

Library Board Meeting
January 9, 2024
7:00 pm

AGENDA

Call to Order

Public Comment

Friends of the Library Report

Secretary's Report

Treasurer's Report

Budget Report

Income

Bills

Librarian's Report

Old Business

Per Capita

New Business

Appoint and swear in new trustee

Annual Book Award winners

Request family reading night materials

Monical's date request

IHLS Certification

Get date for Freshman Orientation

Set cleaning dates

Blind Date with a book

Community Survey

Budget

Adjourn

Homer Community Library
Board Meeting Minutes
Jan. 9, 2024

Present: Jillian Weathers, Chantelle Thompson, Joe Rice, Christine Cunningham Library Director, Becci Powers, Troy Schiff, and Casey Phillips

Visitors: David Steckel, here to be sworn in to fill Chris Thompson's open seat on the board

Call To Order: Jillian called the meeting to order at 7:00pm

Public Comment: none

Friends of the Library: Cindy Happ was not present for tonight's meeting

Secretary's Report: Becci moved to accept December's minutes as amended, and Joe seconded. Motion carried and report approved.

Treasurer's Report: Becci reported that the main income source this month was the interest collected from rolling a couple of 3 month CDs over. That accounted for over \$600 of the \$799 brought in.

Budget Report: The grand total is \$118,489.53 with a loss of \$2,020.96. Equipment expenditure looks high due to recent computer and tablet purchases, as well as Loss Replacement due to replacing many damaged books and DVDs this year.

Bills: Casey moved to approve Visa Debit charges from Amazon and Barnes & Noble totaling \$270.23, Troy seconded, motion carried and approved.

Becci moved to approve \$324.43 for Baker & Taylor and renewal of Swank movie license for \$328 and Joe seconded. Motion carried and approved.

Other bills to note are: IL Dept of Revenue for \$114.20

Librarian's Report: See full report for details but it was a relatively quiet month. They have quite a lot of donations that were cataloged or weeded out of circulation and now need help with anchoring a new bookcase to the wall. This was donated by Friends of the Library and will be used to display books for sale. David Steckel volunteered to secure the bookcase.

They are planning to host a Great Puzzle Race this month to celebrate National Puzzle Month and they have already purchased new 500 piece puzzles for the competition that will then be put into circulation. It would be fun to have this be at least an annual event if it is well-received.

OLD BUSINESS

Per Capita: Christine is finishing up the final segments and will email a draft out to the board for review before its due to be submitted on January 20th.

NEW BUSINESS

Appoint and swear in new trustee: We appointed David Steckel to Chris Thompson's open seat and David performed the oath of office with Jillian. We have a full board again!

Annual book award winners: will be announced January 22

Family Reading Night: tabled

Monical's Fundraiser date request: Christine will look into how the process was done in the past and Casey will help with organizing.

IHLS Certification: done at the end of March

Get Date for Freshman Orientation: school does not have date set yet, will follow up

Set Library cleaning dates: February 24 1:00-3:00pm and March 16 1:00-3:00pm

Blind Date with a Book: will check with Friends of the Library

Community Survey: Chantelle and Christine are working together to create the survey. They researched pricing for Every Door Direct Mail by zip code for the towns within our district and this seems like a reasonable cost vs alternative sources to deliver surveys.

Budget: board will be reviewing budget soon, tabled tonight

Adjourn: Joe moved to adjourn meeting at 7:45pm and David seconded. Motion carried.

Submitted by Casey Phillips, Secretary