

Phase 1

Name: _____

Effective Date: _____

Residents will have:

- Daily Pass - 1-hour pass
 - If more time is needed, it must be requested and approved by the Director
 - If tardy upon return, residents will lose their daily pass for the next day
- Weekend Pass - 1 ½ hours
 - Residents may earn weekend passes through completion of weekly tasks with no write ups.
 - Director must approve the weekend pass; it must be turned in by Friday NLT 2:00 pm.
- Residents will attend classes Tuesdays & Thursdays, be on time, participate and complete homework assignments.
- All Residents will secure **part time** employment and daycare for M-W-F and work at least 15-20 hours while attending CALM classes on T & Th.
- Residents who choose to pursue a GED or College will be required to be prepared to start their option after the 8 weeks of classes are fulfilled.
- Residents will begin the process of obtaining a Florida Driver's License (if they do not already have one). This should be completed at the end of Phase 2.
- Residents will deposit all incoming money in their account and not spend any money over **\$20** a week without the Director's approval. Residents will pay on bills (car payments, insurance, loans, etc.) as required/necessary.

Successful completion of Phase 1 earns residents \$25 upon graduation

In order to move into Phase 2:

- Residents have completed case management tasks per Director.
- 4 weeks of classes have been attended (exemptions may apply in certain situations).
- Part time employment and daycare has been obtained for M-W-F.
- Resident has started the process of obtaining a Florida Driver's License.
- Complete tasks that are assigned by CALM facilitators and make up any classes or homework missed.
- Is truthful with CALM and Finance Facilitator regarding all finances.
- Following CALM rules.
- House Manager Reviews have been overall positive.

I understand during Phase 1, CALM reserves the right to excuse the resident at any time for not adhering to the above rules and expectations set by CALM. If the resident is dismissed, she will have 24 hours to remove herself, her child/children and all her belongings from the premises.

Resident Signature and Date: _____

Witness Signature and Date: _____