

Gull Lake Sewer & Water Authority

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MINUTES OF THE JANUARY 17, 2018 SPECIAL BOARD MEETING

Authority Board Meeting

1:00 P.M.

CALL TO ORDER/ ROLL CALL: Chairman Stoneburner called the meeting to order at 1:00 P.M. Commissioners present were Jimmy Stoneburner, Wes Kahler, Lysanne Harma and Gary Moore. None absent. Also present were Executive Director Rich Pierson, Deputy Director John Crumb, and Executive Assistant Anne Richmond.

REVIEW AND SET THE AGENDA: Kahler made the motion to accept the Agenda as presented. Motion was seconded by Moore. **Motion carried; all ayes.**

MINUTES OF THE DECEMBER 14, 2017 REGULAR MEETING: A motion was made by Harma and seconded by Kahler to accept the regular meeting minutes of December 14, 2017 as corrected. **Motion carried; all ayes.**

HEAR THOSE PRESENT (Non-Agenda Items): None Present.

NEW BUSINESS / PROJECTS UPDATE

Pole Barn Bids Recommendation Award to Brussee-Brady; Sign Contract
Pierson reviewed a summary of the Pole Barn bids and the Committee's recommendation. Moore made the motion to award the Pole Barn project to Brussee-Brady and authorize proceeding with the Pole Barn project in the amount of \$293,837. Motion was seconded by Kahler. **Motion carried; all ayes.** *Pierson and Crumb to finalize contract with Brussee-Brady subject to Attorney Thall's review and allocate appropriate funds in the Capital Budget for the Pole Barn.* The Board thanked Pierson and Crumb for their work to analyze the Bids.

Annual Schedule of Meetings Approve Proposed Annual Schedule of Meetings
The Board reviewed and accepted the proposed meeting schedule for 2018. The meeting schedule is subject to revision as necessary.

Election of Officers Annual Election of Officers
A motion was made by Moore and seconded by Harma to nominate and elect Jim Stoneburner as Chairman, Wes Kahler as Vice Chairman, and Lysanne Harma as Secretary/Treasurer of the Gull Lake Sewer & Water Authority for 2018. **Motion carried; all ayes.**

Approve Signature Cards for \$\$ Officers + Exec Director + Deputy Director
 A motion was made by Kahler and seconded by Moore to authorize Richmond to facilitate the update of the Gull Lake Sewer & Water Authority signature cards for banking to include Officers Jim Stoneburner (Chairman), Wes Kahler (Vice Chairman), and Lysanne Harma (Secretary/Treasurer), Rich Pierson (Executive Director) and John Crumb (Deputy Director). **Motion carried; all ayes.**

Discussion on Authority Issues Review of Authority Sustainability Issues
 Pierson discussed the following sustainability issues with the Board. These issues will be discussed further at the January 24, 2018 Board Meeting.

- Rate Impact of WAI's work on Forcemain Replacement-Update
- Overview of Issues-Charleston+Cooper Pipe Ownership/GLSWA Membership
- Articles of Incorporation-New Membership
- What if one Member Township does not approve the Rate Increase?
- Overview of Ordinance changes
- Richland Village Sewer contract
- Water System Operations-Richland Township + Village
- Water System Impetus Around Gull Lake + Perhaps Sherman Lake
- Kalamazoo Regional W/WW Commission-proposed "new" Authority

Financial Report Approve Financial Report through 11/30/2017
 A motion was made by Kahler and seconded by Harma to file the financial reports as presented and approve the standard bills paid through November 30, 2017. **Motion carried; all ayes.**

CLOSING COMMENTS:

ADJOURN.

Chairman Stoneburner adjourned the meeting at 1:45 p.m.

Next Meeting: Wednesday, January 24 at 1:00 p.m. – Regular Meeting

Submitted for approval


 Lysanne Harma – Secretary