

Kalamazoo Regional Water and Wastewater Commission

Agenda – Regular meeting MEETING BY ZOOM/TELECONFERENCE

Thursday

November 18th, 2021

10:00 AM

<ZOOM ONLY>

Join Zoom Meeting

<https://us02web.zoom.us/j/83592809475?pwd=bTc3SOlOWTU1bml1c001dEJNV0t5UT09>

Meeting ID: 835 9280 9475

Passcode: 241641

One tap mobile

+13017158592

AGENDA

- Call to Order by Chair: Libby H Cogswell
- Set agenda – note any corrections or additions Motion: _____
- Introductions / Guests: Introductions as may be needed
- Minutes of Regular 9/2/2021 mtg: (Note: Closed Session minutes of 9/2 on file) Motion: _____ pp. (4)
- Public Comments

- Old Business:
 - Water Agreement Signing / Final document to be forwarded to all Parties
 - Water Rates: (move this item to UPC update)
 - Service / Other Issues: Status quo – (move this item to UPC update)
 - Any other Old Business:

- Committee Reports
 - Executive Committee:

Members: (i) Chair: L. Heiny-Cogswell; (ii) Vice-chair Sorensen; (iii) Sec-Treas Padgett:
Function: Agenda review + preparation; Administration; Attend Strategy + Work Sessions, etc.
- Exec Committee mtgs / work sessions – update: (0) Exec. Comm mtg held since 9/2
 - Planning Committee: (Former 2007 Water Contact Negotiation Team / 2010 Legal Search committee)
(Members: K- Twnp; Oshtemo Twnp; Texas Twnp; Comstock Twnp; Charleston Twnp)
Function: Non-quorum advisory group to Reg Comm + Negotiation Comm
 - Planning Committee update – (1) Plan. Comm mtgs held since 9/2 (Nov 4th)
 - Regional Wastewater Work Group Team meetings –
 - (13) Wastewater Negotiation Team (Township Reps) meetings held since 5/18
(Plus add'l separate meetings w TF/TW/PH/TH/RP)

- Water Utility Policy Committee (“UPC”) Report / Update:
 - UPC meetings since last Regional Commission mtg 9/2
(next mtg: 2nd Thurs. Dec 9th, 8:30 am at Oshtemo + via zoom)
 - Sept 9th
 - Minutes pp.(10)
 - Oct 14th
 - Minutes pp. (4)
 - Nov 10th
 - Agenda + Minutes (minutes not yet available) p. (1)
 - Update on UPC items:
 - Schedule for Rate Recommendation from Rate Consultant / UPC to City Commission
 - Master Plans (“where water may likely be extended to”) -- needed sooner rather than later
 - Expansion: On-going research on Township Water Connection Fees / Cost recovery options
 - Presentation of Regional Commission ‘background’ at November 10th UPC meeting p.(2)
 - Other items of UPC review / comment from UPC members + alternates / Board questions
- Financial Reports / Budget
 - Financial report / Treasurer’s report:
 - Budget (copy of budget 2021-2022 as adopted \$139,000) p. (1)
 - Current Treasurer’s Report / Bills paid & payable / Dues revenue update p. (1)
 - Balance reported \$153,946 includes \$80,995 FY2021 Ending balance
 - Approximate Fiscal Year expenditures = \$66,049 (of \$139,000 budget)
 - Approximate Fiscal Year balance = \$72,951
 - Bank statement, October 2021; Not yet available: (Balance reported \$ _____)
 - Recommend approval of prior + current bills as presented - Motion: _____
- New Business
 - Wastewater Negotiations update / Closed session request per letter from Legal Counsel p. (1)
- Commission Member / Alternates / Attendees / Guest Comments:
- Adjourn: Next mtg: Tentative: MONDAY: Dec 20th @ 11 AM – Via Zoom