

## **Children's Art Workshop Terms & Conditions**

### **Booking & Payment**

- Full payment is required at the time of booking to secure your child's place.
- Places are allocated on a first come, first served basis.
- Bookings are non-transferable unless agreed in writing.
- Sibling discounts, promotional offers or discounts cannot be combined unless stated otherwise.

### **Age Requirements**

- Workshops are designed for children aged 8–12 years only.
- Parents/guardians are responsible for ensuring their child falls within the correct age range.

### **Medical Information & Additional Needs**

- Parents/guardians must provide accurate medical, allergy, behavioural and emergency contact information at the time of booking.
- We aim to create an inclusive environment, however parents must discuss any additional needs before booking so we can confirm suitability and appropriate support.

### **Drop Off & Collection**

- Parents/guardians are responsible for ensuring children are dropped off and collected promptly.
- Children will only be released to authorised adults named during booking unless prior arrangements have been made.
- Late collection may incur an additional charge.

### **Behaviour**

- We want all children to feel safe, happy and respected.
- Disruptive, unsafe or abusive behaviour may result in a child being asked to leave the workshop without refund.
- Damage caused deliberately may be chargeable.

### **Clothing & Personal Belongings**

- Art activities can be messy. Please dress children in suitable old clothes or provide protective clothing.

- While reasonable care is taken, we cannot accept responsibility for damaged clothing or lost personal belongings.

### **Cancellations & Refunds**

- Cancellations made more than 14 days before the workshop will receive a full refund.
- Cancellations made within 7–14 days of the workshop will receive a 50% refund.
- Cancellations made less than 7 days before the workshop are non-refundable.
- If a child is unable to attend, we will try to offer an alternative session where possible, but this cannot be guaranteed.
- If we cancel a workshop, a full refund or alternative session will be offered.

### **Photography & Social Media**

- Photographs or videos may occasionally be taken during workshops for promotional purposes, including social media, website and printed materials.
- No child's full name will ever be used publicly.
- Parents/guardians can opt out of photography by notifying us in writing before the workshop.

### **Health & Safety**

- All reasonable steps are taken to provide a safe environment and appropriate supervision.
- Parents/guardians acknowledge that participation in creative activities carries a small risk of minor injury such as cuts, glue irritation or paint spills.

### **Liability**

- Participation is at the parent/guardian's risk.
- We accept no liability for loss, damage or injury except where caused by proven negligence.

### **Contact**

For any questions regarding bookings, cancellations or workshop suitability, please contact us directly before booking.

By completing payment, you confirm that you have read and agreed to these Terms & Conditions.