

KAUFMAN COUNTY EMERGENCY SERVICE DISTRICT #3  
MINUTES FROM September 8, 2020

**Present:** Commissioners: Harvey Chitty, Chuck Carpenter, and Mark Smith  
Fire Departments: ASVFD, CMVFD, EVFD and TVFD

1. **Call meeting to order.** President Harvey Chitty declared a quorum was present and called the meeting to order at 7:00 p.m.
2. **Public comment on items not on the Agenda.** Harvey Chitty read the statement about public speaking in our meeting.

No one was present that wanted to speak.

3. **Public comment on Agenda items.** Harvey Chitty read the statement about public comments on Agenda items.

**Administrative**

4. **Review and consider approval of the August 11, 2020, meeting minutes.** Mark Smith moved to approve the minutes from the meeting on August 11, 2020. Chuck Carpenter seconded the motion. The motion passed unanimously.

**Reports**

5. **Receive month report from the Treasurer and consider:**
  - (a) **Approval of reimbursements.** Mark Smith moved to approve the payment of the reimbursements to Ables Springs VFD for their stipend in the amount of \$2,600.00, College Mound VFD for contract labor in the amount of \$2,520.00, Elmo VFD for contract labor in the amount of \$2,600.00, and Terrell VFD for contract labor in the amount of \$2,600.00, and Kristie Jones for mileage driven from October 1, 2019 – September 30, 2020 in the amount of \$577.30. Chuck Carpenter seconded the motion. The motion passed unanimously.
  - (b) **Approval of payment of monthly bills, invoices and contract payments.** Mark Smith moved to approve payments to Safe-D for \$1,100.00, Kaufman County Appraisal District for \$2,250.91, The Terrell Tribune for \$292.12, Kristie Jones \$600.00 for clerical duties, and contract payments in the amount of \$34,000.00 to Ables Springs VFD, Elmo VFD, and Terrell VFD, and \$17,000.00 to College Mound VFD. Chuck Carpenter seconded the motion. The motion passed unanimously.
  - (c) **Approval of monthly financial report.** A financial report was given stating the tax account had a balance of \$522,385.61 and the operating account had a balance of \$1,173.57. The current total for both accounts is \$523,559.18. The commissioners were provided with copies of the bank statements. Kristie Jones provided a breakdown of the current budget and the amounts paid year to date for each item. The Pledge Security Listing from American National Bank for August was provided to the commissioners. Mark Smith moved to approve the financial report. Chuck Carpenter seconded the motion. The motion passed unanimously.
6. **Receive monthly report from Ables Springs Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times,**

**and call volume for fire/rescue calls and for EMS calls.** Ables Springs VFD reported 28 calls for the month of August. The calls included 1 Building Fire, 4 Grass Fires, 13 Medical Assist, 3 Motor Vehicle Accidents, 1 Person in Distress, 1 Cover Assignment, 2 Dispatched and Canceled, 1 Authorized Controlled Burning, 1 Detector Activation, and 1 Citizen Complaint. Their average response time was 11:93 minutes. Their average number of personnel per incident was 3.39.

7. **Receive monthly report from College Mound Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** College Mound VFD responded to 52 calls during August. 27 of these were in ESD 3. They are to email the run report detailing the 30 calls but that has not been received. Average Response time was 11:13 minutes. Average number of personnel per incident was 2.8.

8. **Receive monthly report from Elmo Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** Elmo VFD reported 62 calls for the month of August. The calls consisted of 2 Passenger Vehicle Fires, 1 Brush Fire, 12 Grass Fires, 21 EMS calls, 15 Motor Vehicle Accidents, 1 Gasoline Spill, 1 Gas Leak, 1 Assist Police, 2 Public Service, 1 Unauthorized Burning, 3 Dispatched and Canceled, and 1 No Incident Found. Average Response Time was 9:13 minutes. Average number of personnel per incident was 3.3.

9. **Receive monthly report from Terrell Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** Terrell VFD responded to 43 calls for the month of August. The calls included 1 Rail Vehicle Fire, 1 RV Fire, 1 Wildland Fire, 2 Brush Fires, 6 Grass Fires, 3 Outside Trash Fires, 1 EMS Assist, 10 Motor Vehicle Accidents, 2 Public Service, 9 Fill-in, 4 Dispatched and Canceled, 2 No Incident Found, and 1 Authorized Controlled Burning. Average Response Time was 8:3 minutes. Average number of personnel per incident was 4.3.

### **Discussion/Action Items**

10. **Action regarding election of officers for the Board** Mark Smith moved to change the office of Treasurer, held by Chuck Carpenter, to Secretary/Treasurer. Chuck Carpenter seconded the motion. The motion passed unanimously. Chuck Carpenter will serve as Secretary/Treasurer until Commissioner Terry Barber appoints a new board member or election of officers in January.

11. **Take action regarding budget for fiscal year October 1, 2020 to September 30, 2021:**

Chuck Carpenter presented the 2020-2021 ESD budget. Harvey Chitty explained to the fire departments that the difference in the proposed amount to receive from Kaufman County during 20-21 and the ESD budget was only \$18,000.00. Mark Smith moved to adopt the 2020-21 ESD as prepared by Chuck Carpenter. Chuck Carpenter seconded the motion. The motion passed unanimously.

12. **Discuss and consider District's 2020 tax rate, adopt an Order Levying Taxes, authorize filing the Order with the Kaufman County Tax Assessor/Collector.** Mark Smith moved to adopt a tax rate of \$0.0941 per \$100 for maintenance and operations and approve the Order Levying Taxes and authorize it to be filed with the County Tax Assessor. Chuck Carpenter seconded the motion. The motion passed unanimously.

13. **Acknowledge and approve posting of statement regarding adopted tax rate to home page of District website.** Mark Smith moved to approve posting of statement regarding adopted tax rate to the home page of the District website. Chuck Carpenter seconded the moved. The motion passed unanimously.

14. **Approve and sign the VFD Contracts for 2020-21.** Mark Smith moved to approve the 2020-21 VFD Contracts. Chuck Carpenter seconded the moved. The motion passed unanimously.

15. **Discuss agenda items, time and date for the next meeting.** Agenda items for October 13, 2020 include: Ables Springs VFD request to reimburse EMT training with training funds that were not used during the 2019-20 FY and Resignation of Mark Smith that will be effective December 1, 2020.

16. **Adjournment** Mark Smith moved to adjourn at 7:20 p.m. Chuck Carpenter seconded the motion. The motion carried.

By: Kristie Jones

**Kristie Jones**, Clerk  
Kaufman County Emergency Service Dist. #3