

Homer Community Library
December 10, 2024
7:00 pm

Present: Jillian Weathers, Joe Rice, Becci Powers, Director Christine Cunningham, David Steckel, Chantelle Thompson, and Casey Phillips

Absent: none

Visitors: Cindy Happ with Friends of the Library

Call to Order: Jillian called the meeting to order at 7:05pm

Public Comment: none

Friends of the Library Report: Cindy Happ said their annual tea party fundraiser in November had 50 people registered but 65 total attended! They were able to accommodate the last minute guests nicely and the event was well-received. There was a one hour presentation by their guest speaker on the topic of fashion over the years. The Friends made \$460 from the event registration and had 1 new friends' registration with another \$10 added from her membership dues. Cindy has emailed some of the organization's information to board member David for him to add to the library's website.

Secretary's Report: Casey emailed November's minutes to the board and brought copies for their review. Becci motioned to approve meeting minutes as amended, Joe seconded, and motion passed unanimously.

Treasurer's Report: We are 7 months through the budget year with nearly 80% of our working/predictable income having been received at this point.

Budget Report: November closed out at \$121,478.44 with a loss of \$997.01 and having spent just over 49% of the budget.

Income: Year to date income received less expenses is \$11,939.74 with a modest income coming from new/renewal membership fees, earned CD interest, memorial gifts, and fundraising profits.

Bills: David moved to approve Visa Debit Charges totaling \$67.45 from Amazon, and Joe seconded with the motion passing unanimously.
Chantelle motioned to approve payment to Baker & Taylor for \$418.79, Becci seconded and the motion passed unanimously.
Other Bills to Note: IL Dept. of Revenue \$112.58

Librarian's Report: See Christine's report for full account. Heritage's high school library aide met with Christine and discussed how she would like students to view HCL's card catalog online and then she will place interlibrary loan orders and handle the transactions between her and the students.

A resources tab was added on HCL's website to link IL State's website that has access to over 400 useful links for patrons. Christine will be out of office Dec 27-Jan 4 and Sophie will work to

cover the open library hours.. Elizabeth Jewel will cover for Sophie when she is scheduled out on Dec. 28 and be helping with a giant Candy Land activity.

Old Business

Per Capita: Christine said the application has been opened and is due Jan. 30 but is nearly the same as last year's so she is almost finished updating this year's draft to review by January's meeting.

Policy Review: Christine suggested that there is a need for a clearer social media policy guideline for moderating comments on the library's Facebook page. It is in the process of being drafted and she is looking into RAILS' policy and the ALA guidelines to build an appropriate policy.

New Trustee Ideas: Joe suggested looking over the patron registry for ideas of frequent local visitors and invested residents who may be interested in joining the board. Christine has given a few names for Jillian to reach out to and the board will continue to promote the open positions.

New Business

Updates to Library Meeting Calendar: Board determined this tool is now obsolete so Becci moved to discontinue use of the Library Meeting Agenda and the President will then consult with the Library Director to determine each monthly agenda.

End of Year Employee Compensation: Joey noted that we can split the substitute compensation that is not being used this year to give a small bump in compensation over last year's amount to both Christine and Sophie.

Closed Session

Joey moved to a closed meeting session to discuss employee evaluations and compensation at 7:53pm, Chantelle seconded and motion passed unanimously. Audio recording taken by Casey.

Becci moved to open the meeting at 7:58pm, Casey seconded, and motion passed unanimously.

Return to Open Session

Vote on End of Year Employee Compensation: Joe moved to reallocate the substitute funds to compensate Christine at \$200 and Sophie at \$50 for this year. Chantelle seconded and motion passed unanimously.

Adjourn: Becci moved to adjourn at 8:00pm and Casey seconded with unanimous approval.

Next scheduled monthly meeting: Tuesday, Jan 14, 2025 @ 7:00pm

Minutes submitted by: Casey Phillips, Secretary