

WAY OUT OF THE BOX

SYSTEMATIC PROBLEM-SOLVING WORKSHEET

Joel Johnson, M.A.Ed.

Date: _____

Initial **PROBLEM STATEMENT**:

ASSEMBLING of Team Participants:

- | | |
|----|-----|
| 1. | 6. |
| 2. | 7. |
| 3. | 8. |
| 4. | 9. |
| 5. | 10. |

PROBLEM EVALUATION: Identification of Known Co-factors:

- | | |
|----|-----|
| 1. | 6. |
| 2. | 7. |
| 3. | 8. |
| 4. | 9. |
| 5. | 10. |

Identification of Known Co-morbidity Factors:

- | | |
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| 1. | 6. |
| 2. | 7. |
| 3. | 8. |
| 4. | 9. |
| 5. | 10. |

Further Problem Discussion:

REFINED PROBLEM STATEMENT: _____

BRAINSTORMING of Possible Solutions:

1. _____
2. _____
3. _____
4. _____
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25. _____

EVALUATION: Cost / Feasibility / Practicality / Evaluation / Elimination / Prioritization Scores

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24.							
25.							

SELECTED SOLUTION(s) to be Recommended and/or Initiated:

- 1.
- 2.
- 3.

RECOMMENDATIONS for Further Study:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

Proposed Trial Time Period:

EVALUATION Meeting Date:

Follow-up Findings:

Follow-up Meeting Attendees:

- | | |
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| 1. | 6. |
| 2. | 7. |
| 3. | 8. |
| 4. | 9. |
| 5. | 10. |

RECOMMENDATIONS for Change and/or Continuation of Plan:

Recorded by: _____ **Date of Final Proposal:** _____