



## SHOW INFO

### BOOTH VENDORS PLEASE READ CAREFULLY

- Show Dates:** February 6 - 9, 2025 Thursday - Sunday
- Show Hours:**
- |                     |          |              |
|---------------------|----------|--------------|
| Thursday And Friday | 11:00 Am | Till 8:00 Pm |
| Saturday            | 9:00 Am  | Till 8:00 Pm |
| Sunday              | 11:00 Am | Till 5:00 Pm |
- Move In Schedule:**
- |                    |         |              |
|--------------------|---------|--------------|
| Tuesday Feb. 4th   | 9:00 Am | Till 8:00 Pm |
| Wednesday Feb. 5th | 9:00 Am | Till 8:00 Pm |
- ( Loading Dock Entrance Will Be Open Thursday Morning At 8am - Show Floor Will Be Dolly Access Only)
- Move Out Hours:**
- |                  |         |               |
|------------------|---------|---------------|
| Sunday, Feb. 9th | 5:00 Pm | Till 11:00 Pm |
|------------------|---------|---------------|
- ( All Signage Must Be Removed From Booth Backdrop Sunday Night)
- |                   |         |              |
|-------------------|---------|--------------|
| Monday, Feb. 10th | 9:00 Am | Till 3:00 Pm |
|-------------------|---------|--------------|
- Show Office Phone:** Show Office Number Will Be (704) 339-6202. Messages Will Be Taken And Delivered
- Electrical:** Convention Center Electrical Form Is Provided. Place Order Directly On Line At [Orders.smartcitynetworks.com](http://Orders.smartcitynetworks.com) Or Fax Form To Number Provided On Form.
- Wireless Internet:** Wireless Internet Service Available During Show At Current Convention Center Rate. Multi-device Service Also Available. See Enclosed Smart City Internet Form For Details.
- Carpet, Tables & Chairs:** Hollins Exposition Services Is The Official Show Decorator. Order Form Attached. Order Early And Save \$\$\$\$'s. Email Or Fax Order Form Directly Hollins.
- Badges For Workers** Exhibitor Badges Will Be Issued For Show Workers Only. Order On Badge Order Form Enclosed.
- Advance Tickets:** Advance Show Tickets Are Available For A Reduced Rate Of \$10.00. ( A \$2.00 Box Office Savings) None Can Be Sold After 11:00 Am On Thursday.
- Parking Information** Parking Available At Various Lots Around Convention Center During The Event. Parking During Move-in Will Be Paid For By Show Office. Must Get Voucher From Office During Move In Day. There Is No Designated Exhibitor Parking During Show Days
- Carpet Tape:** If You Install Your Own Carpet, Only Convention Center Approved Tape Can Be Used On The Floor. Please Confirm With Show Office That Tape You Will Be Using Is Approved Prior To Applying . Tape Is Available On Enclosed Order Form For \$18.00 Per 75 Foot Roll. You Will Be Responsible For Removal Of Tape After Show.
- Customer Return Passes:** Courtesy Passes Will Be Available For Show Visitors Who Wish To Return To Show At No Charge. These Will Be Available At Show Exits
- Host Hotel:** The Home2 Suites Located Across The Street From The Convention Center Is Offering A Discounted Exhibitor Rate Of \$209. Reservations Must Be Made Prior To Jan 17th To Receive This Rate. Contact Them Directly At (980)-423-1103 To Make Your Reservation

**Any Additional Questions Regarding This Show  
Call (336) 855-0208**