

Gull Lake Sewer & Water Authority

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MINUTES OF THE MAY 15, 2008 REGULAR BOARD MEETING

Authority Board Meeting

2:00 P.M.

CALL TO ORDER/ ROLL CALL: Chairman Bither called the meeting to order at 2:01 p.m. Commissioners present were Jeff Bither, Roger Turner, Jackie Light, and Jim Stoneburner. None absent. Also present were Director Rich Pierson, Office Manager Anne Richmond, and Engineer Tom Wheat.

REVIEW AND SET THE AGENDA: Stoneburner made the motion to accept the agenda as presented. Motion was seconded by Light. **Motion carried; all ayes.**

MINUTES OF THE APRIL 24, 2008 REGULAR BOARD MEETING: A motion was made by Light and seconded by Turner to accept the regular meeting minutes of April 24th as presented. **Motion carried; all ayes.**

HEAR THOSE PRESENT (Non-Agenda Items): None present.

CORRESPONDENCE:

To: Bart Foster Non Metered Customer Billing Look Back.
Bart Foster indicated that there should not be any adverse look-back impact directly related to changing the calculation of the monthly invoice amount for non-metered units as described in the correspondence below to Sue Foune.

To: Sue Foune Non Metered Customer Billing Monthly Savings
Based on monitoring of overall gallons/day/unit which indicates average flow through our main lift station of 146 gpd/unit, GLSWA has changed the calculation of the monthly invoice amount for non-metered customer units in the Gull Lake Sewer System. Previously, GLSWA advised the City of the number of non-metered "units" in the GLSWA system and the City multiplied the units x 250 gal/day, converted it to cubic meters for the month, and added the cubic meters to the monthly treatment charge invoice. Beginning in April, GLSWA will calculate the cubic meters for the City on a monthly basis initially using 175 gal/day per unit. The City will then add the cubic meters to the invoice. GLSWA will continue to monitor the gallons per unit and will update the analysis before April 1, 2009 and make appropriate adjustments to the gal/day/unit number. It was noted this should save us approximately \$2,000 per month on our City of Kalamazoo invoice.

To: Jim and Scott Sanderson Gilmore Farms Project Update

Per Authority Board direction, Pierson requested a meeting to again discuss the long-term impacts of the development of Gilmore Farms and whether an agreement could be structured for AE to fund the long term solution.

To: Scott Sanderson Bowman easement request
Mr. Bowman's final concern and "requirement" is that the existing tree line between his property and Allen Edwin's be preserved. Allen Edwin was asked to consider shifting the northerly sewer pipe route on their property easterly to be at least 45 feet from Bowman's property line to accommodate his request.

To: Austenfeld Letter on Kal Electric Repairs
Mr. Austenfeld indicated Kalamazoo Electric has satisfactorily completed necessary repairs to their damaged electrical grid and repair efforts for any future issues with their electrical grid are not the responsibility of GLSWA. Final payment of \$12,568 was made to Sherman Lake YMCA for the repairs.

To: Jim and Scott Sanderson Updated-Proposal for Consideration
A letter was sent to Allen Edwin recapping the current status and proposing an alternative funding arrangement for their consideration

PROJECT UPDATE:

30th Street North Discussion on Proposal
Allen Edwin accepted Items 1-6 of the GLSWA proposal as outlined in a letter dated May 6, 2008 except for Item 7 – dealing with the proposed moratorium at 300 units. AE would like unlimited access to the Southwest gravity system in exchange for paying \$375,000 upfront and receiving a 50% connection fee credit on the first 300 units for the southwest project. After discussion on the obligation of the Authority to provide long-term access to the needed capacity (utilizing the indirect connection fees as revenue source), Turner made the motion to accept the proposal with the modification to item 7 and authorize *Pierson and Sparks to draft a contract with the qualification that the indirect connection fee is subject to change*. Motion was seconded by Stoneburner. **Motion carried; all ayes.** The Board also indicated their intent that the funds should be set aside for future re-routing of the forcemain from LS #30 to the south.

Sherman Lake
Mr. Rence has requested \$1,800 total (\$800 additional) for settling the matter of their Sherman Lake cottage "water line replacement" costs. Mr. Rence was asked to provide a copy of the invoice. There has been no response. *Pierson will remove this item from the agenda.*

Hillcrest Water

Attorney Sparks has reviewed and revised the Hillcrest Water Agreement. A meeting was held with Mr. Oudsema on May 13 and resulted in further updates to the document. *Pierson and Sparks to review Oudsema's suggestions and prepare another draft for review at the next meeting.*

The City of Kalamazoo is studying the possibility of running the water system and is to make a written proposal in this regard.

Augusta Drive/Hillcrest Sewer

This project has been placed on hold per the developer. *Pierson to write letter to homeowners indicating there are no current plans for building sewer.*

New Hope Condominiums

This project has been permitted and sewer is being constructed. There has been no response to the April 14 letter to Mr. Rosenberger requesting his acknowledgement of the process for public sewer and water extensions.

Rambling Trails #2

Received plans for utilities

Turner made the motion, seconded by Light, that GLSWA will take no further action until past financial obligations have been satisfied. **Motion carried; all ayes.**
Pierson to contact Mr. Escandon.

NEW BUSINESS

Pump Replacement Costs

Aging system evident in increased repairs.

GLSWA recently incurred a \$5,000 repair bill for Lift Station #1 Pump and more are on the way due to the age of the system. Pumps and internal piping typically last for approximately 25 years.

Macywood

Pierson and Wheat to review engineering fees to evaluate if amounts owed by Mr. Woodhouse can be reduced. This will be reviewed at the next meeting.

Ordinance Draft

Meetings on Schedule

The new ordinance + rates are scheduled to be in effect August 1 – 30 days after publication. *Pierson will attend (or request by mail) final approval at the June meetings with last approval to be Charleston on 6/24.*

OLD BUSINESS

Gasvoda Response to Alves

Gasvoda will give GLSWA a credit back on a future purchase to make up for the payment we made to Alves due to the pump malfunction.

Sherman Lake Follow-up Letter

Pierson will send a shorter letter to Sherman Lake residents to determine if there is any interest in connecting to the sewer this summer.

DEQ (PPP) – Contract On going project
Not started.

Budget Copy – Final For Review & Distribution to Board
To be handed out at the next meeting pending finalization of Sheet 9 on projects, costs and revenues.

Permanent Flow Meter Discussion and Update
No recommendation - to be discussed at the next meeting. *Pierson and Bither to meet with Augusta to discuss this issue and billing issues.*

Parchment Pipe Rehab Recommendation
Bowman to place open grated storm covers on two manholes and monitor the hydrogen sulfide to make sure it isn't hazardous. If hazardous, raised vent stacks would be installed. It does not appear to be necessary to replace the piping at this time. Pierson to write Cooper and Parchment with this plan of action.

Emergency Preparedness Ongoing Project

Battle Creek WWPT Ongoing Project

Water Connection Fee Pierson has been working on this and may be recommending a front footage cost of \$6.80 per foot (old district pricing), plus \$2,400 per residential unit. Wheat believed that to be much less than constructing new pipe. *Pierson and Wheat to review and report back.*

FINANCIAL REVIEW/ PAY BILLS

A motion was made by Stoneburner and seconded by Light to file the financial reports as presented, approve the standard bills paid, and pay the Prein & Newhof bills as presented.

Motion carried; all ayes.

CLOSING COMMENTS

ADJOURN MEETING TO JUNE 19, 2008 at 1:00: Chairman Bither adjourned the meeting at 3:30pm

Submitted for approval


Jacqueline Light – Secretary