuck Carpenter seconded the motion. The motion passed unanimously.
 - (b) **Approval of payment of monthly bills, invoices and contract payments;** Ryan Hamilton moved to approve payments of bills and invoices. The bills included The Carlton Law Firm \$1,417.00 (legal expenses), Kaufman Central Appraisal District \$3906.65 (quarterly payment), and Kristie Jones \$1,000.00 for May clerical duties. Chuck Carpenter seconded the motion. The motion passed unanimously.
 - (c) **Approval of monthly financial report;** A financial report was given stating the TBT operating account with a balance of \$1,686.37 and the TBT tax account with a balance of \$1,398,359.91. The current total for both accounts is \$1,400,046.28 The tax account earned \$3,982.45 interest this month and has earned \$21,532.76 YTD. The Commissioners were provided with copies of the bank statements. Kristie Jones provided a breakdown of the current budget and the amounts paid year to date for each item. The Pledge Security Listings from Texas Bank and Trust for March were provided to the Commissioners. Chuck Carpenter moved to approve the financial report. Ryan Hamilton seconded the motion. The motion passed unanimously.
7. **Receive monthly report from Ables Springs Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** Ables Springs VFD reported 33 calls for the month of April. There were no missed calls. The calls included 1 Passenger Vehicle Fire, 18 EMS Calls, 2 Motor Vehicle Accidents, 1 Hazardous Condition, 2 Power Line Down, 2 Person in Distress, 1 Animal problem, 1 Unauthorized Burning, 2 Dispatched and Cancelled, 2 No Incident Found, and 1 Citizen Complaint. Average response time was 6:54 minutes. Average number of personnel per incident was 6.4. The turn-out time for the month was an average of 2:10 minutes. The VFD did not receive mutual aid or provide mutual aid. Training for April included 10 hours of Fire Training. They have 5 firefighters in Fire School, 2 in EMT school, 1 who recently took the National Exam for Paramedics, and 1 completing Instant Command 2.

8. **Receive monthly report from College Mound Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** College Mound VFD responded to 49 calls during April. 33 of the 49 calls were in ESD 1 and 16 calls occurred in ESD 3. The calls in ESD 3 consisted of 2 Grass Fires, 4 Medical Assist, 3 EMS calls, 1 Motor Vehicle Accident, 5 Dispatched and cancelled, and 1 Severe Weather. Average number of personnel per incident was 2.7. Average response time in ESD 3 area was 7:53 minutes. Average turn-out time was 2:21. Training included hose line training. They currently have 25 firefighters and 3 support service members. They have 3 firefighters in EMT school.

9. **Receive monthly report from Elmo Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** Elmo VFD reported 49 calls for the month of April. The calls consisted of 1 Good Intent, 1 Trash Fire, 2 Medical Assists, 9 EMS calls, 16 Motor Vehicle Accidents, 1 Public Service, 1 Power line Down, 4 Assist Invalid, 4 Dispatched and Cancelled, 5 No Incident Found, 1 Building Fire, and 1 Public Service. They had no missed calls, provided mutual aid 1 time, and requested mutual aid 5 times. Average response time was 9:18 minutes. Average turn-out time was 3:01 minutes. Average number of personnel per incident was 3. April training consisted of SOP's, apparatus familiarization, EMS training, and Pump Training. They have 1 firefighters in Instructor 2 class, 1 in Officer 1, and 1 in Officer 2. Currently, they have 22 members.

10. **Receive monthly report from Terrell Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** During April, TVFD responded to 68 calls. 55 of the 68 were in ESD 3, 1 in ESD 1, 1 in Rockwall County, and 11 in the City of Terrell. The 55 calls consisted of 1 Building Fire, 28 EMS calls, 13 Motor Vehicle Accidents, 1 Public Service, 1 Police Matter, 2 Assist Invalid, 4 Dispatched and cancelled, 2 No Incident Found, 1 Smoke Scare, and 2 Smoke Detectors. They had no missed calls. Average turn-out time was 1:37. Average response time was 9:34 and average number of personnel was 5. They responded to mutual aid 9 times and requested mutual aid 3 times. They have 24 firefighting members. Training included MSA G1 SCBA's deployed on all apparatus and fit testing. Total time spent on calls was 36:50:27 (H:M:S). They have 3 firefighters in EMT School.

Discussion/Action Items

11. **Report from Terrell Volunteer Fire Department about new bylaws and board of directors;** Terry reported the new TVFD board has met once and the Bylaws are in place. David asked Terry to email the list of board members and bylaws to Kristie so she can forward them to the ESD board. Terry said he would do so that evening. He stated he would also send the TVFD financials for April. The TVFD board is currently meeting the 2nd Monday every month. David said he would like to attend a meeting to thank them. David said the ESD board members would like to attend the other VFD board meetings to thank them also.

12. **Discuss and consider review of Resolution Confirming Review of Rules Regarding Public Participation at Open Meetings and make changes as appropriate;** Chuck Carpenter moved to approve the Rules Regarding Public Participation at Open Meetings with no changes. Ryan Hamilton seconded the motion. The motion passed unanimously.

13. **Discuss date and time for contract and budget workshop;** The date will be set at the June meeting.

14. **Discuss agenda items, time and date for next meeting.** The agenda for June 11, 2024 will include presentation by GIS Our Data, VFD budget requests, and set the date for Budget/Contract Workshop.

15. **Adjournment.** Ryan Hamilton moved to adjourn at 7:33 PM. Chuck Carpenter seconded the motion. The motion passed unanimously.

By: Kristie Jones

Kristie Jones, Clerk
Kaufman County Emergency Service Dist. #3