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MINUTES OF THE JUNE 19, 2008 REGULAR BOARD MEETING

Authority Board Meeting

1:00 P.M.

CALL TO ORDER/ ROLL CALL: Chairman Bither called the meeting to order at 1:03 p.m. Commissioners present were Jeff Bither, Roger Turner, Jackie Light, and Jim Stoneburner. None absent. Also present were Director Rich Pierson and Office Manager Anne Richmond. Engineer Tom Wheat was not able to be present.

REVIEW AND SET THE AGENDA: The agenda was acceptable as presented.

MINUTES OF THE MAY 15, 2008 REGULAR BOARD MEETING: A motion was made by Stoneburner and seconded by Turner to accept the regular meeting minutes of May 15th as presented. **Motion carried; all ayes.**

HEAR THOSE PRESENT (Non-Agenda Items): None present.

CORRESPONDENCE:

To: Jeff Heppler Water Main
The City is requiring a loop between M-89 and Richland Woods drive. The Village may want to consider participating as it would have some benefit to the Village.

To: Bowman From Sparks (4/8) easement
A sewer easement Good Faith Offer was proposed to Mr. & Mrs. Bowman.

Fr: Tibble To Sparks (4/17) easement
Attorney Tibble outlined conditions to the proposed sewer easement Good Faith Offer requested by Mr. & Mrs. Bowman.

Fr: Sparks To Tibble (4/18) easement (note transferable)
Mr. Sparks, in communication with Mr. Pierson, responded to the conditions requested by Mr. & Mrs. Bowman. A revised version of the easement document will be forwarded to Mr. & Mrs. Bowman for their approval.

To: Bowman Tree line AE response
Allen Edwin agreed to move the end-of-pipe easterly to resolve Mr. Bowman's concerns regarding his tree line.

A motion was made by Turner and seconded by Light to accept the terms and conditions for the Bowman easement as outlined in the above correspondence and to finalize the easement. **Motion carried; all ayes.**

Fr: McMillan To Cooper Township - rates
Ms. McMillan wrote to Cooper Township to question the fairness of using GLSWA as the agency for overseeing the billing for sewer services for Cooper Township residents.

To: McMillan Response to McMillan
Mr. Pierson responded to Ms. McMillan's concerns. He indicated that in the future (5 +/- years), it is anticipated that GLSWA will move towards implementing a metered billing system as it is expected that 50% or more of our customer base will be connected to public water.

To: Schultz Follow-up from meeting
A letter was written to Mr. Schultz summarizing the agreements and action items from a meeting held on May 29, 2008. GLSWA had expected approval of the Brooklodge Amendment at the Augusta Council meeting. GLSWA delayed any discussion on installing a flow meter at the Village manhole where the 42nd Street flow enters until we receive the approved Brooklodge Amendment from Augusta.

To: Crawford-Vicksburg Used Generator
GLSWA proposed a "barter" with the Village of Vicksburg, having the Village provide us with non-emergency vactor service for \$2,500 +/- over the next year or two in return for a 1992 20-kw Onan generator that we are replacing. No response was received.

E-Mail to: Mark Nettleton IPA
The Sherman Lake IPA financing agreement has been modified to change the interest rate calculation -- lowering the interest cost to GLSWA by approximately \$1,300 over the term of the Agreement. Pierson noted Richmond's work in this regard.

E-Mail to: Rosenberger Condos
Mr. Rosenberger was again requested to provide acknowledgement of our standard procedure for construction of public utilities (sewer) for his new project, Richland Condominiums. No response has been received.

E-Mail to: Richland Retail Taplin
Mr. Kreager was informed that the 2nd cleaning attempt and video of the Richland Retail Center pipe, while much improved over the 1st attempt, still did not "pass" and there was a concern of a possible "belly" in the pipe necessitating further investigation.

E-Mail to: Clifford Office Remodel

Ms Clifford of ITC was asked how we make a formal request for a 25 foot +/- encroachment onto the 100 foot width easement to the south to allow for possible office expansion. There has been no response. *Pierson to follow up with an official letter with a copy to Ross Township. Bither to investigate if there are any tax records associated with ITC.*

E-Mail to: Rolfe Ordinance

Mr. Rolfe was asked to review the ordinance change documents on behalf of Charleston Township and forward any corrections to GLSWA by June 2 so that the corrected pages could be incorporated into the Richland and Barry Township Ordinances and Resolutions by June 3, in time for approval by Richland and Barry Township. Mr. Rolfe's changes (and Mr. Soltis') were not completed in time, and the ordinance has to be reapproved at Barry Twp. (July 1) and Richland Twp (July 7). The effective date for the new ordinance and resolutions has also moved from August 1, 2008 to September 1, 2008.

PROJECT UPDATE:

30th Street North Draft Allen Edwin Agreement

Pierson reviewed the slight modifications to the draft agreement made by Gilmore Farms. A motion was made by Turner and seconded by Stoneburner to approve the Gilmore Farms agreement dated June 16, 2008 subject to final review by Attorney Sparks. **Motion carried; all ayes.** *Pierson to provide clean copy of this agreement to Board Members.*

Hillcrest Water

Mr. Oudsema is seeking the Board's approval in concept of the Hillcrest Water Agreement so that it can be "pulled off the shelf" at the time it is needed. The Board wants to further investigate the financial and legal ramifications of owning a water system if only a small number of houses are connected resulting in a high cost per household to run the water system. *Pierson to investigate the implications of ownership by the Authority or a separate entity and adding language to the property owner's deed indicating potential future liability for water system operations and capital.* This will be reviewed again at the next meeting. The City of Kalamazoo is studying the possibility of running the water system, however, a written proposal has not yet been received.

Rambling Trails #2 Awaiting his refinancing

Mr. Escandon is currently waiting refinancing to build Phase II and to pay outstanding obligations with GLSWA. He will not begin building Phase II unless he is able to refinance. *Pierson to write letter indicating the Boards' direction to take no further action until past financial obligations to GLSWA have been satisfied.*

New Hope Condominiums

There has been no response to the April 14 letter or the June 4 e-mail to Mr. Rosenberger requesting his acknowledgement of the process for public sewer and water extensions.

Richland Retail Center

Contractor & Pipe Issues

There was a concern of a possible “belly” in the pipe necessitating further investigation. Subsequently, Barry Bowman has determined that the pipe is satisfactory and the sewer has been accepted. Mr. Kreager still has not paid his financial obligations for the project as outlined in a letter dated April 16, 2008.

Sherman Lake Connections

Two letters have been written to Sherman Lake residents to determine interest in connections this year. To date, there has been only one response.

D. Avenue Advisory Petition

Pierson noted the Village Council of Richland had asked to review costs for public sewer on D. Avenue. *Pierson to put together an advisory petition for this street in the near future.*

NEW BUSINESS

Water Nitrate Issue 31st Street

Richland Proposal

Pursuant to a request by a G. Avenue property owner, GLSWA has prepared an “expanded” 31st Street Water Connection program to Richland Township. Pierson to meet with Light in early August to discuss options further.

Lookback Charges

Meeting 6/26 1:30pm

Pierson reported that the lookback charge from the City of Kalamazoo to GLSWA for wastewater treatment this year will be \$41,000 and next year it may be \$62,000. He will be attending a meeting on June 26 to better understand how these charges are calculated.

Sale of Used Generators

Process?

A motion was made by Stoneburner and seconded by Light to sell the 1992 20-kw Onan generator at lift station 21 to Barry Township for \$2,500. **Motion carried; 3 ayes, Turner abstained.** A motion was made by Turner and seconded by Light to place an ad in the Kalamazoo Gazette and take bids for the generator at Lift Station #1 (not including fuel) for a minimum of \$2,000. **Motion carried; all ayes.**

Sale of 2 axle trailer

Process?

Bids will be taken for the 2 axle trailer which will be parked out in front of GLSWA.

Macywood

A motion was made by Light and seconded by Turner to approve a \$2,500 reduction in the amount owed to GLSWA for engineering costs for the sewer to Macywood if

payment for the remainder of the engineering costs is received by July 15, 2008.

Motion carried; all ayes. *Pierson to talk to Tom Wheat about sharing this discount.*

SSO – Sewer Overflow

Updated Report & Discussion

Pierson updated the Board on recent sewer backup incidents. More detail will be included next month. His report summarized both SSO's and Basement back-ups.

He will update this once again for next month's meeting with several new incidents.

- 4216 N. 37th Street: Sewage in basement due to check valve failure. GLSWA will reimburse the homeowner for the Modernistic cleaning bill + carpet replacement. *Pierson to check if any portion of this is covered by homeowners insurance.*
- 9605 E. D. Avenue: Children had opened up a public sewer manhole in their "wooded" play area and thrown objects into the sewer, then put the cover back on. Minor sewage release into ground when sewer plugged. Owner is monitoring the area and will notify us if he would like the manhole sealed.
- 6091 Island Drive: O-ring assembly failure on 1 ¼ inch line at the curb stop. Minor sewage release into ground during winter.

OLD BUSINESS

Kalamazoo W/W treatment costs Savings of \$87 per day

Based on monitoring of overall gallons per day per unit which indicates average flow through our main lift station of 146 gpd/unit, GLSWA has changed the calculation of the monthly invoice amount for non-metered customer units in the Gull Lake Sewer System to be based on 175 gal/day rather than 250 gal/day. This will result in a savings of \$87 per day in wastewater treatment costs.

Pump Replacement and Lift Station Repairs-schedule and budget

Aging system is evident in increased repairs.

Ordinance

Due to last minute changes (non substantive) by the Village attorney Robert Soltis and Ross Township attorney Craig Rolfe, Barry Township and Richland Township need to re-adopt the Ordinance and Rate Resolutions at their July meetings, moving the effective date from August 1, 2008 to September 1, 2008.

DEQ (PPP) – Contract

On going project

Not started.

Budget Copy – Final

Page 9

Page 9 of the budget packet was finalized and the final 2008-2009 budget was distributed.

Augusta Permanent meter proposal \$10k - \$12k total
 The Board suggested waiting for Augusta's response to the Brooklodge Amendment and other issues before approving 50% cost coverage of a meter at the north Village limits (\$10-\$12K total project cost).

Parchment Open manhole covers and H2S Testing
 Bowman placed open grated storm covers on two manholes and monitored the hydrogen sulfide. Raised vent stacks need to be installed. It does not appear to be necessary to replace the piping at this time. *Pierson to write Cooper and Parchment with this plan of action.*

Emergency Preparedness Ongoing Project

Battle Creek WWPT Ongoing Project

Water Connection Fee Ongoing Project
Pierson and Wheat still need to review and report back.

Architect plan/review proposal Office proposal received and under review
 A proposal has been received from Owen-Ames-Kimball. *Pierson to obtain more proposals from local firms.*

FINANCIAL REVIEW/ PAY BILLS

A motion was made by Stoneburner and seconded by Light to file the financial reports as presented, approve the standard bills paid, and pay the Prein & Newhof bills as presented.
Motion carried; all ayes.

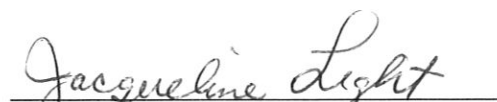
CLOSING COMMENTS

Pierson received a call from two Richland Township residents on Little Long Lake wanting public sewer. They have asked the Authority to write an Advisory Petition letter to the remaining 17 properties along M-43 to determine interest in public sewer. *Pierson to review this further with Light and Stoneburner. Light suggested an advisory survey for the remainder of the lake as well.*

Pierson reviewed a proposal from Prein & Newhof regarding GIS improvements.
Pierson will organize the proposal for next month's review by the Board.

ADJOURN MEETING TO JULY 17, 2008 at 1:00: Chairman Bither adjourned the meeting at 2:56 pm

Submitted for approval


 Jacqueline Light – Secretary