

Homer Community Library
Board Meeting Minutes
June 13, 2023

Present: Jillian Weathers, Chantelle Thompson, Christine Cunningham Library Director, Becci Powers, Casey Phillips, and Troy Schiff

Absent: Joe Rice

Visitors: none

Call To Order: Jill Weathers called the meeting to order at 7:05pm

Public Comment: none

Friends of the Library: Cindy Happ was not present tonight

Secretary's Report: Troy moved to accept May's minutes after amending a spelling error in Becci's name and Chantelle seconded. Motion passed and report approved

Treasurer's Report: Becci presented and stated that the Monical's fundraiser netted a \$195.01 check from the restaurant and they also received cash donations from people who couldn't attend that day.

Budget Report: The grand total is \$111,808.39 with a loss of \$1,863.20 moved to pay Visa Debit charges of \$95.86, Becky seconded, motion carried

Bills: The Librarian's charges and other bills to note are Baker & Taylor \$345.86, IL Dept of Revenue \$54.65, Amazon \$104.87, Michael's \$56.61 i-Read programming, and Office Depot \$177.26 for office supplies. Becci moved to approve these charges, Troy seconded, motion carried

Librarian's Report: Christine stated that they have emailed non-residents a notice of the price increase for the renewal of annual memberships to allow them time to renew before the new cost goes into effect.

Summer Reading is going well; they've had 22-30 kids weekly attending the program. She shared that they received the Chapin Rose letter about encouraging kids 1st - 12th grade to sign up for the 51st Senate District Summer Reading Club.

There was a program error found in the Excel spreadsheet that was used for the annual budget approval vote that left out a \$650 marketing line that was able to be rectified by noting that line item in Budgeted Cash Reserves instead.

The library received adult fiction audio books from other libraries and they are working on cataloging and jacket wrapping those to get them ready for public access. They would

appreciate help to speed up the process.

Thank you cards were received from June Wingler and Mary Kay Anderson.

A per capita grant was received from the Secretary of State for \$1,582.68

OLD BUSINESS

Diversity, Equity, and Inclusion Policy: tabled

New Trustee Ideas: May Kay Anderson's move out of state has been postponed and she may be interested in coming back. Jill asked the trustees to consider who they know and talk to prospects to gauge interest in joining

IPLAR: Christine reported that she is working on it

Annual Report to Mayor: tabled as Christine is working on that as well

Farmer's Market: It has started its weekly Wednesday gathering and the library has been attending with educational materials promoting the summer reading program as well as displaying the vortex coin collector

NEW BUSINESS

4th of July Holiday: As usual policy, the library will be closed on Tuesday July 4. Jill asks for a motion to approve the closing of the library on July 3 since the village's freedom festival will be starting that day to avoid congestion and allow for more volunteers to help set up the grounds. Becci moved, Chantelle seconded and motion carried

Treasurer Audit Prep: Becci reported she is presently working with the auditors

Library Anniversary: The library will be celebrating 50 years next June (2024). Casey was given several items that Mary Kay Anderson was organizing during her tenure as secretary that included historical photos and newspaper articles. Further discussion is needed to plan a display for those items to show visitors.

School Electronic Registration: The school district is moving towards electronic student registration so there won't be an information table for library materials during sign ups. We will need to look into whether the schools can place the library information on their enrollment websites.

Approve Renewal of Illinet/OCLC contract: Chantelle motioned for the approval of the \$232.04 contract and Troy seconded it. Motion carried.

Misc: Trustees are needed to help Christine finish the book processing and jacket wrapping. Chantelle is going to create a Facebook informational post about the membership increase.

Adjourn: Becci moved to adjourn meeting at 7:38pm and Chantelle seconded. Motion carried.

Submitted by Casey Phillips, Secretary