

Library Board Meeting
April 8, 2025
7:00 pm

Present: Marci Heiser, Becci Powers, Director Christine Cunningham, David Steckel, Chantelle Thompson, Joe Rice, and Casey Phillips

Absent: none

Visitors: none

Call to Order: Chantelle Thompson called the meeting to order at 7:05pm

Public Comment: none

Friends of the Library Report: Cindy was not present tonight

Secretary's Report: Joe moved to approve March's minutes as amended and Becci seconded with motion passing unanimously.

Treasurer's Report: We are 11 months through the budget year with receiving just under 92% of our working/predictable income for this year.

Budget Report: March closed out at \$113,810.86 with a loss of \$912.00 and we've spent 82% of the budget. Year to date income less expenses is \$4,272.16 out of the total income of \$44,243.72 calculated for the budget year.

Income: About \$800 came in from CD income, and just over \$200 each was received from memberships and gifts.

Bills: Casey moved to approve Visa Debit charges totaling \$176.36 from Amazon and Thrift Books. Marci seconded with the motion passing unanimously. Casey motioned to approve payment to Baker & Taylor for \$301.42 and \$19.67 to repay postage costs to the Village. Joe seconded and motion passed unanimously. Becci moved to approve annual renewal payment (not to exceed \$200) to Go-Daddy. Marci seconded and motion passed unanimously.
Other Bills to Note: IL Dept. of Revenue \$108.82

Librarian's Report: Christine has been working with David to load the policy to the website. Not everything redownloaded from OneDrive during that transfer so she is holding the original file on Sophie's computer as she sorts through to find the missing segments.

Library is receiving great donations for the book sale set for May 2 & 3, and they've had several requests for notary services which resulted in some financial donations. See report for details.

Old Business

FOIA/OMA Training: Christine will email links for those of us needing updated

New Business

Approve closed session minutes from March 2025: tabled for May

Use of Space Agreement: A copy was handed to each of the trustees to review and will discuss details and suggestions at May's meeting

Summer Reading: Homer Lake will be doing a 1 day summer reading event and Historical Toys & Games is the subject for the Level-Up Program.

School Liaison for Next School Year: Christine is on a volunteer committee she feels may help build a stronger relationship with the school district as she creates more library awareness within the community.

Secretary Audit: David and Joe volunteered to perform the secretary minutes audit.

Trustee Walk-Through: We noted that the train club house needs to be repainted and after the close of the meeting, we made notes of items that needed attention.

RIFF is April 16: Volunteers are to meet Tuesday April 15 for setup at 6:30, and those that can work the next morning, Wednesday, be there by 8:45 and it's estimated to be done around 11:30.

Adjourn: Becci moved to adjourn the meeting at 7:59pm, Joe seconded with motion passing unanimously.

Next scheduled monthly meeting: Tuesday, May 13, 2025 @ 7:00pm

Minutes submitted by: Casey Phillips, Secretary