

# Bill Dion

Line Producer/Production Manager

<https://billdion.com>  
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## Qualifications Summary

Creative, accomplished, and seasoned production professional, known for delivering various projects from conception to completion within time and budgetary constraints to achieve unequalled success. Established record of pitching and translating fresh ideas into actionable project plans. Steller success in setting budget expectations as well as gathering and distributing media and artist assets. Expert at leading engaging content, procedures, and schedules of filming with talented team, while creating and updating production schedules, checklists, and media delivery plans. An open-minded individual with expertise in visualizing organizational goals, delivering measurable results, and ensuring success of all departments. Adaptable to ever-changing demands and has a successful track record of inclusion.

## Areas of Expertise

Strong Production Management Planning & Logistics | Proficient with MM Budgeting & MM Scheduling | On Set Safety Protocols | Union Signatory Procedures| Effective HOD collaboration | Clear financial oversight | Team Training & Leadership | Stakeholder Engagement | Cross-Team Collaboration | Day to Day Set Operations | Tax Incentives

## Selected Physical Production Highlights

Line Producer: Lights Camera Friendship (Series)

Line Producer: Lifetime (MOW) *Desperate Widows*, *His Secret Marriage*, and *He Knows Your Every Move*

Line Producer: *Welcome to the Blumhouse*, Amazon Prime Producer – VFX

Line Producer: *Carol of the Bells*, feature film

## Career Experience

**Inclusion Films, Los Angeles, CA**  
**Head of Physical Production**

**March 2023 to Present**

Manage day to day physical production for slate of various projects in development, prep, production, and postproduction. Create budgets and schedule using MMB software, Supervise cast and crew payroll, accounting procedures and cost reporting. Oversee postproduction and asset delivery. Lead location scouting. Direct onset safety protocols. Coordinate smooth workflow between producers, creative teams, and the physical production crew.

**The Walt Disney Studios, Burbank, CA**

**March 2021 – March 2023**

**Production Manager Operations Health and Safety, 2022-23 | Production Supervisor Operations H&S, 2021**

Ensure smooth workflow by managing on-set H&S protocols and under return-to-work agreement. Increased business productivity by updating and scheduling job duties for H&S department members.

- Streamlined work processes by managing budgets and overseeing on set crew of 200 to 300 members.
- Enhance business efficiency by performing cast and crew testing audits.
- Communicated Disney policies effectively with showrunners and producers.

Improved operational proficiency by administering production logistics, including generating budgets, creating shooting schedules, managing production paperwork, hiring, and supervising crews, and securing insurance, permits, and equipment. Drove optimal performance by formulating and executing a 28-page plan (encompassing the White Paper) for post-COVID-19 return to work with specific safety measures for independent films, approved by SAG and Amazon.

- Produced Lifetime TV movies *Desperate Widows*, *His Secret Marriage*, and *He Knows Your Every Move* for a boutique production company specializing in book-to-screen adaptations.
- Achieved producer satisfaction by delivering movies of the week under budget and on schedule.

Oversaw physical production of in-house feature films, PSAs, award-winning documentaries, corporate/educational content, and short films. Hired crew, allocated funds, and ensured filming is done safely, creatively, on budget, and on time. Completed risk assessments and provided creative solutions for production problems.

- Maximized employees' skills by offering adults with intellectual disabilities entry-level working knowledge of film and TV production, while serving as classroom instructor and manager for vocational program.
- Line Producer: *Carol of the Bells*, feature film – majority of crew were made up of Inclusion Films students.
- Supported experiential learning in film & TV production, encourage creativity and independence.

## Selected Credits

**Lights Camera Friendship (Season I)**, Inclusion Films, Head of physical production/line producer - 2024

**Skeleton Crew (Season I)**, Lucasfilm Ltd. Production Manager Operations, Health & Safety, 2022 – 2023

**The Mandalorian (Season III)**, Lucasfilm Ltd. Production Supervisor Operations, Health & Safety, 2021 – 2022

**Thor: Love and Thunder (AP)**, Marvel Production Supervisor Operations, Health & Safety, 2021

**Shang-Chi and The Legend of the Ten Rings (AP)**, Marvel Production Supervisor Operations, Health & Safety, 2021

**Welcome to the Blumhouse**, Amazon Prime Producer- VFX Assets, 2020

**Desperate Widows**, TV Movie Lifetime/ Vast Ent. Co-Producer, 2020

**Carol Of the Bells**, Feature Film Inclusion Films \* Line Producer, 2019

**His Secret Marriage**, TV Movie Lifetime / Vast Ent. Line Producer, 2019

**He Knows Your Every Move**, Tv Movie Lifetime / Vast Ent. Line Producer, 2018

## Education

Cal/OSHA - Training for General Industry Safety

Cal/OSHA - Injury and Illness Prevention Program Awareness

AA Degree and Film/TV Production, Yuba College