

**Library Board Meeting**  
**July 8, 2025**  
**7:00 pm**

**Present:** Marci Heiser, Becci Powers, Director Christine Cunningham, David Steckel, Chantelle Thompson, Joe Rice, and Casey Phillips

**Absent:** none

**Visitors:** Kelli McQueen

**Call to Order:** Chantelle Thompson called the meeting to order at 7:02pm

**Appoint New Trustees:** A motion was made by Joe for David Steckel and Casey Phillips to continue their positions as library trustees and seconded by Marci. Motion passed with unanimous approval.

**Oath of Office for New/Re-elected Trustees:** David and Casey were sworn in by board president, Chantelle.

**Public Comment:** Board members introduced ourselves around the table to our interested potential board member, Kelli McQueen, a Homer resident since 2020.

**Friends of the Library Report:** Cindy was not present tonight for an update.

**Secretary's Report:** Casey moved to approve May's meeting minutes submitted by Joe and Becci seconded with a motion passing unanimously.

**Treasurer's Report:** We are 2 months through the budget year and June closed out with account balances totaling \$107,226.33 with a net loss of \$1,210.95.

**Budget Report:** We have spent 12% of the budget for this fiscal year. We have only received just 4.6% of our estimated working/predictable income for this year though and hope to receive a portion of the tax levies within the next month to help balance us out.

**Income:** This month's bulk of the income came from CD interest and the Monical's fundraiser that was held in May. Total June Income was \$2,025.81 with a Year to Date Income less expenses dropping to -\$3,276.64.

**Bills:** Becci moved to approve Visa Debit charges totaling \$311.25 from Amazon, ThriftBooks, Office Depot, and IL Library Association Membership dues (contains Illinois Libraries Present webinars subscription). David seconded and the motion passed unanimously.

Joe motioned to approve payment to Baker & Taylor for \$278.39 and office/book supplies bill from Demco for \$217.70, Marci seconded and motion passed unanimously.

Casey moved to approve \$30 summer reading program fee for participation through the Champaign County Forest Preserve District (CCFPD). Joe seconded and motion passed unanimously.

Becci moved to approve \$3,664 payment to AWE Learning for a new children's desktop. This amount will be paid from a technology grant coming in that Christine applied for. David seconded the motion and the motion was approved unanimously.

Other Bills to Note: IL Dept. of Revenue for \$107.88 and \$15 to Prospect Bank for the library's annual safe deposit fee. Becci is confirming safe renewal with Prospect Bank.

**Librarian's Report:** See report for further details. A patron mentioned she would like to see more morning hours available, which brought up the need to begin monitoring the next several months to determine what seasonal hours would be best suited for the community moving forward. Christine finished the IPLAR report and submitted it at the end of June. She has plans to do another sweep of the library's collection to remove some unused resources. The parking lot is being resurfaced July 21-25 and we will lose use of the entire parking lot for up to a couple of days during that timeframe. The library will need to be closed during that maintenance and will make a public announcement about the closure as soon as we are notified of the exact dates. Christine will be going back to Vermont at the end of July and Sophie and a sub will cover those hours she will be out. A Boyscout member looked at the children's train clubhouse and is putting together a plan for changes and repairs to be presented to the board for approval once their leaders ok the project.

## **Old Business**

**Elect Officers:** All positions will remain the same. David motioned for Chantelle to remain President and FOIA & Ethics Officer, Joe as Vice-President, Becci as Treasurer, and Casey as Secretary. Marci seconded and motion passed unanimously.

**Discuss and Approve Proposal from Village re: PPRT:** The Village responded to our letter with an offer of \$10k total owed to be paid back over 4 years (\$2,500/yr) and then 16.88% to be paid out annually this year forward.. We agreed next step is creating a formal written agreement with details for both boards to review for final approval.

**Update: Annual Report to Mayor:** TBD, working on a draft

**Update: FY 2025 Technology Grant:** HCL was approved to receive a technology grant totaling \$12,500 that we'll need to report back on every quarter with our expenses, and we have 2 years to use it (June 30, 2027). We need to decide priorities now that the children's computer has been ordered, like maybe more e-reader tablets? We will discuss further as needs arise while making a plan.

## **New Business**

**Policy Review:** David and Christine have started working on the digital consolidation and formatting of the policies to upload to the website and the employee policies will be separated into a second book for easy access and updating.

**Broadlands Festival:** Festival will be Saturday, Sept. 20 and the Friends of the Library is working with Christine on hosting a guest slot in the schedule with an ABL graduate that is a Strong Man performer.

**Adjourn:** Becci moved to adjourn the meeting at 7:56pm, Joe seconded with motion passing unanimously.

Next scheduled monthly meeting: Tuesday, Aug 12, 2025 @ 7:00pm

Minutes submitted by: Casey Phillips, Secretary