

Gull Lake Sewer & Water Authority

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MINUTES OF THE MARCH 9, 2022 REGULAR BOARD MEETING

Authority Board Meeting

1:30 p.m.

CALL TO ORDER/ ROLL CALL: Chairperson Harma called the meeting to order at 1:30 p.m. Commissioners present were Lysanne Harma, Jimmy Stoneburner, Barry Bower and Christina Hutchings. Commissioner Jeff Sorensen was absent with notice. Also present were Executive Director John Crumb, Executive Assistant Anne Richmond, Executive Assistant Heather Mezo, Field Superintendent Aaron Grogg, Water Superintendent Bill Bresson, Engineer Paul Schram, and Village of Augusta Manager Jeff Heppler. Also present were a few area residents.

REVIEW AND SET THE AGENDA:

Crumb requested the removal of the rate notice letter from the consent agenda. It will be brought back next month.

Stoneburner made the motion to set the agenda as amended. Motion was seconded by Hutchings. **Motion carried; all ayes.**

HEAR THOSE PRESENT: Nothing was presented.

CONSENT AGENDA:

Crumb noted the meetings are now scheduled for Mondays. AEDs are in the buildings. The GapVax started build March 4th, with an expected delivery in August. There will be a cleaning fee for 371 S Gull Lake drive due to the toilets from vactoring. ACH payments are increasing, and credit card payments are decreasing.

A motion was made by Hutchings and seconded by Bower to approve the consent agenda.

Motion carried; all ayes.

NEW BUSINESS

Budget FY 2023

Motion

Revenue and Expenses

Crumb reviewed the revenue and expense budget for fiscal year 2023. He noted that due to higher fuel cost the 2023 budget is estimated at \$30,000.

2022 Contract services is high due to Anne's replacement and continued IT improvements. 2023 spend is estimated at \$140,500.

Sewer Treatment costs starting Feb 2022 are going to a 2-year average usage basis. This should result in making the budget process easier.

2022 Repairs and Maintenance was over budget mainly due to the Force Main break on 37th Street. 2023 is estimated to be lower at \$25,000.

Stoneburner made the motion to approve the FY 2023 revenue and expense budget as reviewed. Motion was seconded by Hutchings **Motion carried; all ayes.**

Capital Expenditures

Crumb reviewed the capital expenditure budget for 2023. He noted \$21,700 for grinder pump replacements (15-year life).

\$8,900 is included for office technology for 5 new field laptops and \$2,500 is for the SQL server software. \$4,000 is carry over from the 2022 capital expenditure budget.

Crumb noted no Sherman Lake capital expenditures were included in the capital budget. Hutchings made the motion to approve the FY 2023 Capital expenditures budget as reviewed. Motion was seconded by Stoneburner. **Motion carried; all ayes.**

Wages

Stoneburner made the motion to approve the FY 2023 Wages sheet as reviewed.

Motion was seconded by Hutchings **Motion carried; all ayes.**

Sherman Lake Project Notice

Discussion

Notification was sent out March 1st, 2022. Ross Township needs to pass a resolution at the next board meeting so GLSWA can start ordering material and scheduling with contractors. Commissioner Hutchings brought up that the Island Drive bridge has a weight limit. Sherman Lake capital will be reimbursed from the bond.

M96 Pipe Rehab Update

Discussion

Check has been mailed for the permit payment. Paul Schram reached out with no response from Amtrak.

OLD BUSINESS: On Going

Projected

Crumb included the Old Business On-Going update in the packet mailed to the Board. There were no questions.

CLOSING COMMENTS

Commissioner Harma shared a nasty call she received and asked Crumb if there is a procedure if this type of call is received at GLSWA. Crumb noted that licenses were purchased for a recording feature on the phones for when he is not available. He also noted that GLSWA is installing a panic button and cameras.

Crumb stated that he will be sending a letter to a non-customer after receiving an aggressive phone call.


ADJOURN.

Bower made the motion to adjourn the meeting. Motion was seconded by Stoneburner. **Motion carried; all ayes.**
The meeting was adjourned at 2:25 p.m.

NEXT MEETING:

MONDAY, APRIL 18, 2022, 1:30 P.M.

Submitted for approval


Jimmy Stoneburner – Secretary