

KAUFMAN COUNTY EMERGENCY SERVICES DISTRICT #3
MINUTES FROM November 11, 2025

Present: Commissioners: David Wallace, BR Bourland, Chuck Carpenter, Denny Oats, and Tommy Brockway
Fire Departments: ASVFD, CMVFD, EVFD and TVFD

1. **Call meeting to order.** David Wallace declared a quorum was present and called the meeting to order at 7:00 p.m.
2. **Public comment on items not on the Agenda.** David Wallace read the statement about public comments on items not on the agenda. No public comment was presented.
3. **Public comment on Agenda items.** David Wallace read the statement about public comments on agenda items. No public comment was presented.

Administrative

4. **Review and consider approval of October 14, 2025, meeting minutes.** BR Bourland moved to approve the minutes from the meeting on October 14, 2025. Denny Oats seconded the motion. The motion passed unanimously.

Reports

5. **Receive monthly report from the Treasurer and consider:**
 - (a) **Approval of reimbursements;** Chuck Carpenter moved to approve 4 reimbursements to Elmo VFD. Three for construction of Elmo station addition in the amounts of \$5,802.50 (Bar None Coatings), \$5,600.00 (Lumpy's Electric) and \$7,100.00 (Richie Garcia) and one reimbursement for Shadow Lakes station \$11,500.00 (Wray Mechanical). Tommy Brockway seconded the motion. The motion passed unanimously.
 - (b) **Approval of payment of monthly bills and invoices;** BR Bourland moved to approve payments of the bills and invoices including Matthew's Heating and Air \$1,450.00 (Elmo station), Anderson, Marx \$ Bohl, P.C. \$1,250.00 (Ables Springs VFD Compilation), MCPA, PC \$6,450.00 (ESD 3 24-25 Audit) and Kristie Jones \$1,300.00 (clerk salary). Denny Oats seconded the motion. The motion passed unanimously.
 - (c) **Approval of monthly financial report;** The financial report was emailed to the Commissioners before the meeting. During the meeting the Commissioners were provided with copies of the bank statements. Kristie Jones provided a breakdown of the current budget and the amounts paid year to date for each item. The Pledge Security Listings from Texas Bank and Trust for September were provided to the Commissioners. Chuck Carpenter moved to approve the financial report. BR Bourland seconded the motion. The motion passed unanimously.
6. **Receive monthly report from Ables Springs Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** Ables Springs VFD reported 38 calls for the month of October. There were no missed calls. The calls included 7 Fires, 28 EMS Calls, 1 Hazardous Materials and 2 Good Intent calls. Average response time was 7:04 minutes. Average number of personnel per incident 4.03. The turn-out time for the month was an average of 1:49 minutes. The VFD received mutual aid on one call and provided mutual aid three times. Training for October included 6 hours of Fire Training.
7. **Receive monthly report from College Mound Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** College Mound VFD responded to 52 calls during October. 31 of the 52 calls were in ESD 1 and 21 calls occurred in ESD 3. The calls in ESD 3 consisted of 1 Building Fire, 2 Brush Fires, 4 Grass Fires, 3 Medical Assist, 7 EMS calls, 3 Motor Vehicle Accidents, and 1 Dispatched and cancelled. Average number of

personnel per incident was 2.9. Average response time in ESD 3 area was 9:16 minutes. Average turn-out time was 3:09. They currently have 25 members and 3 support services members. One member is in EMT school.

8. **Receive monthly report from Elmo Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** Elmo VFD reported 65 calls for the month of October. The calls consisted of 1 Building Fire, 1 Brush Fire, 12 Grass Fires, 29 EMS calls, 13 Motor Vehicle Accidents, 1 Gas Leak, 1 Power line down, 2 Public Service assistance, 1 Public Service, 1 Smoke Scare, 2 False alarms, and 1 Smoke Detector. They had no missed calls, provided mutual aid 7 times, and requested mutual aid 4 times. Average response time was 8:38 minutes. Average turn-out time was 2:08 minutes. Average number of personnel per incident was 3.6. This month training included 4 hours HWY Safety and traffic control. Randy Brumbelow passed his EMT test. CareFlite will host a school in February and Elmo currently has 6 planning to attend.

9. **Receive monthly report from Terrell Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** During October, TVFD responded to 79 calls. 72 of the 79 were in ESD 3 and 7 in the City of Terrell. The calls consisted of 1 Fire, 1 Building Fire, 1 Trash Fire, 1 Passenger Vehicle Fire, 3 Grass Fires, 42 EMS calls, 7 Motor Vehicle Accidents, 1 Electrical Wiring, 1 Attempted Burning, 1 Person in Distress, 2 Public Service, 3 Assist Invalid, 5 Dispatched and cancelled, 1 No Incident Found, 1 Authorized Controlled Burning, and 1 Smoke Detector. They had no missed calls. Average turn-out time was 2:41. Average response time was 11:24 and average number of personnel was 2.8. They responded to 9 mutual aid calls and requested mutual aid three times. They have 29 firefighting members. Total time spent on calls was 45:00:06 (H:M:S).

Discussion/Action Items

10. **Take action on Service Agreement amounts and distribute 2025-26 Service Agreements to be signed;** David Wallace shared what each department requested in their budget for 2025-26. Ables Springs VFD - \$419,260.00, College Mound VFD - \$243,505.00, Elmo VFD - \$578,600.00, and Terrell VFD - \$525,913.00. As previously discussed, David reminded Terrell VFD that the \$30,000.00 for a consultant would not be funded this year leaving their request as \$495,913. Chuck Carpenter said the total amount of requested funding is approximately 23% more than last year. Chuck Carpenter moved to set the contract amounts as Ables Springs VFD - \$419,000.00, College Mound VFD - \$243,000.00, Elmo VFD - \$579,000.00, and Terrell VFD - \$496,000.00. Tommy Brockway seconded the motion. The motion passed unanimously. David Wallace will sign the Agreements at the end of the meeting. The departments that cannot sign their Agreement tonight will email the signature page to Kristie Jones as soon as possible.

11. **Approve 2024-25 KCESD 3 Audit by Kyle Caperton;** Chuck Carpenter moved to approve the audit. The motion was seconded by Denny Oats. The motion passed unanimously. Kristie Jones will mail copies to the Kaufman County Commissioners Court.

12. **Approve 2024-25 Compiled Financial Report for Ables Springs VFD;** BR Bourland moved to approve the 2024-25 Compiled Financial Report for Ables Springs VFD. Tommy Brockway seconded the motion. The motion passed unanimously.

13. **Discuss and consider Commissioners' terms of office expiring at year end;** David Wallace stated two terms are expiring December 31, 2025. Individuals interested in serving should contact the Kaufman County Office of Emergency Management for an application. BR Bourland said he believes the deadline to apply is December 4th or 5th.

14. **Discuss and consider purchase of Pierce Fire Engine for College Mound VFD, take action if necessary;** Josh Phillips explained once the engine is ordered, it will be a year before delivery and the first payment is due. The College Mound VFD Board is currently trying to eliminate other debt so they can purchase the engine on a 10 year note to save interest. The cost of the engine is \$630,000.00. Chuck Carpenter moved to commit the ESD to paying half the cost of the engine not to exceed \$315,000.00 and for the ESD to determine at a later date if the ESD contribution will be paid monthly or annually. He thinks the ESD will pay the \$315,000.00 within 3 years but it might possibly be

a one time lump sum. He also stipulated that the funds go straight to the loan note as principle and not be placed in any kind of savings account. Josh Phillips will supply the ESD with a copy of the signed contract with Siddons-Martin. Tommy Brockway seconded the motion. The motion passed unanimously.

15. **Discuss and consider progress on the station at Shadow Lakes, take action if necessary;** The concrete foundation has been poured. The electrical and water have been roughed in and TXDot agreed to let the Fire Department have a 30 foot culvert. Randy Brumbelow provided a spreadsheet to the commissioners with the estimated cost of building the station at Shadow Lakes to be \$654,860.00 plus an additional \$6000 (approximately) for the culvert and installation. There may also be some permit costs that have not been calculated into the total. The building components from Mueller are set to be delivered as soon as they receive the final payment. The check for the final payment was approved at the October meeting and has been given to Randy Brumbelow to deliver. This item will remain on the agenda.

16. **Discuss and consider the addition to the Elmo VFD station, take action if necessary;** The renovation to the Elmo Station is complete. The total cost was \$125,123.36. CareFlite is purchasing the beds for the new room additions.

17. **Discuss agenda items, time and date for next meeting; and** The next regular meeting will be December 9, 2025. Items to be discussed include regular business and the Shadow Lakes Station.

18. **Adjournment.** Tommy Brockway moved to adjourn at 7:58 PM. BR Bourland seconded the motion. The motion passed unanimously.

By: Kristie Jones

Kristie Jones, Administrative Assistant
Kaufman County Emergency Service Dist. #3