

Gull Lake Sewer & Water Authority

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MINUTES OF THE MARCH 17, 2021 REGULAR BOARD MEETING

Authority Board Meeting

2:30 p.m.

CALL TO ORDER/ ROLL CALL: Chairperson Harma called the meeting to order at 2:37 p.m. Commissioners present were Lysanne Harma, Jimmy Stoneburner and Christina Hutchings. Commissioner Barry Bower was en route, arriving at 2:50 p.m. Also present were Executive Director John Crumb, Executive Assistant Anne Richmond, Engineer Paul Schram, Attorney Rob Thall, and Charleston Township Supervisor Jerry VanderRoest. Access to the meeting was available via Zoom. Augusta Village Manager Jeff Hepler participated in the meeting via Zoom.

REVIEW AND SET THE AGENDA: Crumb added Approved Water Contract/ Recommendation to New Business. Stoneburner made the motion to set the Agenda as revised. Motion was seconded by Hutchings. **Roll Call Vote: Stoneburner-aye; Hutchings-aye; Harma-aye; Motion carried.**

HEAR THOSE PRESENT (Non-Agenda Items): Nothing presented.

CONSENT AGENDA: The second module of Security Mentor Training was emailed to participants on March 17. While investigating a sewer smell for a customer, GLSWA Maintenance staff discovered the cause to be a car connected to a trickle charger that had overcharged the battery. GLSWA is working with Tetrattech to resolve late payment issues. Customer bill payment via ACH has increased due to efforts by staff and a policy to waive late fees if a customer signs up for ACH. A motion was made by Hutchings and seconded by Stoneburner to approve the consent agenda. **Roll Call Vote: Stoneburner-aye; Hutchings-aye; Harma-aye; Motion carried.**

Crumb provided the closed session meeting minutes of the February 17, 2021 Regular Board Meeting for the Board to review. A motion was made by Stoneburner and seconded by Hutchings to approve the regular and closed session meeting minutes of the February 17, 2021 Regular Board Meeting. **Roll Call Vote: Bower-aye; Stoneburner-aye; Hutchings-aye; Harma-aye; Motion carried.**

NEW BUSINESS

Meeting Time Change

Discussion

A motion was made by Stoneburner and seconded by Hutchings to change the meeting schedule to reflect a start time of 1:30 p.m. **Roll Call Vote: Bower-aye; Stoneburner-aye; Hutchings-aye; Harma-aye; Motion carried.**

M-96 Lining Proposal

Motion

Crumb presented for the Board's review two quotes to line the M-96 Interceptor Pipe. The quotes are very similar in price and both contractors are qualified. A motion was made by Stoneburner and seconded by Hutchings to authorize the Director and Engineer to engage the first available contractor to line the M-96 Interceptor Pipe for a price not to exceed \$96,600. This price includes 15% contingency. **Roll Call Vote: Bower-aye; Stoneburner-aye; Hutchings-aye; Harma-aye; Motion carried.** Crumb will have dialogue with the Village of Augusta and the City of Galesburg on an equitable cost sharing arrangement.

Budget FYE 2022

o Wage Sheet

Crumb reviewed recommended wage changes for the staff with the Board. A motion was made by Stoneburner to approve the wages for FYE '22 as reviewed with the addition of an increase to Crumb's merit to 2.2%. Motion was seconded by Hutchings. **Roll Call Vote: Bower-aye; Stoneburner-aye; Hutchings-aye; Harma-aye; Motion carried.**

o Capital Expenditures

Crumb reviewed recommended Capital Expenditures for FYE '22 with the Board. A motion was made by Stoneburner to approve the FYE '22 capital budget with the revision of the M-96 Pipe Rehab to \$96,600. Motion was seconded by Hutchings. **Roll Call Vote: Bower-aye; Stoneburner-aye; Hutchings-aye; Harma-aye; Motion carried.**

o Revenue/Expense Budget

Crumb reviewed the Revenue + Expense Budget for FYE '22 with the Board. A motion was made by Hutchings to approve the FYE '22 Revenue + Expense Budget as reviewed adjusted for the revised Wage Sheet. Motion was seconded by Stoneburner. **Roll Call Vote: Bower-aye; Stoneburner-aye; Hutchings-aye; Harma-aye; Motion carried.**

GLSWA/Charleston Township Agreement

Motion

Attorney Thall discussed the proposed GLSWA/Charleston Township Agreement. Attorney Thall has forwarded the Agreement to the Charleston Township Attorney for review. A motion was made by Stoneburner and seconded by Hutchings to approve the Charleston Township Agreement subject to minor revisions at the discretion of the GLSWA Attorney and Director. **Roll Call Vote: Bower-aye; Stoneburner-aye; Hutchings-aye; Harma-aye; Motion carried.**

Approved Water Contract/Recommendation

Motion

Crumb reported that the City of Kalamazoo approved a New Water Contract at their 3/15/21 Meeting. The City of Kalamazoo is now liable for replacement of water infrastructure, not the Township or Village.

GLSWA, as agent for Richland Township & Village, had previously collected Water Connection Fees and issued Water Permits. At their 3/16/21 Meeting, Richland Township authorized their Attorney to send notification to GLSWA to no longer collect water administration fees, connection fees, or special assessment fees for the township.

A motion was made by Stoneburner and seconded by Hutchings to authorize Attorney Thall to notify the Village of Richland to no longer collect water administration fees, connection fees or special assessment fees. **Roll Call Vote: Bower-aye; Stoneburner-aye; Hutchings-aye; Harma-aye; Motion carried.**

OLD BUSINESS: On Going

Crumb reviewed the status of the items on the Master List.

CLOSING COMMENTS

Commissioner Harma thanked everyone for their hard work.

ADJOURN.

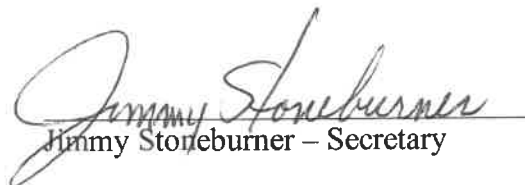
A motion was made by Stoneburner and seconded by Bower to adjourn the meeting. **Roll Call Vote: Bower-aye; Stoneburner-aye; Hutchings-aye; Harma-aye; Motion carried.**

The meeting was adjourned at 4:38 p.m.

NEXT MEETING:

WEDNESDAY, APRIL 21, 2021 1:30 P.M.

Submitted for approval


Jimmy Stoneburner – Secretary