

Gull Lake Sewer & Water Authority

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MINUTES OF THE JANUARY 20, 2021 REGULAR BOARD MEETING

Authority Board Meeting

2:30 P.M.

CALL TO ORDER/ ROLL CALL: Chairperson Harma called the meeting to order at 2:30 P.M. Commissioners present were Lysanne Harma, Jimmy Stoneburner, and Rob Baker. Commissioner Wes Kahler passed away on January 3, 2021 and has not yet been replaced. Also present were Executive Director John Crumb, Executive Assistant Anne Richmond, Engineer Paul Schram, Attorney Rob Thall, and Charleston Township Supervisor Jerry VanderRoest. Access to the meeting was available via Zoom.

REVIEW AND SET THE AGENDA: Crumb added two items to the agenda under New Business: 1. A report from I.T. provider, Hi-Tech Integrated Technologies, and 2. A 2019 Commercial Review Capital Invoice for 7878 Gull Road that remains unpaid. Baker made the motion to set the Agenda as revised. Motion was seconded by Stoneburner. **Roll Call Vote: Baker-aye; Stoneburner-aye; Harma-aye; Motion carried.**

HEAR THOSE PRESENT (Non-Agenda Items): Nothing presented.

CONSENT AGENDA: A grease trap concern at 15450 S. M43 demonstrated the need for GLSWA to have a specification in place for grease trap installations. GLSWA plans to complete this by Spring. A motion was made by Stoneburner and seconded by Baker to approve the consent agenda. **Roll Call Vote: Baker-aye; Stoneburner-aye; Harma-aye; Motion carried.**

NEW BUSINESS

Hi-Tech Report

Crumb shared a report by Hi-Tech Integrated Technologies covering the transition of IT services for GLSWA from I.T. Right to Hi-Tech Integrated Technologies. All new services are billed directly to GLSWA by GoDaddy and Microsoft. GLSWA expects to save approximately \$2,200 on I.T. Services annually. Crumb is satisfied that Hi-Tech Integrated Technologies has resolved GLSWA's outstanding I.T issues. Any

Discussion

additional service for I.T. will be paid for as needed to Hi-Tech Integrated Technologies.

Performance Evaluations Discussion
Crumb reported that all employee performance evaluations have been completed.

Final Commercial Review Discussion
Crumb reported an overall monthly decrease of 3.8 REU's resulting from the 2020 Commercial Review.

Security Mentor Training Status Discussion
Training was scheduled to begin in January, but Crumb has requested an extension to begin training in February to give Barry Township additional time to respond due to the loss of Wes Kahler.

7878 Gull Road Capital Invoice Motion
As a result of the 2019 Commercial Review, GLSWA invoiced 7878 Gull Road for a capital increase of 3 additional units. The invoice remains unpaid with no communication. Crumb reviewed a proposed letter to the customer addressing this issue. Stoneburner made a motion to assess a 5% penalty if the invoice is not paid by April 1, 2021 and certify delinquent any outstanding balance as of August 1. Motion was seconded by Baker. **Roll Call Vote: Baker-aye; Stoneburner-aye; Harma-aye; Motion carried.**

M-96 Lining Proposal Motion
Crumb reiterated the necessity of moving forward with lining the M-96 Interceptor. GLSWA is waiting final project cost information and tabled this item until the next meeting.

COVID-19 Vaccination Requirement Motion
Attorney Thall reviewed employer policy options for COVID-19 Vaccination. Baker made a motion to give employees the option of getting the COVID-19 Vaccination unless things change from a legal standpoint. Attorney Thall will continue to monitor the legal requirements for the COVID-19 Vaccination. Motion was seconded by Stoneburner. **Roll Call Vote: Baker-aye; Stoneburner-aye; Harma-aye; Motion carried.**

At 3:22 p.m. Harma moved that the Authority Board convene in closed session under section 8(h) of the Open Meetings Act, to consider material exempt from disclosure by state statute, section 13(1)(g) of the Freedom of Information Act, being letters from its attorney dated January 20, 2021, for the reason the letters are exempt from disclosure under State law due to the attorney-client privilege. The motion was seconded by Stoneburner. **Roll Call Vote: Baker-aye; Stoneburner-aye; Harma-aye; Motion carried.**

The Board resumed open session at 4:12 p.m.

GLSWA/Charleston Township Agreement Motion
A motion was made by Harma and seconded by Stoneburner to have the Executive Director, Attorney, and Engineer work out the final details of a short-term sewer agreement with Charleston Township. **Roll Call Vote: Baker-aye; Stoneburner-aye; Harma-aye; Motion carried.**

OLD BUSINESS: On Going

Crumb reviewed the status of the items on the Master List.

CLOSING COMMENTS

This was Rob Baker's last meeting, and everyone wished him well.

All expressed sadness on the passing of Commissioner Wes Kahler. John Crumb presented a memorial idea to honor him. This idea will be reviewed with Barry Township and more details will follow.

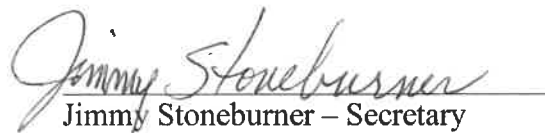
ADJOURN.

The meeting was adjourned at 4:27 P.M.

NEXT MEETING:

WEDNESDAY, FEBRUARY 17, 2021 2:30 P.M.

Submitted for approval


Jimmy Stoneburner – Secretary