

**Homer Community Library  
Board Meeting  
August 13, 2024**

**Present:** Jillian Weathers, Christine Cunningham, David Steckel, Joe Rice, Becci Powers, and Casey Phillips

**Absent:** Troy Schiff and Chantelle Thompson

**Visitors:** none

**Call to Order:** 7:03pm by Jillian

**Public Comment:** none

**Friends of the Library Report:** none

**Secretary's Report:** Casey emailed copies of July's minutes to the members and brought copies for their review. Becci moved to approve meeting minutes as amended and Joe seconded. Motion passed unanimously.

**Treasurer's Report:** Becci rolled the \$20k CD to an 18 month renewal to lock in current rates, but is leaving the larger CD as is when it matures in case it is needed in the next year. New membership accounts are still trending high but no one specific reason for this increase.

**Budget Report:** We are 3 months into the fiscal year and we have \$119,450.34 in funding sources with a gain of \$5,610.50 for the month.

**Income:** We received a significant funding bump of \$10,056.73 from the Tax Levy, and then an Illinois Per Capita Grant of \$1,593.41 came in along with an additional \$280 from Memberships and Gifts.

**Bills:** David moved to approve Visa Debit charges totaling \$1,521.18 from Amazon, Thrift Books, Equus Magazine, Wonderbooks from Playaway Products, and Good Housekeeping Magazine. Joey seconded and the motion carried unanimously. Becci moved to approve Baker & Taylor for \$276.11 with Casey seconding and the motion carried unanimously.

Other bills to note are the IL Dept. of Revenue for \$112.52, IL Dept of Employment Security for \$57.01, US Treasury for \$1,461.72, and RAILS for \$70.00. There is also the renewal of the annual e-read membership through RAILS for \$375. Our bill from IHLS/OCLC for the annual fee (previously approved by board) of \$237.26 was adjusted down to \$157.26 due to postage reimbursements being placed as credits on our account to be used towards the library's membership renewal fee.

**Librarian's Report:** Wonderbooks are now ready to be checked out, and Heritage teachers received an email with the titles to allow for them to find specific topics for their students. The new school superintendent (Dr. Norton) reached out to the library with a goal to strengthen the relationship between the school district and the library. Families have expressed interest in a game/board night and Christine will be flipping the monthly euchre night to that for the school season to incorporate more participation. Christine will be taking some personal time off soon and she is preparing staff to cover her absence.

## **Old Business**

**Policy Review:** Jill has noted that she plans to create an ADA and DEI&B (Belonging) section, and agreed that we need to make updates to the Emergency Plan along with streamlining the digital side with collapsable links based on David's recommendations. Becci stated that we need a policy for the Wonderbooks as they are a separate section of specialty items that may need a different fee schedule with circulation limits that could include STEM and other specialty materials. Christine is going to work on wording these specialty items in a way to lump them into one section. The leave and 3D policies will need to be updated as well and also with anything referring to the now defunct village police dept. The proposed updates and further discussion for voting on the approval of the final amended policy will need to be tabled until October as Jillian will be unavailable for September's meeting.

## **New Business**

**eRead Illinois Renewal:** The bill for this membership renewal was approved tonight with the adjusted amount of \$157.26 due instead of the full \$237.26.

**Anniversary Open House:** September is National Library month, and Thurs Sept 19 5:00-7:00pm is looking like a great date for the Open House. The Friends plan to help with refreshments and Christine will reach out to the board for assistance in preparation and setup that week.

**Banned Book Week Planning:** HCL makes the whole month of October banned book month instead of a week long promotion because it's right after the book sale and they can feature the new books.

**Mango Talk Like a Pirate Day!:** Christine plans to set up the guest computers with the different language programs the library offers during the Library Open House on Sept. 19 to demonstrate them.

**Homer Community Day:** Homer Rec Board invited the Library to have a table with info at the Community Day at the Homer Village Park on Saturday Aug. 17.

**Adjourn:** Becci made a motion to adjourn the meeting at 8:11pm and Joey seconded. Motion passed. Next meeting will be Tuesday, Sept. 10 @ 7:00pm

Minutes submitted by Casey Phillips, Secretary