

Library Board Meeting
March 11, 2025
7:00 pm

Present: Becci Powers, Director Christine Cunningham, David Steckel, Chantelle Thompson, Joe Rice, and Casey Phillips

Absent: none

Visitors: Cindy Happ and Marci Heiser

Call to Order: Chantelle Thompson called the meeting to order at 7:09pm

Public Comment: none

Friends of the Library Report: Cindy Happ reported that the Friends had an annual meeting on March 3 and reviewed fundraising and voted on several upcoming purchases and donations. They bought 25 browsing bags for the library to sell for profit, voted to continue optional membership dues to the Friends (donation based), voted to donate \$500 to the library, began planning the summer bookmark contest, started the flower fundraiser with a May 6 delivery date, and is working with board member David to update the library's website with the Friends information to promote new memberships.

Secretary's Report: Casey emailed the February minutes to the board for review and brought copies for tonight's meeting. David motioned to approve minutes as amended, Joe seconded and the motion was approved unanimously.

Treasurer's Report: We are 10 months/83% through the budget year with just over 88% of our working/predictable income received.

Budget Report: February closed out at \$114,722.86 with a loss of \$1,771.19 and We have spent just over 88% of the budget. Year to date income less expenses is \$5,184.16 out of the total income of \$44,243.72 calculated for the budget year.

Income: We have reached the end of predictable income being received for the rest of the budget year, with our two largest contributions coming from CD interest and non-specified use gifts, each around \$250.

Bills: Joe moved to approve Visa Debit charges totaling \$165.76 from Amazon, Thrift Books, Better Homes magazine renewal, Taste of Home magazine renewal, and IL Library Association iRead. Casey seconded with the motion passing unanimously. Becci motioned to approve payment to Baker & Taylor for \$223.66 and Joe seconded with motion passed unanimously.

Other Bills to Note: IL Dept. of Revenue \$114.63

Librarian's Report: Sophie catalogued a lot of backlogged items while Christine was out, they're looking into Ingram for needed supplies, and they hosted 29 high school Juniors with the Historical Society. OneDrive continues to be troublesome but Christine thinks she has her computer unlinked from it but now Sophie's computer has linked to it since the last update. She will continue to secure each computer. The Great Puzzle Race event is scheduled for Saturday March 15 and a family donated a set of 8 puzzles for this year's competition, and they last had room for one more team! She is working on craft and activity ideas for family night and "Level UP at Your Library" is the summer reading theme. Wednesday April 16 will be RIFF for the Heritage grade school students and morning volunteers are needed.

Old Business

Discuss FY 2025/2026 Budget: We continued to make adjustments within the budget to cover increased operating costs and subtract from outdated line items.

New Business

FOIA/OMA Training: A reminder will be coming to renew training for board members.

Swear in New Trustee: Marci Heiser was sworn in tonight as a new Homer Community Library Board Member and signed her oath of office with President Chantelle Thompson. Congratulations and thank you!

Employee Salaries: Discussed what room was left in the budget for an increase in employee compensation and the need to retain our staff.

Closed Session: Joe moved to close the session to discuss employee salaries and have a final discussion before voting on the annual budget at 7:51pm. David seconded the move and the motion passed unanimously.

Return to open session

Becci moved to return to open session at 8:11pm, and Joe seconded with unanimous approval.

Vote on Employee Salaries: Becci moved to bump up the projected earned CD interest budget line item in order to cover the increase in the employee salaries. Casey seconded and motion passed to authorize raises.

Approve FY 2025/2026 Budget: Becci moved to approved budget as amended and Marci seconded with the motion passing unanimously.

Adjourn: Joe moved to adjourn meeting at 8:15pm, David seconded and motion passed unanimously.

Next scheduled monthly meeting: Tuesday, April 8, 2025 @ 7:00pm
MInutes submitted by: Casey Phillips, Secretary