

# Gull Lake Sewer & Water Authority

7722 N. 37<sup>th</sup> Street  
Richland, Michigan 49083  
Phone: (269) 731-4595  
Fax: (269) 731-2596  
www.glswa.org

1

## MINUTES OF THE OCTOBER 21, 2020 REGULAR BOARD MEETING

Authority Board Meeting

3:30 P.M.

**CALL TO ORDER/ ROLL CALL:** Chairperson Harma called the meeting to order at 3:30 P.M. Commissioners present were Lysanne Harma, Jimmy Stoneburner, Rob Baker and Wes Kahler. Also present were Executive Director John Crumb, Executive Assistant Anne Richmond, Engineer Paul Schram, Cooper Township Supervisor Jeff Sorensen, and Charleston Township Supervisor Jerry VanderRoest. Access to the meeting was available via Zoom. Augusta Village Manager Jeff Heppler and Luis Segovia of Security Mentor participated via Zoom.

**REVIEW AND SET THE AGENDA:** Stoneburner made the motion to set the Agenda as presented. Motion was seconded by Baker. **Roll Call Vote: Harma-aye; Stoneburner-aye; Baker-aye; Kahler-aye; Motion carried.**

**HEAR THOSE PRESENT (Non-Agenda Items):** Nothing presented.

**CONSENT AGENDA:** A motion was made by Kahler and seconded by Baker to approve the consent agenda. **Roll Call Vote: Harma-aye; Stoneburner-aye; Baker-aye; Kahler-aye; Motion carried.**

### **NEW BUSINESS**

State of MI Dept. of Treasury Corrective Action Plan Motion  
GLSWA received a Request for Improvement of Deficiencies (Corrective Action Plan) from the Michigan Dept. of Treasury. The issue cited by the Michigan Dept. of Treasury was that expenditures have exceeded revenues for the last three years and they requested submittal of a detailed corrective action plan to resolve this. Crumb reviewed the proposed response with the Board. GLSWA believes analyzing operating revenues and expenses without the impact of depreciation is the appropriate measure for the Authority and that the Authority's operations are fiscally sound. Unless directed otherwise by the State of Michigan, GLSWA does not plan to include depreciation as a cash expense, and therefore, GLSWA does not have a Corrective plan of Action as GLSWA is in a sound fiscal position. A motion was made by

Kahler and seconded by Stoneburner to authorize Crumb to submit the proposed response to the Michigan Dept. of Treasury as written. **Roll Call Vote: Harma-aye; Stoneburner-aye; Baker-aye; Kahler-aye; Motion carried.**

Security Mentor Awareness Training (w/ Presentation) Motion  
 Crumb recommended IT Security Training with Security Mentor to address IT issues raised during GLSWA's audit. Luis Segovia of Security Mentor provided an overview of the training for the Board via Zoom. The minimum purchase is for 100 seats at a cost of \$2,790. Crumb proposed sharing the training with municipalities that GLSWA serves. Stoneburner made a motion to authorize Crumb to proceed with the Security Mentor training. Motion was seconded by Harma. **Roll Call Vote: Harma-aye; Stoneburner-aye; Baker-aye; Kahler-aye; Motion carried.**

MERS Defined Contribution Plan Adoption Agreement Addendum Motion  
 MERS has requested that municipalities complete a Defined Contribution Plan Adoption Agreement Addendum to further define plan eligibility and compensation. The effective date is January 1, 2021. Crumb reviewed the proposed Defined Contribution Plan Adoption Agreement Addendum with the Board. It includes no changes to current practice. Harma made the motion to table this item to the next Board Meeting to do further research and review the proposed document and any associated changes to the Personnel Policy with Attorney Thall. Motion was seconded by Stoneburner. **Roll Call Vote: Harma-aye; Stoneburner-aye; Baker-aye; Kahler-aye; Motion carried.**

GLSWA Personnel Policy Amendment to Sections 13 & 14 Motion  
 Crumb reviewed changes to GLSWA's Personnel Policy as reviewed by Attorney Thall to reflect the option for Regular and Part-Time employees to make salary deferral contributions to a 457 account. Baker made a motion to accept the recommended changes to the Personnel Policy. Motion was seconded by Kahler. **Roll Call Vote: Harma-aye; Stoneburner-aye; Baker-aye; Kahler-aye; Motion carried.**

M-96 Interceptor Motion  
 Crumb reviewed the necessity of moving forward with lining the M-96 Interceptor. The City of Kalamazoo will no longer partner on this project. Design changes to address safety concerns have caused the estimated cost of the project to increase to \$90,000. Harma made a motion to authorize Crumb to move forward with this project. Motion was seconded by Baker. **Roll Call Vote: Harma-aye; Stoneburner-aye; Baker-aye; Kahler-aye; Motion carried.**

Sherman Lake Pressure Sewer District Motion  
 Crumb discussed sewer connections and the original financing for the Sherman Lake Pressure Sewer District. There have been 42 sewer connections since 2008. Sherman Lake sewer connections are currently averaging 2 per year. Approximately 78 homes remain to be connected to sewer. Crumb recommended that Ross Township establish a Sherman Lake Pressure Sewer special assessment district and make sewer

connection mandatory. Stoneburner made a motion to authorize Crumb to work with the Ross Township Attorney and Board to establish an assessment district for the Sherman Lake Pressure Sewer District. Motion was seconded by Harma. **Roll Call Vote: Harma-aye; Stoneburner-aye; Baker-aye; Kahler-aye; Motion carried.**

GLSWA/Charleston Township Agreement Motion  
According to a communication from Attorney Thall, Charleston Township wants to just go with a short-term contract with GLSWA. Further discussion is needed between Attorney Thall and Attorney Rolfe. A motion was made by Harma and seconded by Baker to table review of the GLSWA/Charleston Township Agreement. **Roll Call Vote: Harma-aye; Stoneburner-aye; Baker-aye; Kahler-aye; Motion carried.**

### **OLD BUSINESS: On Going**

Crumb reviewed the status of the items on the Master List.

### **CLOSING COMMENTS**

Two commissioners reported a conflict with the November 18, 2020 Board Meeting. A motion was made by Baker and seconded by Harma to change the next Board Meeting date to November 11, 2020 at 3:30. **Roll Call Vote: Harma-aye; Stoneburner-aye; Baker-aye; Kahler-aye; Motion carried.**

Crumb informed the Board that UIS temporarily provided a sub-modem to keep GLSWA's Scada system working properly at LS 41 and LS 51, as Scadata's system stopped working. Scadata is not communicating with GLSWA.


### **ADJOURN.**

The meeting was adjourned at 5:04 P.M.

NEXT MEETING:

WEDNESDAY, NOVEMBER 11, 2020 3:30 P.M.

Submitted for approval

  
Jimmy Stoneburner – Secretary