

Little Owls Caravan and Campsite

North End Farm
Thornton Road
North Owersby
Market Rasen
Lincolnshire
LN8 3PP

Risk Assessment

28th June 2020

Assessor: Jonathan Burton

Signature

Review due: Ongoing and full annual review



Hazard	Who might be harmed?	Risk Control Measures	Notes/Review/Revision
Accident / collision potential due to vehicular access to and egress from the site, particularly during busy weekends, eg: bank holidays.	Vehicle occupants. Pedestrians. Visitors to campsite	<ul style="list-style-type: none"> - Suitable adults to supervise vehicular movement onto and off site and to control parking if necessary. - Speed limit sign at entrance. - On arrival report to farmhouse front door and do not enter camping area or farm premises until told to do so. 	
Pedestrians being struck by moving vehicles.	Anybody on site	<ul style="list-style-type: none"> - All vehicles to go no faster than walking pace 	
Contamination of camping field by grazing livestock on neighbouring fields.	Anybody on site	<ul style="list-style-type: none"> - Campers to stay on campsite and not to enter neighbouring fields 	
Slips, trips and falls on camping field due to uneven ground.	Anybody on site	<ul style="list-style-type: none"> - Grass cut regularly to reduce risk. - Campsite advertised as 'rural' - Warning signs on steps 	
Slips, trips and falls in vicinity of water taps due to wet/muddy ground and also in showers.	Anybody on site	<ul style="list-style-type: none"> - Water taps off when not in use. - Water must not be run directly onto the ground, soakaway provided. - No washing up, personal washing or teeth cleaning to be done at the external taps. - Take care when showering, all wet floors are potentially slippery. - Mop floor after use. 	
Gates and fences: <ul style="list-style-type: none"> - Splinters from wood - Injury from barbed wire and fencing - Injury from gate mechanisms 	Anybody on site but particularly young people Fences and gates may be damaged	<ol style="list-style-type: none"> 1. No climbing or playing on fences and gates. All gates to be kept shut when not in use. 2. Main gate to be opened at 08:00 and closed at 23:00 3. Campers not to stray into surrounding fields or other areas on the farm including outbuildings. 	
Contamination of water supply	All campers	<ol style="list-style-type: none"> 1. No washing up, personal washing or teeth cleaning to be done at the drinking water taps. 2. Portable toilets and toilet cassettes must not be washed out or cleaned out other than at the specifically designated and signed Chemical Disposal Point, using the designated tap and hose supplied. 	
Injury due to carrying heavy equipment loads such as tents, water containers etc.	Anybody but particularly young people.	<ol style="list-style-type: none"> 1. Weight of loads carried to be controlled by campers – pack sensibly, consider weights before lifting. 2. Visitors to bring trolleys or wheel barrows etc. 3. Water containers to be of suitable size if being carried by hand. 4. Sharing load with others eg. two people to a tent 	
Injury due to tripping over tent guy ropes and pegs	Anybody on site.	<ol style="list-style-type: none"> 1. Playing games and running around tents is not permitted. There is a play area in the top field for ball games and similar activities 2. Caravans and tents to be pitched 6 metres apart. 3. Tents sited by Campsite Manager. 	
Cuts and contamination to feet.	Anybody on site	<ul style="list-style-type: none"> - Everyone to wear footwear at all times when walking round field. 	



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Injury/illness caused to allergy sufferers by hay fever or by long or mown grass.	Anybody on site	<ul style="list-style-type: none"> - Visitors to be advised not to play in long grass and prohibited from throwing or inappropriately playing with any grass cuttings. - Bring own medication - No first aider on site 	
Injury or illness by incorrect handling/ disposal of human waste from portable toilets or toilet cassettes.	Anybody but particularly young people.	<ol style="list-style-type: none"> 1. It is strongly recommended that young people are not involved with this task. 2. Portable toilets/ toilet cassettes should be emptied regularly and not allowed to become too full. 3. They must be emptied carefully, slowly and with control. 4. Care to be exercised when handling chemicals and refilling with water to prevent contamination and splashing. 	
Burns from BBQs	Anybody on site	<ul style="list-style-type: none"> - Purpose built good condition BBQs permitted for cooking only. - Fire pits may be used but must be in good condition. - Both BBQs and fire pits must be off the ground 	
Burns or scalds eg. from cooking or hot water in toilets	Anybody on site	<ul style="list-style-type: none"> - Temperature set by via thermostat unable to be adjusted by visitors. - Signs over sink 'caution hot water' - Use appropriate care when cooking ensuring stable surface and safe area. - Do not leave cooking apparatus unattended. 	
Risk of Fire	Anybody on site	<ol style="list-style-type: none"> 1. Fire Bell on farmhouse to alert anyone on site 2. Establish Fire Assembly Point. – Front field by main entrance 3. Written fire procedure on display at entrance and in 'Welcome Pack' to be given to each unit on arrival 4. Sand bucket and water bucket to be kept in main field by water tap 5. Ensure Fire Brigade access maintained at all times. 6. Maintain spacing between all units – recommended minimum is 6 metres. 7. No naked flames (cookers and lamps) to be left burning whilst unattended in units. 8. No Gas lamps etc to be used in sleeping tents. 9. Gas bottles to be stored outside tent in open air. 10. All gas bottles to be changed over in open air away from any naked flames. 11. No smoking in tents. 12. No fireworks or Chinese lanterns. 	



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		<p>13. No Camp Fires</p> <p>14. All gas bottles to be removed from units in the storage area when unattended</p> <p>15. Gas bottles on the camping field to be turned off if the unit is unoccupied overnight</p> <p>16. Heaters and other appliances to be turned off in units that are unattended overnight</p>	
Disposal of Personal Rubbish	Anybody on site	<ul style="list-style-type: none"> - Ensure sharp items eg. tins are suitably disposed of. - Use rubbish bins provided on site. 	
Dogs on site.	Anybody on site	<ul style="list-style-type: none"> - Dogs to be kept on a lead at all times - Owners to be responsible and keep their dog(s) under control at all times - A maximum of two dogs per unit - Dogs to be kept away from livestock in surrounding fields - All dog mess to be picked up immediately - Failure to comply - the camper and their unit will be asked to leave immediately 	
Electricity	Anybody on site	<ul style="list-style-type: none"> - All electricity supplied, fitted and certified by a qualified electrician (R Kumpins) - Electric hook up cables and sockets must be in good, safe working order - Electric hook up cables must be fully uncoiled when in use to prevent overheating - If the electrical supply is found to be used in an inappropriate or unsafe manner, the campsite manager will disconnect the supply. 	
Use of toilet block	Anybody on site	<ul style="list-style-type: none"> - Be considerate and use facilities for what they are designed. - No using toilet taps for drinking water - Turn off all taps and do not create spillages - Mop floor after using showers - Be considerate to other users and do not leave towels, debris, rubbish in public places 	
Slips, trips or falls from visitors electric cables	Anybody on site	<ul style="list-style-type: none"> - Site Manager to advise which hook up point to use. - Visitors to ensure cables are positioned so that other camp site users cannot trip over them. 	



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Areas of water - beck and fishing ponds	Anybody on site	<ul style="list-style-type: none"> - The beck (stream) that runs through the campsite has steep banks and is out of bounds to everyone - Signage on the fence by the beck to alert campers to the danger - The bridge must be used to cross the beck - The fishing ponds are only to be used by fishermen with prior booking - No unaccompanied under 16s or non-swimmers to use the fishing ponds. The water is cold and deep. - Life rings are available around the pond - Signage in place to alert campers 	
Caravan storage area	Anybody on site	<ul style="list-style-type: none"> - Only campsite staff and people with contract to store unit may enter this area - The owner will lock and unlock gates as required - All gas bottles to be removed - All electrical appliances to be turned off - Mains power to be turned off 	
Farm buildings - corrosive, explosive and poisonous substances Machinery and farm equipment	Anybody on site	<ul style="list-style-type: none"> - Campers and visitors must not enter any of the farm buildings. Not all are secured - Campers are responsible for ensuring their children do not enter any farm building 	
Coronavirus	Anybody on site	<ul style="list-style-type: none"> - All units to be spaced 6 metres apart - The toilet and shower block is locked and not available for use at the current time. Campers to be advised of this on booking - A minimum of two metres to be maintained between the campers of different units at any one time - Only one person to use the washing up and waste disposal areas at a time. A queuing system for this area to be maintained. The waiting area is marked with two metre spacings - Children to be monitored by their responsible adults to ensure they do not stray into other campers' spaces - Alcohol based handgel to be available at the front door of the farmhouse, water refill point, chemical and waste disposal point and washing up area. Campers to use this when using these areas - When booking in, campers to ring the bell and then wait behind the table to be seen. - Any camper (or any member of their household) exhibiting any coronavirus symptoms (temperature over 38 deg C, new, persistent cough or loss of taste/smell must not come to the campsite - Anyone contacted by the Track and Trace system who may have been in contact with someone with coronavirus must not visit the campsite - Anyone exhibiting symptoms of coronavirus within 14 days after their stay on the site must inform the campsite 	



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Emergency situation	Anybody on site	<ul style="list-style-type: none"> - Sign detailing emergency services contact numbers for visitors to use at farmhouse entrance. Information to also be printed in 'Welcome Pack' - Ambulance - Fire - Police - Local contacts 	

