

Library Board Meeting
November 14, 2023
7:00 pm

AGENDA

Call to Order

Public Comment

Friends of the Library Report

Secretary's Report

Treasurer's Report

Budget Report

Income

Bills

Librarian's Report

Old Business

Per Capita

Assistant Librarian vacancy

New Trustee Ideas

Employee Evaluation Committee

Year End Charitable Giving

New Business

Summer Reading Materials

Christmas in Homer

Adjourn

**Homer Community Library
Board Meeting Minutes
Nov. 14, 2023**

Present: Joe Rice, Christine Cunningham Library Director, Becci Powers, Casey Phillips, and Troy Schiff

Absent: Chantelle Thompson and Jillian Weathers

Visitors: Cindy Happ for Friends of the Library

Call To Order: Joe called the meeting to order at 7:11pm

Public Comment: none

Friends of the Library: Cindy Happ reported that the library bookmark contest had 19 entries and voting will take place through Nov. 22. The winner will have their bookmark printed for public use. The annual tea party has 34 guests signed up and there's room for last minute rsmps. Cindy is in the process of creating a teacup sculpture with the items that were donated.

Secretary's Report: Becci moved to accept October's minutes, and Troy seconded. Motion carried and report approved.

Treasurer's Report: Becci reported that we have zeroed out the 2022 Per Capita Grant as planned, and a CD that matured in October has been moved into another 3 month term..

Budget Report: The grand total is \$121,594.33 with a loss of \$3,721.18. This month's income consisted mainly of new/renewing memberships and a \$500 contribution made in memory of Sara Essig.

Bills: Casey moved to approve Visa Debit charges from Amazon and Puzzle Warehouse totaling \$395.83, Troy seconded, motion carried and approved. Becci moved to approve \$339.89 for Baker & Taylor and Casey seconded. Motion carried and approved. Other bills to note are: IL Dept of Revenue \$56.04, Puzey & Wright \$200, US Treasury \$1,321.34, and IL Employment Security \$54.17

Librarian's Report: See full report for updates about new hire, Halloween, and technology. Christine stated that 34 people visited our location during the Library Crawl and 1 patron returned their passport and received a \$10 gift card to Dollar General. They are planning a competition, "The Great Puzzle Race", that required them to purchase some new 500 piece puzzles.

OLD BUSINESS

Per Capita: Christine is still working on it, it's due Jan. 20, 2024

Assistant Librarian vacancy: filled!

New Trustee Ideas: Fliers have been posted and will share across social media

Employee Evaluation Committee: Jill and Troy are heading this committee and evaluations are due in December.

Year End Charitable Giving: tabled

NEW BUSINESS

Summer Reading Materials: The theme is Read, Renew, and Repeat through Conservation. Christine will be ordering the products once they are released.

Christmas in Homer: Event will be held Sat. Dec. 2 at the Village Hall. Becci moved to approve the library opening an hour earlier that day to accommodate the increase in visitors. Troy seconded and motion passed. Christine will set up a kid friendly crafting station.

Adjourn: Becci moved to adjourn meeting at 7:37pm and Casey seconded. Motion carried.

Submitted by Casey Phillips, Secretary

approved 12/12/23.