

**Library Board Meeting**  
**March 12, 2024**  
**7:00 pm**

**Agenda**

**Call to Order**

**Public Comment**

**Friends of the Library Report**

**Secretary's Report**

**Treasurer's Report**

Budget Report

Income

Bills

**Librarian's Report**

**Old Business**

Discuss FY 2024/2025 Budget

**New Business**

FOIA/OMA training

Hire/Train New Substitute

Employee salaries

**Closed Session**

**Return to open session**

Vote on employee salaries

Approve FY 2024/2025 Budget

**Adjourn**

**Homer Community Library  
Board Meeting Minutes  
March. 12, 2024**

**Present:** Jillian Weathers, Joe Rice, Christine Cunningham Library Director, Becci Powers, David Steckel, Troy Schiff and Casey Phillips

**Absent:** Chantelle Thompson

**Visitors:** Cindy Happ Friends of the Library

**Call To Order:** Jillian called the meeting to order at 7:02pm

**Public Comment:** none

**Friends of the Library:** Cindy Happ will need board members' help to advertise Danville Gardens flower sale fundraiser by distributing order forms throughout town that will be due May 3. She hopes to have a volunteer to man a table during the townwide garage sales to pick up some last minute orders as well. Flowers will come in on Tues May 7 along with additional hanging baskets due to popularity last year.

A raptor education program has been scheduled for Saturday May 25 @ 10am (Memorial weekend) in the community room and will begin advertising that next month.

Friends generously donated \$1k to the library for general use and also sponsored an out of town library membership.

**Secretary's Report:** Casey emailed last month's minutes and brought copies for review. Joe moved to accept February's minutes as amended, and Troy seconded. Motion carried unanimously and report was approved.

**Treasurer's Report:** Becci advised that some compromises have to be made to ensure needs are met, but the recent monetary donation from the Friends helped greatly.

**Budget Report:** We are now ten months into the budget year and the grand total is \$112,849.16 with a loss of \$1,746.47. We have depleted the tax levy line and the interest received from rolling CD's this month was the bulk of income at \$233.03.

**Bills:** Casey moved to approve Visa Debit charges from Amazon, Illinois Library Association (summer reading), Thrift Books, and magazines totaling \$198.85, Troy seconded, motion carried unanimously and approved.

Joe moved to approve \$250.36 for Baker & Taylor and Becci seconded. Motion carried and approved unanimously.

Other bills to note are: IL Dept of Revenue for \$101.71

Librarian's Report: See full report for details. Christine secured a \$1k grant to buy Playaway Wonderbooks which are print books with a ready-to-play audiobook inside. The Euchre program is getting its legs and the next meeting is March 26 @ 6:30. Right now, they're offering the meet time for those that are ready to play and also for those wanting to learn and need instruction. She's hopeful this will become as popular as the Wednesday morning coffee gatherings.

## **OLD BUSINESS**

**Discuss FY 2024/25 Budget:** Board received a 2024-2025 working budget to look over and will be discussing and approving tonight. After discussion and minor edits, Becci moved to approve budget as amended and Joe seconded. Motion passed unanimously and new budget is set to begin May 2024.

## **NEW BUSINESS**

**FOIA/OMA training:** Jillian is the dedicated FOIA officer and renews her certification yearly and all board members must complete OMA training once per term.

**Hire/Train New Substitute:** June is not able to fill openings at all times and Linda Mays has expressed interest in learning the role.

**Employee Salaries:** To be discussed during closed session. Joe moved to enter closed session at 8:00pm and Troy seconded. Joe, Jillian, Becci, Troy, Casey, and David were present. Christine stayed for the first half to present Sophie's review and then stepped out at 8:09pm. Becci moved to open session at 8:26pm and David seconded. Becci moved to adjust employee salaries as discussed and Joe seconded. Motion passed unanimously. Digital copy of closed session minutes was put on file.

**Adjourn:** Joe moved to adjourn the meeting at 8:30pm and David seconded. Motion carried.

Submitted by Casey Phillips, Secretary