

Library Board Meeting
April 9, 2024
7:00 pm

Agenda

Call to Order

Public Comment

Friends of the Library Report

Secretary's Report

Treasurer's Report

Budget Report

Income

Bills

Librarian's Report

Old Business

FOIA/OMA training

Hire/Train New Substitute

New Business

Amend FY24-25 Budget

50th Anniversary

Summer Reading

Trustee Walk through

Appoint 2 people for Secretary Audit Committee

School liaison for next school year

File SEI

RIFF

Adjourn

**Homer Community Library
Board Meeting Minutes
April 9, 2024**

Present: Jillian Weathers, Joe Rice, Christine Cunningham Library Director, Becci Powers, Chantelle Thompson, David Steckel, and Casey Phillips

Absent: Troy Schiff

Visitors: Cindy Happ for Friends of the Library

Call To Order: Jillian called the meeting to order at 7:00pm

Public Comment: none

Friends of the Library: Cindy Happ announced that the Friends annual flower sale fundraiser has launched. She has a map of the village where helpers can mark where they've dropped off order forms and we can sign up for routes to make sure all residents receive a flier/order if they're home. David asked if walkers could hand out some kind of flier with that order form that talks about the library so that there's more community awareness. Chantelle and Christine have been working on a community survey that will be ready to hand out with the order forms.

Secretary's Report: Casey brought copies of March's minutes for review. Becci moved to accept March's minutes as amended, and David seconded. Motion carried unanimously and report was approved.

Treasurer's Report:

Budget Report: We are now eleven months into the budget year and the grand total is \$112,973.19 with a gain of \$124.03. We have depleted the tax levy line and the Goad Bequest is filling the gap for general funds but we need to find new sources of revenue to cover about a \$10k deficit in the budget.

Bills: Casey moved to approve Visa Debit charges from Amazon, Illinois Library Association (summer reading) Thrift Books, and Consumer Reports magazine subscription totaling \$188.70. Chantelle seconded and motion carried unanimously. Chantelle moved to approve \$285.76 for Baker & Taylor and Joe seconded. Motion carried and approved unanimously.
Other bills to note are: IL Dept of Revenue for \$98.11

Librarian's Report: See full report for details. Christine said that community programming has been a major focus this past month. They are starting up a hobbyist/crafters gathering that will meet once a month and if it grows, they could begin meeting more often. The weekly Farmer's Market invited the library to have a table and will cover any expenses through other sponsors but will need a HCL representative to man the table each week.

OLD BUSINESS

FOIA/OMA training: Jillian is the dedicated FOIA officer and renews her certification yearly and all board members must complete OMA training once per term.

Hire/Train New Substitute: June is not able to fill openings at all times and Linda Mayes has expressed interest in learning the role. Christine has the authority to hire and oversee her training.

NEW BUSINESS

Amend FY24-25 Budget: Minor edits made to to the new pending budget during discussion. A \$1k grant by Penguin Random House was received and moved over to the new budget. Joe moved to approve the new budget as amended, Chantelle seconded and motion passed unanimously.

Library's 50th Anniversary: The month of June make 50 years for HCL and we can ask the community and Historical Society to share pictures and memories for an event or to display around the library/social media. The Historical Society is also having a program in June about all of the libraries that have existed in Homer over the years.

Summer Reading: tabled

Trustee Walk-Through: At the end of tonight's meeting, the board made notes of potential updates/repairs or concerns around the library and gave them to Christine.

Appoint 2 people for Secretary Audit Committee: Chantelle and David volunteered to check over FY23-24 records to ensure everything was accounted for at May's meeting

School liaison for next school year: tabled

File SEI: completed

RIFF: Set for Wednesday April 17 to begin at 9:00am. They always need volunteers during the event and we will set up at 7:00pm the Tuesday night before the event. Interesting note that this began as a government funded program but once that ended, HCL felt it was extremely important to keep it going and we set aside fundraising money every year to continue this event for the Heritage grade schoolers.

Adjourned: Chantelle moved to adjourn at 7:58pm and Becci seconded. Motion passed.

Minutes submitted by Casey Phillips, Secretary