

KAUFMAN COUNTY EMERGENCY SERVICES DISTRICT #3
MINUTES FROM July 8, 2025

Present: Commissioners: David Wallace, Billy Bourland, Chuck Carpenter, Tommy Brockway, and Denny Oats
Fire Departments: ASVFD, CMVFD, EVFD and TVFD

1. **Call meeting to order.** David Wallace declared a quorum was present and called the meeting to order at 7:01 p.m.
2. **Public comment on items not on the Agenda.** David Wallace read the statement about public comment on items not on the agenda. No public comment was presented.
3. **Public comment on Agenda items.** David Wallace read the statement about public comments on agenda items. No public comment was presented.

Administrative

4. **Review and consider approval of May 13, 2025 and June 10, 2025, meeting minutes.** BR Bourland moved to approve the minutes from the meeting on May 13, 2025. Tommy Brockway seconded the motion. The motion passed unanimously. BR Bourland moved to approve the minutes from the meeting on June 10, 2025. Chuck Carpenter seconded the motion. The motion passed unanimously.

Reports

5. **Receive monthly report from the Treasurer and consider:**
 - (a) **Approval of reimbursements;** There were no reimbursements this month.
 - (b) **Approval of payment of monthly bills and invoices;** Chuck Carpenter moved to approve payments of the bills and invoices including Safe-d \$2,500.00 (annual membership), U.S. Postal Service \$192.00 (annual PO box rental), and Kristie Jones \$1,200.00 (clerk salary). Denny Oats seconded the motion. The motion passed unanimously.
 - (c) **Approval of monthly financial report;** The financial report was emailed to the Commissioners before the meeting. During the meeting the Commissioners were provided with copies of the bank statements. Kristie Jones provided a breakdown of the current budget and the amounts paid year to date for each item. The Pledge Security Listings from Texas Bank and Trust for June were provided to the Commissioners. BR Bourland moved to approve the financial report. Tommy Brockway seconded the motion. The motion passed unanimously.
 - (d) **Approval of the quarterly investment report;** The District has earned \$20,587.15 in interest during the third quarter bringing the total interest earned so far in 2024-25 to \$44,719.43. BR Bourland moved to approve the investment report. Denny Oats seconded the motion. The motion passed unanimously. David Wallace thanked Chuck Carpenter for his work with the bank for helping the ESD achieve these earnings.
6. **Receive monthly report from Ables Springs Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** Ables Springs VFD reported 36 calls for the month of June. There were no missed calls. The calls included 4 Fires, 29 EMS Calls, 2 Service Calls, and 1 Special Incident. Average response time was 6:50 minutes. Average number of personnel per incident 3.86. The turn-out time for the month was an average of 1:59 minutes. The VFD received no mutual aid on three calls and provided mutual aid four times. Training for June included 6 hours of Fire Training. Ables Springs VFD has 2 new EMT's.

7. **Receive monthly report from College Mound Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** College Mound VFD responded to 47 calls during June. 24 of the 47 calls were in ESD 1 and 23 calls occurred in ESD 3. The calls in ESD 3 consisted of 1 Road Freight Fire, 4 Medical Assist, 11 EMS calls, 6 Motor Vehicle Accidents, and 1 Dispatched and cancelled. Average number of personnel per incident was 2.7. Average response time in ESD 3 area was 9:01 minutes. Average turn-out time was 3:02. They currently have 25 members with 1 firefighter passing the National EMT Registry test. This month they had EMS CE Training.

8. **Receive monthly report from Elmo Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** Elmo VFD reported 71 calls for the month of June. The calls consisted of 1 Building Fire, 1 Passenger Vehicle Fire, 1 Road Freight Fire, 1 Brush Fire, 1 Grass Fire, 37 EMS calls, 15 Motor Vehicle Accidents, 2 Power line Down, 1 Service Call, 1 Assist Police, 1 Pubic Service, 2 Dispatched and cancelled, 1 No Incident Found, 5 False Alarms, and 1 Alarm System. They had no missed calls, provided mutual aid 4 times, and requested mutual aid 6 times. Average response time was 7:54 minutes. Average turn-out time was 1:55 minutes. Average number of personnel per incident was 3.3. This month training included the new Brush 3 truck and triple lay house lay training. The Wild Land training is being rescheduled but the date is unknown, however, the field training must be completed before September. They currently have 27 members with 2 in paramedic school and 1 who needs to schedule their National Registry test.

9. **Receive monthly report from Terrell Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** During June, TVFD responded to 80 calls. 78 of the 80 were in ESD 3, 1 in Hunt County, and 1 in the City of Terrell. The calls consisted of 1 Building Fire, 1 Passenger Vehicle Fire, 1 Brush Fire, 1 Outside Rubbish Fire, 47 EMS calls, 7 Motor Vehicle Accidents, 1 Electrical Wiring, 1 Accident, 1 Attempted Burning, 2 Person in Distress, 1 Public Service, 2 Assist Invalid, 1 Good Intent, 5 Dispatched and cancelled, 3 No Incident Found, and 2 False alarms. They had no missed calls. Average turn-out time was 2:21. Average response time was 10:59 and average number of personnel was 3.2. They responded to 5 mutual aid calls and requested mutual aid 1 time. They have 29 firefighting members. Total time spent on calls was 53:51:04 (H:M:S).

David Wallace said how much the ESD appreciates the departments working together to serve our district. He also said if anyone comes up with an idea or plan to help make I-20 safer, he is willing to write a letter to the County Judge, County Commissioners, or anyone else that could help.

Discussion/Action Items

10. **Discuss and consider the tax and budget planning calendar for 2025, set dates for special meetings, and take any related action;** BR Bourland moved to set the dates as follows: August 5, 2025 Special Meeting on Tax Rate, August 12, 2025 Regular Meeting, and August 21, 2025 Public Hearing on Tax Increase. The motion was seconded by Denny Oats. The motion passed unanimously.

11. **Discuss and consider progress on the station at Shadow Lakes and possible purchase of additional lot, take action if necessary;** Denny Oats reported another lot at Shadow Lakes beside the current property can be purchased for \$80,000.00 -85,000.00. He doesn't believe there is any other land in the area that can be purchased for that price. If the station is built on the current property and the ESD owns the additional lot it could be used for expansion of the station in the future. If not needed by the fire department, then it could be used by the Sheriff's Office or Ambulance service. David Wallace asked about building the station in the middle if the additional lot is purchased. Denny said that would allow for expansion, but it would take away from the value of the property to use for something else. The current station plan includes sleeping arrangements for 4 and a half bath to be upstairs. A full bath with shower will be downstairs. Randy said a pump system with drip was recommended instead of an aerobic system. Elmo and College Mound currently pay 2 firefighters each to be on call at their stations. They would each pay 1 additional firefighter (2 total) to man the Shadow Lakes station once it is built. There was a discussion about the POA restrictions/regulations for the station. David requested Randy contact the POA President and find out exactly what was expected and what would be enforced. Randy is to email Kristie the information and she will send to the

commissioners. Denny Oats will contact the realtor about the exact price of the additional lot. Denny will email the details and then David will schedule a called meeting so the board can vote on the purchase.

12. **Discuss and consider the addition to the Elmo VFD station, take action if necessary;** Randy provided the board with an edited copy of the bid process used by the Kemp Fire Department. He asked if he could move forward with bidding using this document for the renovations on the Elmo station. The estimate to renovate the station is \$70,000-80,000. Chuck Carpenter moved to approve Randy Brumbelow using this bidding contract for the renovations to the Elmo Fire Station. Denny Oats seconded the motion. The motion passed unanimously.

13. **Discuss and consider the Texas Emergency Services Retirement System with Terrell VFD, take action if necessary;** Based on information from the attorney and Scott Miller (TESRS) it would cost the ESD \$350,000.00 to get out of the contract with TESRS. Therefore, Chuck Carpenter recommended continuing. Tommy Brockway moved to appoint Chuck Carpenter to serve as the ESD representative on the Terrell Volunteer Fire Department's Retirement Board. Denny Oats seconded the motion. The motion passed unanimously.

David Wallace paused the regular meeting at 8:00 p.m. to conduct a budget workshop for the 2025-26 VFD budgets. Each fire chief spoke about needs for their department. The Commissioners asked questions of clarification. The regular meeting resumed at 8:39 p.m.

14. **Discuss and consider service provider contract renewals and/or amendments, take action as necessary;** BR Bourland moved to change the wording in Article IV, Section 4.03 Purchases or Loans Exceeding \$50,000.00 to include approval by the board, if the ESD will be funding the cost of a purchase in addition to the VFD regular budget. This will allow the ESD to keep track of commitments made outside of the general budget. Denny Oats seconded the motion. The motion passed unanimously.

Randy Brumbelow asked if approval rather than just notice would be necessary if the VFD plans to pay for their own purchase? He said Elmo always plans their new equipment purchases based on equipment being paid off. If they know a truck will be paid off in another year, they plan to roll the current payment into their next purchase. They try to keep the payment amount the same. He was told as long as the payment is in the EVFD budget, you only need to provide notice of the purchase and do not need approval. The tanker truck that Elmo is currently using leaks. The new one they have purchased is expected in December. They hope to sell the current tanker for about \$70,000.00. David asked about the truck being used as a blocker. Randy said the truck still has a good engine and could have the tanker replaced with a bed and scorpion tail and made into a blocker. This will be discussed again at a later date.

15. **Discuss agenda items, time and date for next meeting; and** The next regular meeting will be August 12, 2025. Special meetings will be August 5 and August 21, 2025. David Wallace may call an additional special meeting about the land purchase.

16. **Adjournment.** Tommy Brockway moved to adjourn at 8:53 PM. Denny Oats seconded the motion. The motion passed unanimously.

By: Kristie Jones

Kristie Jones, Administrative Assistant
Kaufman County Emergency Service Dist. #3