



## **MINUTES OF THE MAY 20, 2024, BOARD MEETING**

Authority Board Meeting

1:30 p.m.

**CALL TO ORDER/ ROLL CALL:** Commissioner Harma called the meeting to order at 1:30 p.m. Commissioners present were Lysanne Harma, Jimmy Stoneburner, Jeff Sorensen, Christina Hutchings, and Barry Bower. Also, present were Executive Director John Crumb, Executive Assistant Heather Mezo, Attorney Lindsay Dangl, Field Superintendent Aaron Grogg, Engineer Paul Schram and a few area residents.

**REVIEW AND SET THE AGENDA:**

Motion

Stoneburner made the motion to set the agenda as presented. Motion was seconded by Bower.

**Motion carried: all ayes.**

**HEAR THOSE PRESENT:**

- A few residents spoke.

**CONSENT AGENDA:**

Motion

- May 1, 2024, Board Meeting Minutes
- May 1, 2024, Board Meeting Sign-In Sheet
- SCSWA Report for April 2024
- E M-89 Well Permit Denial
- 10445 E D Ave Well Permit Denial
- Cleaning Nozzles
- Pavilion Twp Request for Abbey 42 Apartments
- 9777 E D Ave Sewer Connection
- Financial Report /Bills Pd. + Payable for April 2024

Sorensen made the motion to approve the consent agenda as presented. Motion was seconded by Stoneburner.

**Motion carried; all ayes.**

## **NEW BUSINESS**

### **Gull Lake Sewer & Water Bylaws**

Motion

A motion was made by Hutchings and seconded by Bower to postpone until the June Meeting.

**Motion carried; all ayes.**

### **Form a Strategic Plan/Mission Statement Committee**

Motion

A motion was made by Sorensen and seconded by Bower to form a committee of Lysanne Harma, Jimmy Stoneburner, and Director John Crumb to formalize a strategic plan and mission statement.

**Motion carried; all ayes.**

### **FOIA Policy**

Motion

A motion was made by Stoneburner and seconded by Bower to approve the FOIA Policy as written with one change in working with the removal of Mayor and replace with FOIA Coordinator.

**Motion carried; all ayes.**

### **Fixed Asset Policy**

Motion

A motion was made by Sorensen and seconded by Stoneburner to approve the Fixed Asset as presented.

**Motion carried; all ayes.**

### **Credit Card Policy**

Motion

A motion was made by Sorensen and seconded by Bower to approve the Credit Card Policy by Resolution.

**Roll Call Vote: Stoneburner-aye; Sorensen-aye; Harma-aye; Hutchings-aye; Bower-aye.**

**Motion carried.**

### **Request for Kalamazoo Regional Water and Wastewater Commission Invoice Reimbursement**

Motion

A motion was made by Hutchings and seconded by Stoneburner to approve reimbursement from the Authority to Ross, Richland, and Copper Townships for KRWWC invoices.

**Motion carried; all ayes.**

### **M-89 Sewer Extension**

Motion

A motion was made by Hutchings and seconded by Sorensen to require the property owners to incur the cost of the sewer extension.

**Motion carried; all ayes.**

## **OLD BUSINESS**

### **Road Commission of Kalamazoo County Memo of Understanding**

Discussion

### **Executive Directors Report**

Discussion

**Closed Session:**

At 2:41 pm. Sorensen moved that the Authority Board supported by Stoneburner to convene in Closed session to consult with legal counsel to consider attorney client material exempt from disclosure pursuant to MCL 15.268(1)(h) and MCL 15.243 (1)(g).

**Roll Call Vote: Stoneburner-aye; Sorensen-aye; Harma-aye; Hutchings-aye; Bower-aye.**  
**Motion carried.**

A motion was made by Sorensen and seconded by Hutchings to exit closed session at 3:03. **Roll Call Vote: Stoneburner-aye; Hutchings-aye; Harma-aye; Jeff Sorensen-aye; Bower-aye**  
**Motion carried.**

**ADJOURN.**

The meeting was adjourned at 3:03 p.m.

NEXT MEETING:

MONDAY, June 17, 2024, 1:30 p.m.

Submitted for approval

  
Jimmy Stoneburner – Secretary