

**LAC DU BONNET COMMUNITY CENTRE
COMMUNITY EVENT SPONSORSHIP FORM**

Date Submitted _____

Submitted By _____

Overview and Process

It is the responsibility of the Lessee to obtain liability insurance for their function, volunteers and guests.

The Community Centre holds liability insurance for the building and their bartenders only.

The Lac du Bonnet Community Centre would like to see more community events held at the Centre. To make this feasible for community groups, a **community event rate of \$300** has been established. This is a cost recovery rate that benefits the user group and still covers the actual costs associated with the facility such as cleaning, electricity and supplies. The user group must provide the Centre with some information about your event by completing the application section below. **For your event to be considered a "community event" it must meet the following criteria:**

- **A public event that is open to everyone of all ages to attend**
- **No admission fee is being charged through the door or tickets**
- **Is not for profit or gain of a business, organization or person**
- **Benefits the community**
- **Brings community people together**

The Centre Board will review the application and inform you of their decision within 6 weeks. If the application is successful, the **Centre must be promoted as a sponsor of your event.** The use of the Centre's name and/or logo must have prior approval by the Centre.

1. Contact Name, Address and Phone Number: _____

2. Describe your event: _____

3. Describe your organization (i.e. purpose/mission, organizational structure, etc.)

4. Date of event: _____

5. Number of people expected to attend: _____

6. How will your event be advertised? _____

7. Do you expect to profit from this event? _____. If yes, please note what profits will be used for: _____