

Library Board Meeting
Feb. 10, 2026
7:00 pm

Present: Kelli McQueen, Becci Powers, Director Christine Cunningham, David Steckel, Joe Rice, and Casey Phillips

Absent: Marci Heiser

Visitors: none

Call to Order: David called the meeting to order at 7:07pm

Friends of the Library Report: Cindy Happ with the Friends wasn't here tonight for updates.

Secretary's Report: Joe moved to approve January meeting minutes as amended submitted by Casey. Becci seconded with a motion passing unanimously.

Treasurer's Report: We are 9 months through the budget year and January closed out with account balances totaling \$102,967.17 with a net loss of \$2,179.81.

Budget Report: We have spent almost 60% of the budget for this fiscal year. We have now received about 80% of our estimated working/predictable income for this year.

Income: January's bulk of the income came from over \$1,400 from the tax levy and \$350 collected in membership fees. Total income for the month was \$1,831.26 with Year to Date Income less expenses ending at \$11,296.16.

Bills: Joe moved to approve Visa Debit charges totaling \$518.24 from Amazon for books, office supplies, and DVDs. Casey seconded and the motion passed unanimously. Kelli motioned to approve the purchase of the \$85 Techsoup software license and \$85 annual membership to RAILS. Joe seconded and the motion passed unanimously.

Other Bills to Note: IL Dept. of Revenue for \$132.99, IL Dept of Employment Security \$33.79, and US Treasury \$1,579.19

Librarian's Report: See Christine's full report for further details. The second quarterly Tech Grant report was successfully submitted. She is sending more information out to patrons on how to access Overdrive/Libby and will be updating the website with our new e-Resource options. Connexus pledged \$300 for the Summer Reading Program!

Old Business

Naloxone Update: 18 guests attended the presentation on Thurs. Jan. 29 and it was very well received.

Submittal of SEI's: All of have been sent in, receipts will arrive in the mail

Monical's Fundraiser: Set for Tuesday, March 31 at both St. Joe and Urbana locations. Flyers will go out to students after they return from spring break.

Library Cleaning Date: Annual spring cleaning set for March 7 at 7:00pm

New Business

Draft 2026-2027 Budget: Will finalize at March's meeting

IHLS Certification: completed

Discuss Director/Head Librarian (Human Resources) Core Standard: tabled

Discuss Possible Trustee: We have two seats that will need to be filled soon.

Adjourn: Kelli moved to adjourn the meeting at 8:36pm, and Becci seconded with motion passing unanimously.

Next scheduled monthly meeting: Tuesday, March 10, 2026 @ 7:00pm

Minutes submitted by: Casey Phillips, Secretary