

Library Board Meeting
August 11, 2026
7:00 pm

Present: Joe Rice, Kelli McQueen, Becci Powers, Director Christine Cunningham, David Steckel, Tim Bender, Mary Kay Anderson, and Casey Phillips

Absent: none

Visitors: none

Call to Order: David called the meeting to order at 7:08pm

President's Report: David was in Spokane with his family this month and is working on the ADA website requirements.

Friends of the Library Report: Cindy was not present tonight to give an update.

Secretary's Report: Kelli moved to approve July's meeting minutes and Becci seconded with the motion passing unanimously.

Treasurer's Report: We are 3 months through the budget year and July closed out with account balances totaling \$121,924.39 with a net gain of \$12,088.94. Mary Kay moved to approve the report submitted by Becci and Kelli seconded with the motion passing unanimously.

Budget Report: We have spent 20% of the budget for this fiscal year. We have received a total of 38.41% of our estimated working/predictable income for this fiscal year and we DID receive enough tax levy funds to cover July's quarterly taxes and other operating expenses without having to access a CD.

Income: July's bulk of the income came from the receipt of tax levies and the PPRT. Total income for the month was \$16,447.81 with Year to Date Income less expenses coming back up to \$8,841.32.

Bills: Casey moved to approve Visa Debit charges totaling \$411.47 with \$281.44 for Amazon orders and \$130.03 for annual Microsoft software license fees. Joe seconded and the motion passed unanimously.
Kelli motioned to approve funds taken from the Tech grant money to pay \$375 to RAILS for the Palace Project e-Read fee and OCLC/WorldShare fee \$248.06 to IHLS-OCLC. Tim seconded and motion passed unanimously.

Other Bills to Note: IL Dept. of Revenue for \$120.06, IL Dept of Employment Security \$51.89, US Treasury \$1,514.91 and Puzey & Wright \$315.00.

Librarian's Report: See Christine's full report for further details. Christine had a recent check-in with our assistant librarian and will do a follow-up review in December. Please note that

Christine will be out of the office Aug. 22 - Sept 2 and our assistant librarian plans to cover those hours.

Old Business

none

New Business

Library Card Signup Week in September: September is library card sign up month and Christine proposed hosting an open house mid-Sept on a week night (possibly Thurs. Sept. 17) with computers showing Ancestry, Mango, ABC Mouse, Card catalog, etc. Christine will work on activities and refreshment needs.

Display the 988 National Suicide Prevention Lifeline: IL passed a new law requiring that libraries display Lifeline information and we received free materials to give out or set around the library for patrons.

Renewal of Mango subscription: We found that the Mango subscription CAN be covered under the tech grant guidelines, and Mango offered a yearly membership discount at \$1000 instead of \$1,200. Christine reported that their multi-year bundle pricing savings were negligible. We discussed that we have the ability to heavily promote the benefits through free marketing materials from Mango. Becci moved to sign up for one year of the discounted membership and Joe seconded. Motion unanimously approved.

Discuss and approve additional payment for the website: ADA website compliance for the library is due in 2027. AI driven accounts are offered through GODADDY that would help us rewrite our current site to convert to the ADA format at 5 years for \$509. We tabled voting for continuing with this plan until next month while we research some other hosting/web design services to be sure we're not going to be locked into a irreversible feature.

Vote to approve the amended budget: Tabled amending budget to discuss with village about some inquiries into procedures and payments.

Adjourn: Joe moved to adjourn the meeting at 8:21pm, and Casey seconded with motion passing unanimously.

Next scheduled monthly meeting: Tuesday, Sept. 8, 2026 @ 7:00pm