

**Homer Community Library
Board Meeting
October 10, 2023
7:00pm**

Agenda

Call to Order

Public Comment

Friends of the Library Report

Secretary's Report

Treasurer's Report

Budget Report

Income

Bills

Librarian's Report

Old Business

New trustee ideas

Assistant Librarian vacancy

RIFF Kickoff (assist with setup)

New Business

Per Capita

Information Literacy Month

Plan Charitable Giving

Appoint a committee for employee evaluations

Plan Family Reading Night

New computer purchase

Adjourn

Homer Community Library
Board Meeting Minutes
Oct. 10, 2023

Present: Chantelle Thompson, Joe Rice, Jillian Weathers, Christine Cunningham Library Director, Becci Powers, Casey Phillips, and Troy Schiff

Absent: none

Visitors: Cindy Happ for Friends of the Library

Call To Order: Jillian called the meeting to order at 7:03pm

Public Comment: none

Friends of the Library: Cindy Happ reported that the Friends brought in \$284 at the Broadlands Homecoming Festival in September and \$119 at the booksale during Townwide Garage Sales earlier this month. The bookmark contest began today for visitors to pick up blank templates to start creating their design and public voting will be next month. Friends will be helping with RIFF tomorrow morning (Wed Oct 11) but need additional help because it moves so quickly. The Friends are holding their annual Tea Party fundraiser on Nov 19 @ 2:00pm and the theme is a Vintage Christmas. They have invited a guest speaker to discuss antiques and ticket holders are encouraged to bring theirs. If anyone has any teacups they'd like to donate, please contact a Friends member. A table of 6 guests will be \$50 or \$10/individually.

Secretary's Report: Joe moved to accept September's minutes as amended, and Becci seconded. Motion carried and report approved.

Treasurer's Report: Becci noted that 3 more CDs will be maturing before the end of the year and will proceed to roll or move those into another/better term.

Budget Report: The grand total is \$125,315.94 with a gain of \$6,411.31 Three items that impacted that gain were an incoming tax levy, new/renewed memberships, and the interest from a 12-month CD that matured last month.

Bills: Troy moved to approve Visa Debit charges from Amazon, Thrift Books, Office Depot, and Good Housekeeping totaling \$134.36, Joe seconded, motion carried and approved. Joe moved to approve \$357.50 for Baker & Taylor and Becci seconded. Motion carried and approved. Other bills to note are: IL Dept of Revenue \$54.40 and Practical Homeschool Magazine for \$27.50.

Librarian's Report: See full report. 5th Annual Library Crawl has begun and Christine reported that patrons have given many compliments about Homer's library when they've come in. October's book sale items are being packed away, they are ready for RIFF tomorrow, and they

will then begin getting the Banned Books display up. The Barbie Movie will be shown next month and they anticipate needing some help that evening due to its popularity.

OLD BUSINESS

New Trustee Ideas:Christine hasn't heard back yet from two of the prospects she's talked to since last meeting. Everyone is to continue to encourage interested candidates to come to a meeting!

Assistant Librarian vacancy: There's been at least a half dozen applications so far, and Christine and Jillian will perform the interviews.

RIFF Kickoff: Trustees that can stay after this meeting will assist in setup this evening and as well the following morning if they are available to help.

NEW BUSINESS

Per Capita: tabled

Information Literacy Month: Promoted in October, will post on Facebook and have materials in the library

Plan Charitable Giving: We will look into doing a mailing for donations. Chantelle volunteered to draft a letter for a marketing piece that could include a survey to encourage participation.

Appoint a Committee for Employee Evaluations: Casey moved to appoint Jill and Troy to head that committee and Chantelle seconded. The motion passed.

Plan Family Night: Christine is working on this, it's a Thursday in November

New Computer Purchase: Becci moved to approve up to \$1,000 for the purchase of new computer equipment and Troy seconded. Motion passed.

Adjourn: Chantelle moved to adjourn meeting at 7:43pm and Joe seconded. Motion carried.

Submitted by Casey Phillips, Secretary