

Library Board Meeting
February 11, 2025
SPECIAL MEETING
6:30 pm

Present: Homer Village Board members Roger Faulkner, Ray Ryerson, and Mayor Jim White met with Homer Community Board Members Chantelle Thompson, Becci Powers, David Steckel, and Casey Phillips and Library Director Christine Cunningham

Call to Order: Mayor White called the meeting to order at 6:30pm

Object of Meeting: Meet with Village Committee to discuss Library Lease

It was discovered that the Library did not have a formal long term written use agreement on file with the Village stating each parties' responsibilities with terms and conditions for the Library to retain space within the village building. Christine gave the Village a copy of a "Use Agreement" on record between the Village and the Homer Historical Society for office space within the same building the library is in as an example. Years ago, the library paid a sum of money to the village to guarantee them space of similar size currently in use for the life of the organization. We are in agreement that a formal agreement needs to be drawn up to protect both parties in the future and ideally we'd have a finalized copy to go up for approval in April/May to wrap up with Mayor White's term.

Each party will look over the Historical Society Agreement example to add their suggested changes to construct a suitable draft. We will meet again to combine our changes and forward to the village attorney to formalize a lease of sorts between both entities.

Adjourn: Mayor White adjourned meeting at 6:50pm

Library Board Meeting
February 11, 2025
7:00 pm

Present: Becci Powers, Director Christine Cunningham, David Steckel, Chantelle Thompson, and Casey Phillips

Absent: Joe Rice

Visitors: Marci Heiser

Call to Order: 7:01pm Chantelle Thompson

Public Comment: Marci Heiser is here to visit as a potential candidate as a library trustee. She said it was one of the first places she visited and signed up to join as a new community member and enjoys the Wednesday Coffee gatherings the library hosts.

Friends of the Library Report: Cindi not present

Secretary's Report: Casey emailed the January minutes to the board for review and brought copies for tonight's meeting. David motioned to approve minutes, Becci seconded and the motion was approved unanimously.

Treasurer's Report: We are 9 months/75% of the way through the budget year with just over 87% of our working/predictable income received. Memberships and tax levy income exceeded this year's projections.

Budget Report: January closed out at \$116,494.05 with a loss of \$3,393.28 and having spent just over 71% of the budget. Year to date income less expenses is \$6,955.35 out of the total income of \$44,243.72 calculated for the budget year.

Income: Although we ended at a loss for the month, it was softened by an unexpected late payout for a tax levy check, and we received a monetary gift of \$200 from a local family and we continue to collect membership fees.

Bills: Casey moved to approve Visa Debit charges totaling \$35.35 from Amazon for DVD's and books. Becci seconded with the motion passing unanimously. Becci motioned to approve payment to Baker & Taylor for \$329.21 and David seconded with motion passed unanimously.
Other Bills to Note: IL Dept. of Revenue \$115.55, IL Dept. of Employment Security \$33.43, US Treasury \$1,454.38 (quarterly expense), and Puzey & Wright \$575.00 (W-4 processing included in this charge).

Librarian's Report: Christine will need to leave town for at least a week starting Wednesday Feb 12, with Elizabeth Jewell covering one day and Sophie covering the rest. It's possible her leave could extend into March but board members will help to cover her

absence if Elizabeth or Sophie is unavailable.

The Great Puzzle Race event is scheduled for Saturday March 15 and

Ravensburger company donated a set of 8 puzzles for this year's competition!

Old Business

Policy Review: Changes are being made for review. Noted items we discussed were that the DEI policy can be tabled at this time and the Special Collections policy needs to be addressed due to replacement fees being much higher than the current fine in effect.

New Trustee Ideas: Two interested parties submitted trustee forms. Marci (today's guest) would like to join the board so the New Business agenda for March will be updated to reflect the new appointment and oath of office given. Chantelle will reach out to the other applicant to answer her questions and see if she would like to join us in March as well.

Monical's date request: Fundraiser date is set for May 14 at the Urbana and St. Joe locations and fliers will be sent out to Heritage students to get the word out along with a social media push.

New Business

Budget: A preliminary outline was given tonight for everyone's review and the board will vote to approve the budget at March's meeting once changes are finalized.

Adjourn: Becci moved to close the meeting at 8:37pm, David seconded with motion passing unanimously.

Next scheduled monthly meeting: Tuesday, March. 11, 2025 @ 7:00pm
Minutes submitted by: Casey Phillips, Secretary