

FIRLE PARISH COUNCIL

Dear Councillors, you are summoned to attend a meeting of **FIRLE PARISH COUNCIL** to be held on **Tuesday 10th Sept 2024, 7.00pm** Firle Village Hall. ~~Lorna Thwaites~~, Firle Parish Clerk, 4th Sept 2024.

To RECEIVE questions from the Public:

The first ten minutes are available for public participation before the start of the meeting. During this time, members of the public may ask questions or make representations, in respect of business on the agenda. Members of the public may only speak at other points during the meeting if they have knowledge or information that will aid the discussion and will only speak at the Chairman's discretion.

AGENDA

1. **APOLOGIES FOR ABSENCE:** To receive and accept apologies for absence.
2. **DECLARATIONS OF ANY INTERESTS AND TO CONSIDER ANY REQUESTS FOR A DISPENSATION WITH RESPECT TO ITEMS ON THE AGENDA,** as required by the Members Code of Conduct.
3. **MINUTES OF THE PREVIOUS MEETING:** To RESOLVE that the minutes of the extraordinary meeting of Firle Parish Council held on 25th June 2024 are a correct record and signed by the Chairman.
4. **TO SIGN THE LEGAL AGREEMENT WITH FIRLE VILLAGE HALL AND PLAYING FIELDS.**
5. **FINANCE & ADMIN:**
 - 5.1 To RATIFY payments made in July and August and to sign the bank reconciliations.
 - 5.2 AUTHORISE payments to be made in September and to RECEIVE the bank reconciliation.
 - 5.3 To RECEIVE a summary of spend vs budget 2024-2025.
 - 5.4 To RESOLVE to appoint an Internal Auditor for 2024-2025 and to agree the engagement period.
 - 5.5 To RESOLVE to appoint a new payroll company and to give notice to the incumbent payroll provider.
 - 5.6 To RECEIVE receipt of documents - notification of exempt status for the external audit 2024.
6. **REPORT(S):**
 - 6.1 To RECEIVE reports from Local and District Councillors and the MP for Lewes.
7. **CORRESPONDENCE RECEIVED:** To RECEIVE the following correspondence and AGREE any actions:
 - 7.1 Town and Parish Council Info on Lewes District Council's website – Jennifer Norman, Democratic Services.
 - 7.2 Firle Top and Firle Beacon Car Park Request – Martin Mitev, Parking Review Officer.
 - 7.3 Urban Mowing 2025 – Countrymans.
 - 7.4 ESALC Training Dates – Emily Simpson, ESALC.
 - 7.5 Response to NPPF report – ESALC.
 - 7.6 Further £1m on improving the roads in East Sussex – Cllr Claire Dowling.
 - 7.7 Sensitive Interests Letter to LA's – ESALC.
8. **MATTERS ARISING:**
 - 8.1 To RECEIVE an update on the parking restriction signs for the wall of The Cottage – Cllrs Barr and Symes.
 - 8.2 To RESOLVE to fund 2 mows per year of the Millennium Woods – Cllr Hill.
9. **HIGHWAYS:**
 - 9.1 To RECEIVE an update on the response of the new Highways Steward to arranging a meeting with Cllr Barr.
 - 9.2 To RECEIVE the response of ESH to overhanding branches from Wick Street East (HED002758).
 - 9.3 To RECEIVE an update on the clearing of the ditch on the New Elms side of Bostal Road – Cllr Barr.
 - 9.4 To RECEIVE an update on the invoice for the work done to the Crossways bus shelter – Cllr Barr and Lance.
 - 9.5 To RECEIVE an update on reporting the verge-side potholes along Ripe Lane (POT025738).
 - 9.6 To RECEIVE an update on the email sent to Claire Colburn, Southern Water re Wick Street sewage.
 - 9.7 To RECEIVE an update on the damaged Wick Street sign reported to ESH (SIG001295) – Cllr Lance.
 - 9.8 To RECEIVE an update on the re-painting of the zig-zag markings outside of Firle Primary School (RML1863).
 - 9.9 To RESOLVE to request ESH to revisit and repair the broken drain on Bostal Road and to give notice of the repair date – Cllr Hill.
10. **PLANNING APPLICATIONS:** To AGREE comments for any applications received:
11. **PROJECTS:**
 - 11.1 **School Footpath**
 - 11.1.1 To RECEIVE an update on the DINPP request and AGREE any next steps and actions.
 - 11.1.2 To RECEIVE the date of the CIL Expressions of Interest for LDC as 18th November 2024.
 - 11.2 **Assets of Community Value**
 - 11.2.1 To RECEIVE an update on the Ram Inn as an Asset of Community Value – Cllr Lance.
 - 11.2.2 To AGREE the next Asset for nomination.
12. **TO AGREE ITEMS FOR THE PARISH MAGAZINE.**

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- 13. TO PROPOSE AGENDA ITEMS FOR THE NEXT ORDINARY MEETING OF FIRLE PARISH COUNCIL.**
- 14. TO RECEIVE THE TIME AND DATE OF THE NEXT MEETING OF FIRLE PARISH COUNCIL.**
- 15. TO CLOSE THE MEETING.**