

## Transition Phase (approx. 2 weeks)

Name: \_\_\_\_\_

Effective Date: \_\_\_\_\_

Residents will have:

- Daily Pass – 30 minutes
  - If more time is needed, it must be requested and approved by the Director
  - If tardy upon return, residents will lose their daily pass for the next day
- Weekend Pass – 1 hour
  - Residents may earn weekend passes through completion of weekly tasks with no write ups.
  - Director must approve the weekend pass; it must be turned in by Friday NLT 2:00 pm.
- Residents will attend orientation ref: case management, house rules, required documents, childcare and classes.
- Residents will work one-on-one with the Director to complete case management documents.
- After orientation is completed, residents will start 8 weeks of CALM classes pertaining to daily living skills, early childhood education, group counseling, parenting, positive relationships, single mom life, health and wellness, living and poverty, finance and employment.
- Residents will evaluate and choose an option:
  - Option 1: GED/College Route: \_\_\_\_\_ (Initials) Date: \_\_\_\_\_  
(will require working part time)
  - Option 2: Working Career: \_\_\_\_\_ (Initials) Date: \_\_\_\_\_  
(will require working full time)
- Residents will deposit all incoming money in their account and not spend any money over **\$20** a week without the Director's approval. Residents will pay on bills (car payments, insurance, loans, etc.) as required/necessary.

### Successful completion of the Transition Phase earns residents \$25 upon graduation

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**In order to move into Phase 1 and continue your residence in the CALM program the following must happen:**

- Complete assigned Case Management applications per director.
- Complete tasks that are assigned by CALM facilitators and make up any classes or homework missed.
- Is truthful with CALM and Finance Facilitators regarding any finances.
- Following CALM rules.
- House Manager Reviews have been overall positive.

**I understand during the Transition Phase, CALM reserves the right to excuse the resident at any time for not adhering to the above rules and expectations set by CALM. If the resident is dismissed, she will have 24 hours to remove herself, her child/children and all her belongings from the premises.**

Resident Signature and Date: \_\_\_\_\_

Witness Signature and Date: \_\_\_\_\_