



Fite's Professional Services, LLC

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Promoting PEOPLE – PROCESS – PERFORMANCE SKILLS

Fite's Professional Services

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The attached listing is offered as a preview of the types of Continuous Improvement courses offered by Fite's Professional Services. This is a partial list of our most popular courses. Custom courses are available upon request during the creation of the training plan, and after an initial Needs Assessment and Skills Assessment have been completed.

Course Name / Training Topics:

Courses have been designed to include a variety of audiences. For example, 101 courses are typically introductory in nature and can be offered a wide range of audiences with larger groups. Course marked as 102 & 103 become more advanced. This is part of our 3-P Training Matrix for People – Process – Performance Skills. In addition, we firmly believe that Leadership & Interpersonal Skills are a critical component of any successful continuous improvement plan. So, all of our courses contain an appropriate level of Interpersonal Skills training. Topics such as Team Building, DiSC, Conflict Resolution, Change Management and others are included. Continuous Improvement should be for everyone, not just engineers!

Contact Hours:

The number of Contact Hours indicates the anticipated number of class room hours. Many of our courses contain additional study, homework, data collection and project work. These hours are not included in the listing of Contact Hours. Contact Hours are a function of class size and available resources.

Item #32:

We occasionally receive requests to train others to become an instructor for a certain topic. As in any academic venue, it generally takes more than simply Taking a Course to be qualified to Teach a Course. Fite's Professional Services does offer this service as a train-the-trainer component. These are primarily for those wishing to become Facilitators, not instructors. The advanced levels of Lean & Six Sigma contain a level listed as Sensei, which is the teaching level.

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Continuous Improvement Courses – Instructor Led

Course Name/Topic	Contact Hours	
1. Lean Awareness 101 (Kick Off) (intended for large groups)	2	
2. Introduction to Lean Thinking 102 (customizable to application)	8	
3. Application of 5S 103 (as a Kaizen)	16	
4. Introduction to Value Stream Mapping (VSM) 101	4	
5. Creating a Value Stream Map (VSM) 102	4	
6. How to Conduct a Kaizen	8	
7. Introduction to Quick Change (SMED) 101	4	
8. Application of Quick Change 102 (as a Kaizen)	16	
9. Dealing With Change	4	
10. Introduction to Total Productive Maintenance (TPM) 101	4	
11. Application of Total Productive Maintenance 102 (as a Kaizen)	16	
12. Hoshin Kanri	4	
13. Application of Leader Standard Work	12	
14. Introduction to Lean Standard Work	8	
15. Introduction to Operational Excellence (OPEX)	8	
16. Introduction to Project Management	8	
17. Lean Six Sigma White Belt	2	
18. Lean Six Sigma Yellow Belt	16	
19. Lean Six Sigma Green Belt w/project	64	
20. Lean Six Sigma Black Belt – 1 st w/project	40	
21. Lean Six Sigma Black Belt – 2 nd (Sensei) (Instructor Course)	24	
22. Lean Six Sigma Champion Training	4	
23. Failure Mode Effects Analysis (FMEA) (includes Mistake Proofing)	8	
24. Introduction to Minitab or SigmaXL (computer based)	8	
25. Statistical Process Control (SPC) 101 (non computer based)	2	
26. Statistical Process Control (SPC) 102 (computer based)	2	
27. Introduction to Problem Solving (PDCA)	8	
28. Introduction to Problem Solving (8D)	8	
29. Introduction to Measurement System Analysis (MSA)	8	
30. Introduction to Design of Experiments (DOE)	8	
31. Expert OJT – Creating & Training with Standard Work Instructions (OPL)	20	
32. Instructor Certification Classes Available Upon Special Request		