

KAUFMAN COUNTY EMERGENCY SERVICE DISTRICT #3
MINUTES FROM November 8, 2022

Present: Commissioners: David Wallace, Chuck Carpenter, and Earl Bourland
Absent: Eric Porter and Chuck Shepard
Fire Departments: ASVFD, CMVFD, EVFD and TVFD

1. **Call meeting to order.** David Wallace declared a quorum was present and called the meeting to order at 7:00 p.m.
2. **Public comment on items not on the Agenda** David Wallace read the statement about public comment on items not on the Agenda. No public comment was presented.
3. **Public comment on Agenda items.** David Wallace read the statement about public comments on Agenda items. No public comment was presented.

Administrative

4. **Review and consider approval of October 11, 2022 meeting minutes;** Chuck Carpenter moved to approve the minutes from the meeting on October 11, 2022. Earl Bourland seconded the motion. The motion passed unanimously.

Reports

5. **Receive monthly report from the Treasurer and consider:**
 - (a) **Approval of reimbursements;** There were no reimbursements this month.
 - (b) **Approval of payment of monthly bills and invoices;** Earl Bourland moved to approve payment of invoices that consisted of Misty Culpepper for ESD Audit in the amount of \$4,000.00, Visa for purchase of phone minutes for \$44.08, and Kristie Jones \$850.00 for clerical duties. Chuck Carpenter seconded the motion. The motion passed unanimously.
 - (c) **Approval of monthly financial report;** A financial report was given stating the ANB tax account had a balance of \$466,758.26, the ANB operating account had a balance of \$3,026.91, and TBT with a balance of \$13,636.37. The current total for all accounts is \$483,421.54. The Commissioners were provided with copies of the bank statements. Kristie Jones provided a breakdown of the current budget and the amounts paid year to date for each item. The Pledge Security Listing from American National Bank for October was provided to the Commissioners. Chuck Carpenter moved to approve the financial report. Earl Bourland seconded the motion. The motion passed unanimously.
6. **Receive monthly report from Ables Springs Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** Ables Springs VFD reported 25 calls for the month of October. There were no missed calls. The calls included 1 Building Fire, 1 Grass Fire, 1 Special Outside Fire, 17 Medical Assist, 2 Motor Vehicle Accidents, 1 No Incident Found, 1 Authorized Controlled Burning, and 1 Smoke Scare. Average response time was 8:20 minutes. Average number of personnel per incident was 5.3. The turn-out time for the month was an average of 2:50 minutes. They received no mutual aid and provided mutual aid 1 time. Training for October included 2 hours EMS training and 4 hours of Fire Training.
7. **Receive monthly report from College Mound Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** College Mound VFD responded to 40 calls during October. 15 of the 40 were in ESD 3 and 25 calls occurred in ESD 1. The calls in ESD 3 consisted of 1 Grass Fire, 2 Medical Assists, 4 EMS calls, 4 Motor Vehicle Accidents, 1 Dispatched and Cancelled, and 3 Citizen Complaints. Average number of

personnel per incident was 3.3. Average response time in ESD 3 area was 10:08 minutes. Average turn-out time was 4:09 minutes. The department currently has 25 firefighting members and 3 support services members. Training consisted of 2 hours fire training and 2 hours EMS CE.

8. **Receive monthly report from Elmo Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** Elmo VFD reported 74 calls for the month of October. The calls consisted of 4 Brush Fires, 2 Grass Fires, 1 Outside Rubbish Fire, 31 EMS, 23 Motor Vehicle Fires, 1 Gas leak, 1 Person in Distress, 1 Good Intent, 8 Dispatched and Cancelled, 1 False Alarm, and 1 Unintentional Alarm. They had no missed calls, provided no mutual aid, and requested no mutual aid. Average response time was 8:02 minutes. Average turn-out time was 2:14 minutes. Average number of personnel per incident was 2.3. October training consisted of CPR, FF1 Courses, and Fire Extinguishers. They currently have 20 members.

9. **Receive monthly report from Terrell Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** During October, TVFD responded to 43 calls. 34 of the 43 occurred in ESD 3. Average Turnout Time was 1:57 minutes, Average Response Time within TVFD's response area was 8:47 minutes, and Average number of personnel on each call was 5.3. A detailed run report was submitted after the meeting, on November 15, 2022. The calls within ESD 3 consisted of 1 Outside Storage Fire, 8 EMS, 7 Motor Vehicle Accidents, 7 Unauthorized Burning, 2 No Incident Found, 4 Authorized Controlled Burnings, 1 HazMat, and 1 Alarm System. They responded to 1 call in the City of Crandall and 8 in the City of Terrell.

Discussion/Action Items

10. **Discuss and consider Commissioners' terms of office expiring at year end;** Eric Porter and Chuck Shepard will not be serving another term. Chuck Carpenter will serve another term. David Wallace reported that Terry Barber had contacted him about new Commissioners. David contacted the current board members and Brandon Porter about possible replacements. Terry Barber will request the new commissioners be approved on the County Commissioner agenda. Next month we will thank Eric Porter and Chuck Shepard for their service.

15. **Discuss agenda items, time and date for the next meeting;** The next meeting will be December 13. Agenda items will include approval for the 2021-22 ESD Audit and possibility of purchasing ESD polo shirts.

16. **Adjournment.** Chuck Carpenter moved to adjourn the meeting at 7:14 p.m. Earl Bourland seconded the motion. The motion carried unanimously.

By: Kristie Jones

Kristie Jones, Clerk
Kaufman County Emergency Service Dist. #3