

**Homer Community Library
Board Meeting
October 8, 2024**

Present: Jillian Weathers, Joe Rice, Christine Cunningham, David Steckel, Becci Powers, Chantelle Thompson, and Casey Phillips

Visitors: none

Call to Order: 7:05pm by Jill

Public Comment: none

Friends of the Library Report: Cindy not present tonight to give report

Secretary's Report: Casey emailed copies of September's minutes to the members and brought copies for their review. Becci moved to approve meeting minutes and Chantelle seconded. Motion passed unanimously.

Treasurer's Report: Becci stated we have zeroed out the 2023 Illinois Per Capita Grant line item as projected as we now have the 2024 Grant in place.

Budget Report: We are 5 months into the fiscal year and we have \$118,456.11 in funding sources with a loss of \$276.63 for the month.

Income: We traditionally have our income front loaded in the beginning of the budget year so our steady income sources continue to be taxes received from the Tax Levy this month for just over a thousand dollars, \$313.73 in membership dues, and another significant interest payout of over \$900 from rolling a CD.

Bills: Casey moved to approve Visa Debit charges totaling \$543.10 from Amazon and the Post Office. Chantelle seconded and the motion carried unanimously.

Becci moved to approve Baker & Taylor for \$291.62 with Chantelle seconding and the motion was carried unanimously.

Other bills to note are the IL Dept. of Revenue for \$109.05.

Librarian's Report: See Christine's report for full details. The Anniversary Open House received a lot of positive feedback and we had over 100 attendees! The Historical Society has generously voted to donate another year subscription to Ancestry Library Edition again and Christine is wanting to add more genealogy programming to create more public awareness of this tool. RIFF is scheduled for the morning of Wednesday Oct. 16 and needs volunteers to help with setup the night before and during the students' visit that morning.

Old Business

Policy Review: Tabled until Christine is ready as she has been very busy with the additional programming and events that she has been organizing this season.

RIFF KickOff: Set for Wed. Oct 16, Christine will send out further information so that we can try to be available to help with setup and guiding the students.

Winter Holiday closures and compensation: Board confirmed the library will be closed 23-25th of December and also Dec. 30-Jan 1 for the holidays. Holiday compensation will be paid to the employees for regular work hours that they would have worked. Chantelle motioned for the approval of the dates of closure and compensation, David seconded and motion carried unanimously,

New Business

Per Capita: Tabled at this time. The questions have not been opened (posted) yet but traditionally follow a similar theme.

Information Literacy Month: Christine is working on display ideas.

Plan Charitable Giving: Chantelle is planning an online campaign due to our small marketing budget, and she is looking into how we can add a “donate” button to the library’s website and Facebook page.

Appoint a Committee for Employee Evaluations: Jillian will be unavailable but recommends 2-3 members for this task. Becci moved to appoint Chantelle and Joe to this committee, David seconded, and motion was carried.

Plan a Family Reading Night: In the works to plan an evening event, no date set yet.

Adjourn: Becci made a motion to adjourn the meeting at 7:51pm and Chantelle seconded. Motion passed. Next meeting will be Tuesday, Nov. 12 @ 7:00pm

Minutes submitted by Casey Phillips, Secretary