

# Gull Lake Sewer & Water Authority

7722 N. 37<sup>th</sup> Street  
Richland, Michigan 49083  
Phone: (269) 731-4595  
Fax: (269) 731-2596  
www.glswa.org

1

## MINUTES OF THE FEBRUARY 17, 2021 REGULAR BOARD MEETING

Authority Board Meeting

2:30 p.m.

**CALL TO ORDER/ ROLL CALL:** Chairperson Harma called the meeting to order at 2:30 p.m. Commissioners present were Lysanne Harma, Jimmy Stoneburner, Christina Hutchings and Barry Bower. Also present were Executive Director John Crumb, Executive Assistant Anne Richmond, Engineer Paul Schram, and Charleston Township Supervisor Jerry VanderRoest. Access to the meeting was available via Zoom. Attorney Rob Thall and Cooper Township Supervisor Jeff Sorensen participated in the meeting via Zoom.

**REVIEW AND SET THE AGENDA:** Stoneburner made the motion to set the Agenda as presented. Motion was seconded by Bower. **Roll Call Vote: Bower-aye; Stoneburner-aye; Hutchings-aye; Harma-aye; Motion carried.**

**HEAR THOSE PRESENT (Non-Agenda Items):** Cooper Township Supervisor Sorensen welcomed the two new commissioners, Christina Hutchings and Barry Bower.

**CONSENT AGENDA:** Tetrattech has not been paying their sewer bill on time. GLSWA has contacted Daniel Sopoci for assistance to resolve this issue. The Road Commission of Kalamazoo County invoiced GLSWA for work that GLSWA was not aware of. Crumb has asked for supporting documentation. GLSWA participated in a CDC Webinar for COVID-19 Vaccination. A motion was made by Stoneburner and seconded by Hutchings to approve the consent agenda. **Roll Call Vote: Bower-aye; Stoneburner-aye; Hutchings-aye; Harma-aye; Motion carried.**

Crumb provided the closed session meeting minutes of the January 20, 2021 Regular Board Meeting for the Board to review. A motion was made by Stoneburner and seconded by Hutchings to approve the closed session meeting minutes of the January 20, 2021 Regular Board Meeting. **Roll Call Vote: Bower-aye; Stoneburner-aye; Hutchings-aye; Harma-aye; Motion carried.**

## NEW BUSINESS

Meeting Time Change Discussion  
 Crumb discussed changing the meeting time for GLSWA Board Meetings. This item was tabled until the next meeting.

Security Mentor Training Status Discussion  
 Crumb requested that emails for all persons interested in participating in the Security Mentor Training be sent to him by February 18, 2021. Training may begin in late February.

M-96 Lining Proposal Motion  
 Crumb reiterated the necessity of moving forward with lining the M-96 Interceptor and would like to complete this project by Memorial Day. GLSWA has requested quotes from 2 contractors and has not received a response. Crumb noted that the cost should be divided based on participation. A motion was made by Stoneburner and seconded by Hutchings to table this item until final project cost information is available. **Roll Call Vote: Bower-aye; Stoneburner-aye; Hutchings-aye; Harma-aye; Motion carried.**

Board Positions and Signers Motion  
 Lysanne Harma will continue as Chairperson and Jimmy Stoneburner will continue as Secretary/Treasurer of the Gull Lake Sewer & Water Authority. A motion was made by Stoneburner and seconded by Bower to elect Christina Hutchings as Vice Chairperson of the Gull Lake Sewer & Water Authority. **Roll Call Vote: Bower-aye; Stoneburner-aye; Hutchings-aye; Harma-aye; Motion carried.** A motion was made by Harma and seconded by Bower to add Christina Hutchings to the GLSWA signature cards for banking. **Roll Call Vote: Bower-aye; Stoneburner-aye; Hutchings-aye; Harma-aye; Motion carried.**

GLSWA Cell Phone Policy Motion  
 Crumb reviewed proposed changes to the cell phone policy for GLSWA and asked that the Director be removed from the cell phone policy as he will be addressing this in his contract changes. Attorney Thall has reviewed the cell phone policy changes. A motion was made by Stoneburner and seconded by Hutchings to approve the cell phone policy as written with the removal of the Director effective March 1, 2021. **Roll Call Vote: Bower-aye; Stoneburner-aye; Hutchings-aye; Harma-aye; Motion carried.**

At 3:32 p.m. Harma moved that the Authority Board convene in closed session under section 8(h) of the Open Meetings Act, to consider material exempt from disclosure by state statute, section 13(1)(g) of the Freedom of Information Act, being a letter from its attorney dated February 17, 2021, for the reason that the letter is exempt from disclosure under State law due to the attorney-client privilege. The motion was seconded by Stoneburner. **Roll Call Vote: Bower-aye; Stoneburner-aye; Hutchings-aye; Harma-aye; Motion carried.**

The Board resumed open session at 4:17 p.m.

GLSWA/Charleston Township Agreement Motion  
A motion was made by Harma and seconded by Hutchings to authorize the Executive Director, Engineer, and Attorney to finalize and forward the short-term sewer agreement with Charleston Township to the Charleston Township Attorney as soon as possible. **Roll Call Vote: Bower-aye; Stoneburner-aye; Hutchings-aye; Harma-aye; Motion carried.** Attorney Thall requested an exhibit from Engineer Schram.

**OLD BUSINESS: On Going**

Crumb reviewed the status of the items on the Master List.

**CLOSING COMMENTS**

Commissioner Harma welcomed the newest members of GLSWA's Board and looks forward to working with them.

**ADJOURN.**

The meeting was adjourned at 4:34 p.m.

NEXT MEETING:

WEDNESDAY, MARCH 17, 2021 2:30 P.M.

Submitted for approval

  
Jimmy Stoneburner – Secretary