

Library Board Meeting
February 13, 2024
7:00 pm

AGENDA

Call to Order

Public Comment

Friends of the Library Report

Secretary's Report

Treasurer's Report

Budget Report

Income

Bills

Librarian's Report

Old Business

Monical's date request

Community Survey

Set cleaning dates

Budget

New Business

Class or Activity During Spring Break

National Library Week Plans

Illinet Traffic Summary Plans

Danville Gardens try to get 20% day off

Read Across America Plans

Approve future board meeting dates

Adjourn

**Homer Community Library
Board Meeting Minutes
Feb. 13, 2024**

Present: Jillian Weathers, Chantelle Thompson, Joe Rice, Christine Cunningham Library Director, Becci Powers, David Steckel, and Casey Phillips

Visitors: none

Call To Order: Jillian called the meeting to order at 7:02pm

Public Comment: none

Friends of the Library: Cindy Happ was not present for tonight's meeting but she reported to Christine that they are looking into hosting a raptor educational program this summer in the community center

Secretary's Report: Joe moved to accept January's minutes as amended, and Becci seconded. Motion carried and report approved.

Treasurer's Report: Becci reported that the Accounting line expense will go over this year and will need to be adjusted for next year's budget due to trending inflation. She thinks we can pull from Fundraising and will also talk to the Friends about an annual monetary donation in a set amount that she can put as a line item for unpredicted expenses/increases.

Budget Report: We are now nine months into the budget year and the grand total is \$114,595.63 with a loss of \$3,893.90. Even with the notable increase in interest received from CD's this year, we are running at a continual deficit that needs to be addressed as we look at next year's budget.

Bills: Chantelle moved to approve Visa Debit charges from Amazon, Office Depot, Thrift Books, and training from the Colorado Library Consortium totaling \$274.85, Casey seconded, motion carried and approved.

Becci moved to approve \$233.72 for Baker & Taylor and Joe seconded. Motion carried and approved.

Other bills to note are: IL Dept of Revenue for \$120.26, US Treasury \$1,470.68, IL Employment Security \$45.48, and Puzy & Wright for \$500.

Librarian's Report: See full report for details. Christine explained that the Colorado Library Consortium training is a year long membership. Becci won a signed book from attending the virtual IHLS Member Day and is donating it to the library. They were particularly interested in learning about some new programming structures that they could bring to HCL and some different ways to thoughtfully pull from shelves as they sort through unused or outdated materials. The Wednesday morning gatherings are still popular and have hosted up to nearly 30

guests at times. Their latest guest speaker was financial advisor, Paul Lewis, a former prisoner of Iran survivor.

OLD BUSINESS

Monical's Fundraiser date request: Christine has confirmed that the date will be May 13 and all 3 Monical's locations will be participating: St. Joseph, Urbana, and Champaign on Mattis. We will work on getting flyers out to students and their families through the school to help advertise this fundraiser.

Community Survey: Chantelle and Christine are working together to create the survey and will provide an update at next meeting.

Set Library cleaning dates: February 24 1:00-3:00pm and March 16 1:00-3:00pm

Budget: Board received a 2024-2025 working budget to look over and will be discussing and approving next meeting, tabled tonight

NEW BUSINESS

Class or Activity during Spring Break: Christine is working on an activity

National Library Week plans: This is in April and we typically have some promotions and offer fine forgiveness.

Illinet Traffic Summary Plans: due at the end of March

Danville Gardens: We looked into if we could do the 20% promotion but Friends did the flower sales for the year and only one fundraiser per year is allowed through this business.

Read Across America plans: set for March 2nd

Adjourn: Becci moved to adjourn the meeting at 8:01pm and Joe seconded. Motion carried.

Submitted by Casey Phillips, Secretary