

KAUFMAN COUNTY EMERGENCY SERVICES DISTRICT #3
MINUTES FROM October 14, 2025

Present: Commissioners: David Wallace, BR Bourland, Denny Oats, and Tommy Brockway
Absent: Chuck Carpenter
Fire Departments: ASVFD, CMVFD, EVFD and TVFD

1. **Call meeting to order.** David Wallace declared a quorum was present and called the meeting to order at 7:00 p.m.
2. **Public comment on items not on the Agenda.** David Wallace read the statement about public comments on items not on the agenda. No public comment was presented.
3. **Public comment on Agenda items.** David Wallace read the statement about public comments on agenda items. No public comment was presented.

Administrative

4. **Review and consider approval of September 9, 2025, meeting minutes.** Denny Oats moved to approve the minutes from the meeting on September 9, 2025. Tommy Brockway seconded the motion. The motion passed unanimously.

Reports

5. **Receive monthly report from the Treasurer and consider:**
 - (a) **Approval of reimbursements:** BR Bourland moved to approve 4 reimbursements to Elmo VFD. Two for construction of Elmo station addition in the amounts of \$11,000.00 (deposit with Bar None Coatings) and \$3,075.85 (Home Depot receipts). One reimbursement for Shadow Lakes station \$2,250.00 (308 Design), and one for \$11,500.00 for deposit with Blade TMA (Elmo tanker conversion). Denny Oats seconded the motion. The motion passed unanimously.
 - (b) **Approval of payment of monthly bills and invoices:** Tommy Brockway moved to approve payments of the bills and invoices including Carlton Law Firm \$4,553.75 (legal fees) and Kristie Jones \$1,300.00 (clerk salary). The following invoices are for the Elmo Station renovation: Angell's Custom Welding \$30,497.00, Michael Angell Concrete \$14,218.75, Matthew's Heating and Air \$13,050.00, Wray Mechanical LLC \$2,496.76, All Foam \$5,645.00, Lumpy's Electric \$9,000.00, and Bar None Coatings \$11,687.50, and one invoice for the Shadow Lakes Station to Akin Excavation \$6,100.00. BR Bourland seconded the motion. The motion passed unanimously.
 - (c) **Approval of monthly financial report:** The financial report was emailed to the Commissioners before the meeting. During the meeting the Commissioners were provided with copies of the bank statements. Kristie Jones provided a breakdown of the current budget and the amounts paid year to date for each item. The Pledge Security Listings from Texas Bank and Trust for September were provided to the Commissioners. BR Bourland moved to approve the financial report. Denny Oats seconded the motion. The motion passed unanimously.
 - (d) **Approval of quarterly investment report:** BR Bourland moved to approve the quarterly investment report. The ESD earned \$23,810.51 during the 4th quarter and a total of \$68,529.94 for FY2024-25. Tommy Brockway seconded the motion. The motion passed unanimously.
6. **Receive monthly report from Ables Springs Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** Ables Springs VFD reported 29 calls for the month of September. There were no missed calls. The calls included 3 Fires, 24 EMS Calls, and 2 Other calls. Average response time was 7:03 minutes. Average number of personnel per incident 4.17. The turn-out time for the month was an average of 1:49 minutes. The VFD received mutual aid on two calls and provided mutual aid two times. Training for September included 6 hours of Fire Training.

7. **Receive monthly report from College Mound Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** College Mound VFD responded to 51 calls during September. 23 of the 51 calls were in ESD 1 and 28 calls occurred in ESD 3. The calls in ESD 3 consisted of 1 Building Fire, 4 Grass Fires, 8 Medical Assist, 7 EMS calls, 4 Motor Vehicle Accidents, 1 Unauthorized Burning, 2 Dispatched and cancelled, and 1 Citizen Complaint. Average number of personnel per incident was 2.5. Average response time in ESD 3 area was 8:42 minutes. Average turn-out time was 1:58. They currently have 25 members and 3 support services members. One member is in EMT school.

8. **Receive monthly report from Elmo Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** Elmo VFD reported 73 calls for the month of September. The calls consisted of 1 Passenger Vehicle Fire, 9 Grass Fires, 1 Outside Rubbish Fire, 4 Medical Assist, 30 EMS calls, 19 Motor Vehicle Accidents, 1 Service call, 1 Animal Rescue, 2 Pubic Service, 1 Assist Invalid, 3 Dispatched and cancelled, and 1 False alarm. They had no missed calls, provided mutual aid 1 time, and requested mutual aid 5 times. Average response time was 6:38 minutes. Average turn-out time was 1:41 minutes. Average number of personnel per incident was 3.5. This month training included HWY Safety. Rescue 1 is in service. They currently have 28 members with 2 in paramedic school. It does look like CareFlite will put an ambulance at the Elmo Station once the renovations are complete.

9. **Receive monthly report from Terrell Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** During September, TVFD responded to 79 calls. 76 of the 79 were in ESD 3 and 3 in the City of Terrell. The calls consisted of 2 Grass Fires, 44 EMS calls, 9 Motor Vehicle Accidents, 1 Attempted Burning, 4 Person in Distress, 1 Smoke Removable, 1 Public Service, 2 Assist Invalid, 7 Dispatched and cancelled, 1 No Incident Found, 1 Smoke Scare, 1 Authorized Controlled Burning, and 1 False alarm. They had no missed calls. Average turn-out time was 2:37. Average response time was 10:37 and average number of personnel was 3.1. They responded to 7 mutual aid calls and did not request mutual aid. They have 29 firefighting members. Total time spent on calls was 44:20:54 (H:M:S).

Discussion/Action Items

10. **Review 2025-26 Service Agreements, take action if necessary:** BR Bourland moved to remove Section 4.02 A 4 and change dates on Section 5.01 C and Section 7.01 to say the same time of 90 days or date of December 31. Denny Oats seconded the motion. The motion passed unanimously. Kristie Jones will make these changes and edit the Chain of Command for each station.

11. **Discuss and consider purchase of Pierce Fire Engine for College Mound VFD, take action if necessary:** Josh Phillips was asked about the amount they will receive from ESD 1 for FY25-26. Josh answered that ESD 1 will be paying them \$207,000.00. ESD 1 does not pay for department coverage but he is hoping they will soon. ESD 1 is paying for the addition to their fire station. They had approximately \$40,000.00 left in their building fund after replacing the station roof. ESD 1 took out a \$200,000.00 loan to pay for the building addition and are paying that off in one year's time at \$12,500.00 per month. ESD 1 is working towards a sales tax election and hopeful it will pass and help them with the second addition to the station that will cost approximately \$600,000.00. Josh is wanting ESD 3 to fund their new Pierce Fire Engine at a cost of \$111,637 per year for 7 years, \$84,074 per year for 10 years, or \$64,413 per year for 15 years. This money would be in addition to their regular budgeted Service Agreement amount. College Mound VFD currently has one Engine that is a 2013 model. They are wanting to replace their Rescue truck, currently used when the 2013 Engine is out of service, with the new Engine. They have a place held in line with Siddons-Martin for the engine, but must let them know as soon as possible. If the ESD decides to fund the engine or half of the engine, no payments would be made for at least 1 year. After discussion, Tommy Brockway moved to table this item until next month when Chuck Carpenter would be able to provide more information about available funds. Denny Oats seconded the motion. The motion passed unanimously. Josh will contact his representative at Siddons-Martin to see if the place in line can be held another month.

12. **Discuss and consider progress on the station at Shadow Lakes, take action if necessary;** They will set forms next week and expect the delivery of the metal building parts October 31-November 1. The final payment for Mueller is \$53,345.39. Denny Oats moved to approve this check and have it held until delivery. Tommy Brockway seconded the motion. The motion passed unanimously. Randy Brumbelow will contact Kristie when the check is needed and she will notify Chuck about transferring the funds. Randy was asked about the culvert. He will contact Mike Johnson TXDOT about the culvert. BR Bourland told him to insist on a 30-foot culvert because they will try to only give a 20-foot.

Commented [KH1]: Randy to be identified with last name and title or other identifying information.

13. **Discuss and consider the addition to the Elmo VFD station, take action if necessary;** The electrical is roughed in and the HVAC system is complete except for a thermostat. Randy Brumbelow expects the project to be complete soon. He thinks the project's final cost will be \$1,400.00 under budget.

14. **Discuss continuation of financial and board reports from Terrell VFD, take action as necessary;** BR Bourland moved to no longer require Terrell VFD to provide monthly financials and minutes from their VFD board meetings. The motion was seconded by Denny Oats. The motion passed unanimously.

15. **Approve and sign Engagement Letter for 2024-25 Audit with Kyle Caperton, MCPA, PC;** BR Bourland moved to approve and sign the Engagement letter for the 2024-25 ESD Audit. Tommy Brockway seconded the motion. The motion passed unanimously.

16. **Discuss required training hours for Commissioners;** Everyone is current on their hours. BR Bourland said he may need some in 2026 because he did not attend the SAFE-D conference last February.

17. **Discuss and consider attending Annual SAFE-D Conference, scheduled for January 29-31, 2026, at the Henry B. González Convention Center in San Antonio;** BR Bourland said he might attend.

18. **Discuss agenda items, time and date for next meeting; and** The next regular meeting will be November 11, 2025. Items to be discussed include the Pierce Fire Truck for College Mound, Shadow Lakes Station, Elmo renovation, and Service Agreements.

19. **Adjournment.** Tommy Brockway moved to adjourn at 8:18 PM. BR Bourland seconded the motion. The motion passed unanimously.

By: Kristie Jones

Kristie Jones, Administrative Assistant
Kaufman County Emergency Service Dist. #3