

Camera, mobile phone and recording device use

EYFS: 3.4

At Harwich Connexions Noah's Nursery we recognise that photographs and video recordings play a part in the life of the nursery.

We ask for individual permissions for photographs and video recordings for a range of purposes including: use in the child's learning journey; for display purposes; for promotion materials including our nursery website, brochure and the local press; and for security in relation to CCTV. We ensure that parents understand that where their child is also on another child's photograph, but not as the primary person, that may be used in another child's learning journey.

If a parent is not happy about one or more of these uses we will respect their wishes and find alternative ways of recording their child's play or learning.

Staff are not permitted to take photographs or recordings of a child on their own cameras, mobiles or other devices and may only use those provided by the nursery. The nursery manager will monitor all photographs and recordings to ensure that the parent's wishes are met.

Parents are not permitted to use any recording device or camera (including those on mobile phones) on the nursery premises without the prior consent of the manager.

On occasion we have photographs taken which are published in the local press. We will seek parental/carers permission to use photographs for such purposes at the time of registration (from November 2014 onwards). For children registered prior to this date, permission would be sought on an individual basis as and when any such media opportunities arise. If your circumstances change and you do not wish your child to appear in any of these mediums please advise immediately in writing. This will ensure all photographs taken are in line with parental choice. We have a digital photo screen on display in the nursery foyer and we also use photographs in displays within nursery if you wish your child not to be featured in these displays please advise the nursery (again these permission choices will form part of the registration form from November 2014). We ask that any photos of events such as Christmas parties are not posted on any social media websites/areas without permission from parents of all the children included in the picture.

This policy was adopted on	Signed on behalf of the nursery	Date for review
<i>Re-adopted 31st Jan 2017</i>		<i>31st Jan 2018</i>
<i>31st January 2018</i>		<i>31st January 2019</i>