

# MiniPOPs Parent Commitment Letter

## Legacy and Leadership

### REGISTRATION AND FEES

- Registration:
  - You must register through our online registration system found on our website: [www.puttinonproductions.com](http://www.puttinonproductions.com). **YOU MUST BE REGISTERED WITH A VALID CREDIT CARD ON OUR CLASS REGISTRATION SYSTEM IN ORDER TO PARTICIPATE.** The cast name/spelling used on our registration system will be used in all publicity.
- Financial Commitment and Payment Schedule:
  - **\$375** due upon Registration securing your child's spot. (Plus \$15.00 for new students.)
  - **Mar 1 - \$179**
  - **Apr 1 - \$179**
  - **May 1 - \$162** - This includes costume fee. Performers will keep costumes.
  - **No mandatory tickets.** All tickets will be \$20/each general admission.
- Disruption Policy:
  - **If you withdraw for any reason after the first rehearsal other than long term sickness (see below), POPs will retain the entire tuition paid to date plus charge you a \$75 rewrite fee.** You will not receive any credit or refund for unused tuition. No exceptions. It is extremely disruptive if a cast member drops the production, as the show has been cast with each person in mind contributing to the whole. Quitting a show after class has started often forces us to change other children's placement in the cast. We also do not believe in catering to entitlement as we feel it robs our young people of building a growth mindset and cultivating resilience.
  - If you withdraw due to sickness that will last multiple weeks (doctor's note required), POPs will prorate the fees, charge you a \$75 rewrite fee and refund the balance paid based on such proration.

### THE PROCESS AND ATTENDANCE

At POPs we strive to create a safe place for students to play, explore, create, and express their true selves through the art of theater. We are so excited to have you join that process. Please review the conflict sheet at the end of this letter and consider carefully the commitment required. Please expect to be at all rehearsals. It is important that you fill out the conflicts schedule completely so that we can schedule accordingly. We allow a maximum of 2 conflicts permitted on this production.

A conflict is defined as arriving late, leaving early, or a full absence. Additional conflicts (beyond your communicated 2) will not be accepted and may result in loss of stage time due to the inability to teach a child the material in a timely manner. Sickesses due arise and will be worked out on a one-on-one basis.

### REHEARSALS:

Sundays 1:00pm - 4:00pm at POPs studios, 2010 N. Sepulveda Blvd., Manhattan Beach, CA.

## TECH AND PERFORMANCES:

Students will have one performance at Hermosa Community Theater on May 20 at 6:30pm, the call time is TBD, but likely to be early afternoon. Tech will take place on Wednesday, May 17 from 4-8:30pm. **NO CONFLICTS ARE PERMITTED ON THESE DAYS.**

## GENERAL POLICIES

- COVID Release:
  - By participating in this program, you have agreed to the terms of the Student and Parent Assumption of Risk and Waiver of Liability Relating to Coronavirus/COVID 19 stated below.
- Medical/Special Circumstance:
  - Parents must notify staff regarding any special circumstances or medical requirements related to their child.
- Confirm Adult Presence:
  - Parents/guardians must check for adult supervision before leaving their cast members at rehearsals.
- On Time Pickup:
  - Parents/guardians must pick-up their cast member at the designated time and location and no later.
- Closed Rehearsals:
  - All rehearsals are closed to everyone except the staff.

## QUESTIONS/CONCERNS

Julia Mirkovich, POPs Founder and Executive Artistic Director is available to answer any concerns regarding your child or the show production. Please email her ( [Julia@puttinonproductions.com](mailto:Julia@puttinonproductions.com)) and she will respond no later than 2 days after the date of your email.

**\*\*\* Please complete conflict sheet below; scan and email to [kimberly@puttinonproductions.com](mailto:kimberly@puttinonproductions.com)**

## **Puttin' on Productions**

### **Assumption of Risk and Waiver of Liability Relating to Coronavirus/COVID 19**

COVID 19 is contagious and believed to be spread by person-to-person contact. Regardless of my vaccine status, I have elected to knowingly and voluntarily work at Puttin' on Productions' (POP's)/TADA Stages LLC's (TADA's) facility located at 2010 N. Sepulveda Blvd., Manhattan Beach and any outside venue, including but not limited to Hermosa Beach Community Theater, 710 Pier Ave., Hermosa Beach.

I acknowledge POPs has put in place preventative measures to reduce the spread of COVID 19, however POPs cannot guarantee that I will not become infected with COVID 19 or any other illness or communicable disease (herein after collectively referred to as "COVID 19"). I further acknowledge that working at POPs could increase my risk of contracting COVID 19.

By signing this agreement, I acknowledge the contagious nature of COVID 19 and voluntarily assume the risk that I may be exposed to or infected by COVID 19 by working at POPs and that such exposure or infection may result in personal injury, economic injury, illness, permanent disability and death. I understand that the risk of becoming exposed to or infected by COVID 19 at POPs may result from the actions, omissions, or negligence of myself and others, including but not limited to POPs employees, volunteers, contractors, student participants and their families.

I voluntarily agree to assume all of the foregoing risks and accept sole responsibility for any injury to myself (including but not limited to personal injury, economic injury, disability and death), illness, damage, loss, claim, liability or expense of any kind, that I may experience or incur in connection with my work at POPs or participation in POPs programming ("Claims"). I hereby release, covenant not to sue, discharge and hold harmless POPs, TADA, any outside venue owner where rehearsals or performances are held, and their respective employees, agents, Board members and representatives, of and from all Claims, including all liabilities, claims, actions, damages, costs or expenses of any kind arising out of or relating thereto. I understand and agree that this release includes any Claims based on the actions, omissions, or negligence of POPs, TADA, and their respective employees, agents and representatives, whether COVID 19 infection occurs before, during or after participation in any POPs program.

I have read and understand this Assumption of Risk and Waiver of Liability. I acknowledge that this document is intended to be and is a binding agreement that affects my rights and my ability to hold others responsible or liable for any damages, injuries or claims that I may otherwise have. I am voluntarily signing this document and have done so without duress or undue influence. I further understand that by signing it, I am releasing certain legal rights that I might otherwise have.

## POPs Rising Stars Legacy & Leadership

### YOU MUST HAND IN THIS PAGE BEFORE/ON FIRST DAY OF REHEARSAL

I, Cast Member, have read and agree to adhere to the policies above and will comply with Cast Member Behavior Expectations. I further understand that continued disregard for any of the above may result in a call to my parents and removal from rehearsal(s) and/or the performance(s). I, Parent/Guardian, have read and agree to adhere to the policies above, including Support from Parents and will comply with all financial and volunteer obligations as stated herein.

Conflicts for: (PRINT NAME) \_\_\_\_\_

Cast Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Describe conflicts below:

1. Jan 29 (1 - 4pm) \_\_\_\_\_

2. Feb 5 (1 - 4pm ) \_\_\_\_\_

3. Feb 12 (1 - 4pm) \_\_\_\_\_

**Feb 19 (No Rehearsal) - Ski Week**

4. Feb 26 (1 - 4pm) \_\_\_\_\_

5. Mar 5 (1 - 4pm) \_\_\_\_\_

**Mar 12 (No Rehearsal) - 24hr Musical**

6. Mar 19 (1 - 4pm) \_\_\_\_\_

7. Mar 26 (1 - 4pm) \_\_\_\_\_

8. Apr 2 (1 - 4pm) \_\_\_\_\_

**Apr 9 (No Rehearsal) - Easter Sunday**

9. Apr 16 (1 - 4pm) \_\_\_\_\_

10. Apr 23 (1 - 4pm) \_\_\_\_\_

11. Apr 30 (1 - 4pm) \_\_\_\_\_

**\*Tech at Hermosa Beach Playhouse, 710 Pier Avenue, Hermosa Beach, CA 90254 \*NO CONFLICTS PERMITTED: May 17 4pm - 8:30pm. \*Performance: Saturday May 20 @ 6:30p, Call Time TBD (likely early afternoon)**