

Library Board Meeting
January 13, 2026
7:00 pm

Present: Kelli McQueen, Becci Powers, Director Christine Cunningham, David Steckel, Marci Heiser, and Casey Phillips

Absent: Joe Rice

Visitors: none

Call to Order: David called the meeting to order at 7:06pm

Friends of the Library Report: Cindy Happ with the Friends wasn't here tonight to give an update.

President's Report: David looked into pest control procedures and found that the Village handles the scheduling for the whole property. He researched available grants and if we have the help of the Friends with their 501c3 status, we may have a couple we can apply for.

Secretary's Report: Marci moved to approve November's meeting minutes as submitted by Casey. Becci seconded with a motion passing unanimously. Motion to approve December's meeting minutes that were submitted by Joe was made by Becci and Casey seconded. Motion approved unanimously.

Treasurer's Report: We are 8 months through the budget year and December closed out with account balances totaling \$123,978.94 with a net loss of \$1,455.26.

Budget Report: We have spent over 52% of the budget for this fiscal year. We have now received about 76% of our estimated working/predictable income for this year.

Income: January's bulk of the income came from almost \$760 received from CD interest earnings, \$225 in membership fees, and a donation under the Mary Compton Memorial. Total income for the month was \$1,107.72 with Year to Date Income less expenses ending at \$13,475.97.

Bills: Marci moved to approve Visa Debit charges totaling \$285.52 from Amazon for books and office supplies. Casey seconded and the motion passed unanimously.

Becci motioned to approve the \$335 yearly fee for membership renewal of the SWANK movie license to continue local programming activities. Kelli seconded and the motion passed unanimously.

Other Bills to Note: IL Dept. of Revenue for \$113.60

Librarian's Report: See Christine's full report for further details. The library's Christmas wishlist tree provided 7 books, 3 storage totes, and a set of foam children' tiles from local generous

donors. The Annual Great Puzzle Race is set for Sat. Jan. 31 and we received another round of donated brand new puzzles for the event!

Old Business

Naloxone Requirement: Training has been set up to fulfill the new state mandate and will be on Thurs. Jan. 29. It will be open to the public as well and held at Village Hall.

Per Capita: Due Jan 30, we are to look through the electronic copy and plan to review Serving Our Public, chapters 1-6 at the next meeting.

Serving Our Public Submittal: in process of completion

Approval of EOY Compensation: Motion made by Marci and seconded by Kelli for bonus gifts for the director and assistant. Motion approved unanimously.

New Business

Prep for 2026-2027 Budget: We discussed best use of Tech Grant money as we looked over the future budget for updates.

Annual Book Award Winners: waiting for the announcement on Feb.1 to place orders

Request Family Reading Night Materials: reminder for Christine

Monical's date request: will look into available May dates

IHLS Certification: due March 31

Get Date for Freshman Orientation: It's usually around April and will confirm with the School.

Set Cleaning Dates: Everyone is welcome to stop in anytime and we set aside Feb. 28 and March 7 to make sure we get everything done.

Adjourn: Becci moved to adjourn the meeting at 8:00pm, and Kelli seconded with motion passing unanimously.

Next scheduled monthly meeting: Tuesday, Feb. 10, 2026 @ 7:00pm

Minutes submitted by: Casey Phillips, Secretary