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## 1. application

- Application must be filled out as completely as possible.
- Please note, a signature must be *handwritten* in pen on the last page of the application. We cannot accept a typed signature.

## 2. passport scan

- Student's image must be clear and visible. All text must be legible.
- Passport scans will also be required for all dependents.
- If the student or any of the student's dependents already have a visa, a clear scan of this document will also be required.

## 3. transcripts

- Complete, official transcripts for *each level* of education completed.
- Must be stamped by the institution for authenticity.
- Must be translated into English.

## 4. certificate of graduation

- Official graduation certificate for *each level* of education completed.
- Must be stamped by the institution for authenticity.
- Must be translated into English.

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## 5. financial guarantee

- The student can supply one of the following:

### 1) scholarship letter

- Must specify it will cover *English language studies* in addition to the student's university expenses.
- Must be stamped by the institution for authenticity.
- Must be dated from the past 3 months, unless if the letter states it will be valid for a longer period of time.

### 2) official bank letter

- Must be an official, stamped letter issued by the bank.
  - This document must show the account holder's current account balance in US Dollars (USD).
  - Must be dated from the past 3 months.
  - If the student will be using the bank account of a relative, this relative will also need to sign an [affidavit of support](#) confirming they will support the student's education.
- *If the student's scholarship provider will not issue a scholarship letter until acceptance, the student will need to provide a bank letter as a temporary financial guarantee until the scholarship letter is provided.*