

Gull Lake Sewer & Water Authority

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MINUTES OF THE JANUARY 22, 2009 REGULAR BOARD MEETING

Authority Board Meeting

1:00 PM.

CALL TO ORDER/ ROLL CALL: Chairman Bither called the meeting to order at 1:00 p.m. Commissioners present were Jeff Bither, Jackie Light, Jim Stoneburner and Roger Turner. None absent. Also present were Director Rich Pierson and Office Manager Anne Richmond. Engineer Tom Wheat was absent.

REVIEW AND SET THE AGENDA: The agenda was acceptable as presented.

MINUTES OF THE DECEMBER 18, 2008 REGULAR BOARD MEETING: A motion was made by Stoneburner and seconded by Light to accept the regular meeting minutes of December 18, 2008 as presented. **Motion carried; all ayes.**

HEAR THOSE PRESENT (Non-Agenda Items): None present.

CORRESPONDENCE:

To: Bliesner Insurance Notification
GLSWA informed Tom Bliesner of Western Insurance of the Authority Board's decision to move forward with the Hartleb insurance proposal effective 1/1/09. A refund of the unused premium payment has not yet been received.

To: Gesmundo E-mail copy of SAD contract
The proposed Tamarron Agreement between AVB, the Township and the Authority was e-mailed to Joe Gesmundo on November 4th, December 24th, 2008 and then mailed on January 15th for his review and response.. He has not responded.

To: Laurens Employee "runner-up"
Mr. Laurens was informed he was not selected for the current Field Operations position.

To: Lozon Grinder installation settlement - Completed
The total installation cost for Mr. Lozon's grinder installation at Sherman Lake not including restoration or a backwater valve was \$5,288.79. Mr. Lozon agreed to pay this amount and be responsible for his own restoration in the Spring and the Authority agreed to install a backwater valve at our cost (\$278).

To: Hartgerink Grinder installation settlement-Completed
The total installation cost for Ms. Hartgerink's grinder installation at Sherman Lake not including restoration was \$3,804.22. Ms. Hartgerink agreed to pay this amount and complete her own restoration in the Spring.

To: Prairieville & Richland Townships Little Long Lake letter-Completed
Prairieville & Richland Townships authorized GLSWA to forward on their behalf a letter advising residents of the Sterling Avenue area of Richland Township and the east side of Little Long Lake along M-43 that the Authority and the Township will not be pursuing public sewer at this time based on the negative responses to the survey asking for their support (or lack thereof) for public sewer.

To: Gildea Bay Arbor debt status

After much discussion, a motion was made by Turner and seconded by Light to authorize the release of the lien on Lot 3 subject to payment being received upon close of \$13,594 (\$10,194 contract payment and \$3,400 indirect connection fees/permit fees) with the understanding that the Authority does not consider him current and that this action does not preclude the Authority from placing the full amount on the next tax roll or other legal remedies. **Motion carried; all ayes.** *Pierson to follow up on contract language with Ken Sparks.*

To: Kleczinski Consumers Electric Meter
GLSWA requested assistance from Consumers Energy to determine whether an address has electric power (if the power has been shut off). It is necessary to determine this as a requirement to discontinue sewer use billing. Consumers Energy provided a phone number to call and check on this. Turner suggested GLSWA may also be able to use their website.

PROJECT UPDATE:

Balkema dewatering Update
Pierson reviewed Change Order 2: Additional dewatering costs due to water table rise. This increases the project cost by \$28,275. Balkema's initial request was for an additional \$63,275. Light made the motion to approve Change Order 2 and payment to Balkema (Payment Request #3) in the amount of \$34,237.41. Motion was seconded by Stoneburner. **Motion carried; all ayes.**

Tamarron	Update
Pierson met with the “new” Richland Township Board in a workshop format on 1/15/09 and explained project management and general assessment procedures. Joe Gesmundo’s response to the proposed Tamarron Agreement between AVB, the Township and the Authority is needed to move forward on this project.	

Storm Water Analysis Proposal for discussion purposes
 Engineer Wheat submitted a proposal to provide the tools to locate and better control inflow and infiltration in the Gull Lake Sewer and Water Authority system. This proposal will be studied further.

30th Street South Initial Design Update
 Mapping is expected to be completed in 2 weeks.

Cooper-Bracket Street Discuss
 GLSWA paid \$157.50 for Prein & Newhof engineering costs associated with the Bracket Street Sewer Update. Any further costs will be paid by Cooper Township.

NEW BUSINESS

Noall Garage over sewer-request approval of last 2 pages
 Mr. and Mrs. Noall were contacted because the third bay of their existing garage at 1879 Idlewild is constructed directly over the sewer pipeline in violation of the easement. This condition has existed since 1986. To address this situation, Pierson reviewed the terms of an easement affidavit. Turner made the motion to *have Pierson execute and file the Easement Affidavit* as presented. Motion was seconded by Stoneburner. **Motion carried; all ayes.**

Office Remodel Floor Plan/elevation/estimates
 Pierson reviewed preliminary sketches and cost estimates of a proposed office remodel. This will be refined and reviewed at the meeting next month in conjunction with the budget process.

Financial Overview Future Capital expense review
 In process. To be reviewed at the next meeting.

OLD BUSINESS

Lien process Discussion
 There will be more clarification on this next month.

Truck Purchase Update (on hold)
 Current needs are still being evaluated and no purchase commitment has been made.

Water Feasibility Study Clarification of Scope (in process)

Generators Annual contract
 The renewal of the contract for generator service is currently being reviewed. Pierson has asked Cummins Bridgeway for the cost savings if the service is done only once per year rather than the current twice per year.

DEQ Contract / PPP Sent to City for acknowledgement 12/10/08
At City of Kalamazoo waiting acknowledgement.

Easement Releases In process for Kalamazoo and Barry County

Charleston Township – sewer district In Process

Water Connection Fee - Richland Village & Township In Process

Red Flag/Social Security Privacy In Process
The deadline has been extended to May 1, 2009. GLSWA is studying the implications.

GIS updates In Process

Augusta - Flow Meter In Process
Shop drawings are completed. Augusta is proceeding to order the meter and we have committed to paying ½.

Augusta Lift Station Protection Under review by engineer

FINANCIAL REVIEW/ PAY BILLS

A motion was made by Stoneburner and seconded by Turner to file the financial reports as presented, approve the standard bills paid, and pay the Prein & Newhof bills as presented. **Motion carried; all ayes.**

CLOSING COMMENTS

ADJOURN MEETING TO FEBRUARY 26, 2009 at 1:00 p.m.: Chairman Bither adjourned the meeting at 3:00 p.m.

Submitted for approval


Jacqueline Light – Secretary