

Homer Community Library
January 14, 2025
7:00 pm

Present: Joe Rice, Becci Powers, Director Christine Cunningham, David Steckel, Chantelle Thompson, and Casey Phillips

Absent: Jillian Weathers

Visitors: none

Call to Order: Joe called the meeting to order at 7:04pm

Public Comment: none

Friends of the Library Report: Cindy Happ was not available tonight for an update.

Secretary's Report: Casey emailed January's minutes to the board and brought copies for their review. David motioned to approve meeting minutes as amended, Becci seconded, and motion passed unanimously.

Treasurer's Report: We are 8 months through the budget year with just over 84% of our working/predictable income having been received.

Budget Report: December closed out at \$119,887.33 with a loss of \$1,591.11 and having spent just over 60% of the budget. Total year to date income less expenses is \$10,348.63 out of the \$44,243.72 calculated for the budget year.

Income: This month's income came in at \$1,261.01 with the bulk of that coming from interest on a CD that was renewed.

Bills: Casey moved to approve Visa Debit Charges totaling \$402.16 from Amazon and Barnes & Noble. Chantelle seconded with the motion passing unanimously. Becci motioned to approve payment to Baker & Taylor for \$291.57 and David seconded with motion passed unanimously. Casey moved to approve the annual Swank Movie License renewal for \$328.00 and Becci seconded with the motion passed unanimously. Other Bills to Note: IL Dept. of Revenue \$107.38.

Librarian's Report: See Christine's report for full account. The Wish List Tree over the holiday season was a successful project with all items being fulfilled by donations from local families and the bulk of it funded by the Homer American Legion Auxiliary. The life-size Candyland setup was a hit as well with the help of another volunteer.

Old Business

Per Capita: Christine said the application is due Jan. 30 and was simple to update.

Policy Review: Christine sent the social media policy with highlighted sections that could be added for board to review such as: the personnel policy had some notes to consider, the employee conduct guidelines while on duty needed updated, and the Paid

Leave for All Workers Act needs to be added into the leave policy.

New Trustee Ideas: Christine is going to post recruitment posters before Coffee Wednesdays and place an announcement on the website and Facebook page. She stated that she is considering asking a resident that attended a recent village TIF meeting in support of the library and other entities that may be interested in helping by joining the library board.

New Business

Accept Jillian Weathers Board Member/President/FOIA Officer's Resignation:

Casey read Jill's resignation letter to the board. David moved to accept Jill's full resignation from the board, Becci seconded and motion passed unanimously.

Appoint New President and FOIA Officer and swear in President: Becci moved to nominate Chantelle Thompson for board President and FOIA officer and Joe seconded with motion passing unanimously. Joe swore Chantelle in as President directly after the board approved the vote.

Annual Book Award Winners: will follow up once announced

Request Family Reading Night Materials: tabled

Monical's Date Request: Christine will reach out to the local Monical's to see if there is a suitable date that's before the end of the school year for the annual fundraiser.

IHLS Certification: in the process of being done by end of March

Get Date for Freshman Orientation: Heritage Freshman orientation should be announced soon and will follow up to prepare information for the students and parents.

Set Cleaning Dates: Board members were asked to set aside a couple hours to help with spring cleaning in the library, and Christine will have a list up at her desk that we can sign off on as tasks are completed by the end of March.

Blind Date with a Book: Christine is looking at some other library's ideas to increase participation with this fun activity.

Euchre Fundraiser: The Friends of the Masons host a weekly euchre tournament at Charlies and local entities receive donations from the proceeds. Board will research whether it is advisable for any of us to directly participate as a representative of the Library to help raise funds on that night.

Budget: will be presented by next meeting for review

Adjourn: Becci moved to adjourn at 8:02pm and Chantelle seconded with unanimous approval.

Next scheduled monthly meeting: Tuesday, Feb. 11, 2025 @ 7:00pm

MInutes submitted by: Casey Phillips, Secretary