

# KAUFMAN COUNTY EMERGENCY SERVICES DISTRICT #3

## MINUTES FROM April 8, 2025

**Present:** Commissioners: David Wallace, Billy Bourland, Chuck Carpenter, Denny Oats, and Tommy Brockway  
Fire Departments: ASVFD, CMVFD, EVFD and TVFD

1. **Call meeting to order.** David Wallace declared a quorum was present and called the meeting to order at 7:00 p.m.
2. **Public comment on items not on the Agenda.** David Wallace read the statement about public comment on items not on the agenda. No public comment was presented.
3. **Public comment on Agenda items.** David Wallace read the statement about public comments on agenda items. No public comment was presented.

### Administrative

4. **Review and consider approval of March 11, 2025 meeting minutes.** Chuck Carpenter moved to approve the minutes from the meeting on March 11, 2025. Denny Oats seconded the motion. The motion passed unanimously.

### Reports

5. **Receive monthly report from the Treasurer and consider:**
  - (a) **Approval of reimbursements;** There were no reimbursements this month.
  - (b) **Approval of payment of monthly bills and invoices;** BR Bourland moved to approve payments of the bills and invoices including Carlton Law Firm \$2,527.00 (legal fees) and Kristie Jones \$1,200.00 (clerk salary). Tommy Brockway seconded the motion. The motion passed unanimously.
  - (c) **Approval of monthly financial report;** The financial report was emailed to the Commissioners before the meeting. During the meeting the Commissioners were provided with copies of the bank statements. Kristie Jones provided a breakdown of the current budget and the amounts paid year to date for each item. The Pledge Security Listings from Texas Bank and Trust for March were provided to the Commissioners. Chuck Carpenter moved to approve the financial report. Denny Oats seconded the motion. The motion passed unanimously.
  - (d) **Approval of quarterly investment report for 1<sup>st</sup> quarter;** During the first quarter the ESD earned \$7,358.68 in interest. The second quarter the ESD earned \$16,773.60. BR Bourland moved to approve the 1<sup>st</sup> quarter investment report. Tommy Brockway seconded the motion. The motion passed unanimously.
6. **Receive monthly report from Ables Springs Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** Ables Springs VFD reported 30 calls for the month of March. There were no missed calls. The calls included 5 Fires and 25 EMS Calls. Average response time was 5:33 minutes. Average number of personnel per incident 4.30. The turn-out time for the month was an average of 1:35 minutes. The VFD received no mutual aid and provided mutual aid two times. Training for March included 6 hours of Fire Training.
7. **Receive monthly report from College Mound Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** College Mound VFD responded to 49 calls during March. 22 of the 49 calls were in ESD 1 and 21 calls occurred in ESD 3. The calls in ESD 3 consisted of 2 Grass Fires, 7 EMS calls, 7 Motor Vehicle Accidents, 1 Electrical Wiring, 3 Dispatched and cancelled, and Steam thought to be smoke. Average number of personnel per incident was 2.9. Average response time in ESD 3 area was 11:01 minutes. Average turn-out time was 2:24. They currently have 25 members with 3 in EMT school.

8. **Receive monthly report from Elmo Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** Elmo VFD reported 88 calls for the month of March. The calls consisted of 1 Fire, 1 Building Fire, 1 Mobile property Fire, 2 Brush Fires, 7 Grass Fires, 1 Medical Assist, 36 EMS calls, 21 Motor Vehicle Accidents, 1 Gas Leak, 2 Power line down, 2 Arcing, 1 Person in distress, 1 Lock-out, 3 Assist Invalid, 3 Dispatched and cancelled, 3 No incident found, and 2 Authorized controlled burning. They had no missed calls, provided mutual aid 2 times, and requested mutual aid 2 times. Average response time was 7:38 minutes. Average turn-out time was 1:58 minutes. Average number of personnel per incident was 3.8. They completed Wild Line training. The Wild Land training is being rescheduled. They currently have 25 members with 2 in paramedic school and 2 in EMT school. 1 firefighter has passed the National Registry for Paramedic and they have 1 new member that is a Paramedic.

9. **Receive monthly report from Terrell Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** During March, TVFD responded to 89 calls. 82 of the 89 were in ESD 3, 1 in the City of Crandall, and 6 in the City of Terrell. The 82 calls consisted of 1 Wildland fire, 1 Grass Fire, 50 EMS calls, 7 Motor Vehicle Accidents, 1 Power line down, 1 Attempted burning, 3 Public Service, 3 Assist Invalid, 1 Unauthorized burning, 4 Dispatched and cancelled, 4 No Incident Found, 3 Authorized Controlled burning, and 2 Person in distress. They had no missed calls. Average turn-out time was 2:22. Average response time was 11:41 and average number of personnel was 3.0. They responded to mutual aid 9 times and requested mutual aid 2 times. They have 24 firefighting members with 1 firefighter in EMT school. Total time spent on calls was 51:14:31 (H:M:S).

#### **Discussion/Action Items**

10. **Discuss time to schedule a workshop;** All the Fire Chiefs agreed they would be available to meet Tuesday, April 29 at 7 PM to discuss future ideas and plans.

11. **Discuss the Terrell VFD TESRS pension program and Board and take action if necessary;** Terrell VFD reported they do not currently have a board to oversee their pension program. When the TVFD TESRS program was started in 2010, all the costs were to be covered by the \$30,000 – 35,000.00 they received from the City of Terrell. Somewhere along the way this stopped. Terrell VFD needs the ESD board to appoint someone to represent their financial board. They would like Danny Potts appointed to that position. The department currently has 2 firefighters drawing \$163.00 per month from TESRS. Firefighters must have served as a volunteer for a minimum of 10 years and be 65 to receive benefits from TESRS. They currently have 5 or 6 firefighters with 10 years of service but they are not 65 years old. There is also a death benefit of \$10,000. If the VFD has 20 firefighters at \$50.00 per month, then the program is costing \$12,000.00 in ESD tax funds per year.

David Wallace requested the records submitted from TVFD to TESRS after the March meeting but hasn't received anything. Chief Robert Caughron signed and received an Open Records Request on behalf of Terrell VFD. They have 10 business days to respond. Another Open Records Request will be submitted to the Texas Emergency Services Retirement System.

12. **Discuss and conduct annual review of investment policy and investment strategies and adopt resolution;** BR Bourland moved to approve the investment policy and adopt the resolution. Chuck Carpenter seconded the motion. The motion passed unanimously.

13. **Discuss agenda items, time and date for next meeting; and** The workshop will be Tuesday, April 29 and the next regular meeting will be May 13, 2025 at 7 PM. Agenda items will be added as necessary.

15. **Adjournment.** Tommy Brockway moved to adjourn at 7:37 PM BR Bourland seconded the motion. The motion passed unanimously.

By: Kristie Jones

**Kristie Jones**, Administrative Assistant  
Kaufman County Emergency Service Dist. #3